

# RECORD OF PROCEEDINGS

## MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING  
HELD MARCH 5, 2019

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 7:30 BY CHAIRPERSON KEVIN COX. GREG KESSEN WAS PRESENT. NORM CAPPS WAS ABSENT. ROLLCALL BY FISCAL OFFICER. THE PLEDGE OF ALLEGIANCE FOLLOWED.

**GREG KESSEN MADE A MOTION TO ACCEPT THE CORRECTED MEETING MINUTES FROM February 5, 2019, 2<sup>ND</sup> BY KEVIN COX, ROLLCALL**

**NATALIE SCOTT, FISCAL OFFICER –**

**GREG KESSEN MADE MOTION TO PAY BILLS OF \$219,891.10, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

**GREG KESSEN MADE MOTION TO APPROVE JAN AND FEB 2019 BANK RECONCILIATIONS, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

WE HAD TO CANCEL LAST TOWNSHIP MEETING FOR MEDICAL REASONS. CRISTINE PLEVA FROM LIMA/ALLEN COUNTY CONVENTION AND VISITOR BUREAU WAS SUPPOSE TO COME PRESENT ANNUAL REPORT. THEY ARE REQUIRED TO GIVE ANNUAL REPORT IN FEBRUARY SO SHE JUST MAILED IT. LOTS OF GOOD INFORMATION IN PACKET SO PRESENTED TO TRUSTEES AND MYSELF. IT IS AVAILABLE TO REVIEW IF ANYONE WANTS TO.

TODAY KEVIN COX AND MYSELF REVIEWED THE CREDIT CARD STATEMENT FOR THE MONTH. NO ISSUES FOUND.

WE RECEIVED THE 1<sup>ST</sup> HALF REAL ESTATE TAX SETTLEMENT. I PUT TOGETHER A LISTING OF THE TAX REVENUE WE HAVE RECEIVED LAST FIVE YEARS AND PRESENTED IT TO THE BOARD. FIRE DEPT IS CONSISTANTLY AT 71%, GENERAL 20% AND ROAD AND BRIDGE IS 9% OF TOTAL TAX REVENUE RECEIVED. DELINQUENT TAX COLLECTIONS WERE UP THIS HALF.

YEAR END REPORTS SENT TO STATE OFFICE. FINANCIAL REPORTS ARE AVAILABLE FOR INSPECTION IN FISCAL OFFICERS OFFICE.

DISCUSSION ABOUT ACCEPTING CREDIT CARDS FIRE AND ZONING. BOARD APPROVED FIRE DEPT TO ACCEPT CREDIT CARD PAYMENTS FOR EMS SERVICES LAST SUMMER. OUR BILLING COMPANY DIDN'T GET THAT SET UP EVEN AFTER REPEATLY ASKING ABOUT IT. THEY SUGGESTED WE GOT THRU OUR BANK WHICH IS CHASE BANK. I SPOKE TO GABBY VEANEGAS AT CHASE BANK AND SHE GAVE ME THE PARTICULARS. THERE IS A VIRTUAL TERMINAL THAT WE CAN PROCESS CREDIT CARD PAYMENTS THRU, AND/OR WE CAN HAVE OUR LOCKBOX PROCESS PAYMENTS WHEN THEY PROCESS CHECKS THAT WE ARE CURRENTLY RECEIVING. COST FOR LOCKBOX TO PROCESS CREDIT CARD PAYMENTS FOR EMS BILLINGS IS \$2. MERCHANT FEE IS 2.9%+\$0.25 PER TRANSACTION. MERCHANT FEE APPLIES TO US PROCESSING PAYMENT OR GOING THRU LOCKBOX. WE DISCUSSED HOW TO HANDLE PER TRANSACTION FEE.

**GREG KESSEN MOVED TO ADOPT RESOLUTION#190305-01 TO APPROVE ENTERING INTO AN AGREEMENT WITH CHASE BANK TO PROCESS CREDIT CARD PAYMENTS VIA LOCKBOOK OR VIRTUAL TERMINAL FOR ANY PAYMENT TO PERRY TOWNSHIP. A TRANSACTION FEE UP TO 3% MAY BE ACCESSED ON TOP OF ORIGINAL AMOUNT DUE TO TOWNSHIP TO HELP COVER OUR MERCHANT FEES FOR PROCESSING THE CREDIT CARD PAYMENT WHERE IT IS ALLOWED., 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

WE HELD DISCRIMINTORY HARASSMENT TRAINING ON SUNDAY FEB 24<sup>TH</sup> FOR 2 HOURS. 38 EMPLOYEES WERE IN ATTENDENCE. WE ALSO HOLD SUPERVISOR TRAINING ON MONDAY FEB 25<sup>TH</sup> THAT WAS FOUR HOURS LONG ON DISCIMINTORY HARASSMENT. THESE TRAININGS WERE PUT ON BY CLEMANS AND NELSON.

RECEIVED CHECK FOR BUS ACCIDENT THAT DAMAGED FIRE HYDRANT ON 2/11/19 ON BREESE RD. CHECK WAS FOR \$2710.68

GUEST:

GENE DAVIS

DAVE RYAN

BETH SIEBERT – 2019 MEMO OF UNDERSTANDING FOR MS4 STORMWATER PROGRAM. BEEN PARTNERING SINCE 2005. COSTS STAY SAME. LAST YEAR STATE GAVE LESS FUNDING. OUR COST TO PARTICIPATE IS \$3100. BETH ASKED BOARD TO ACT ON MEMO OF UNDERSTANDING TO CONTINUE PROGRAM.

CASEY HEILMAN- ALSO WITH ALLEN SOIL AND WATER AND PRESENTED BOARD WITH FLYERS AND INFORMATION ON RAIN BARREL PROGRAMS, TREE SEEDLING SALE, AND OTTAWA RIVER CLEAN UP.

BRIEFLY TALKED ABOUT SITE REVIEW PROGRAM THEY ALSO DO. BOARD AND TONY HAYES IS VERY THANKFUL FOR THE INFORMATION THAT IS GENERATED WHEN A SITE REVIEW IS DONE ON A PROPERTY.

**GREG KESSEN MOVED FOR RESOLUTION#190305-02 TO APPROVE MEMO OF UNDERSTANDING BETWEEN ALLEN SOIL AND WATER CONSERVATION DISTRICT FOR MS4 STORMWATER PROGRAM ADMIN, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

**BOB PHILLIPS, POLICE CHIEF –**

VEST GRANT DEPT IS APPLYING FOR IS THRU ATTORNEY GENERAL OFFICE AND BWC AS GRANT SPONSORS AND THEY COVER 75% OF VESTS.

5 YEARS OLD VESTS ARE SUGGESTED TO BE REPLACED. OURS ARE HITTING FIVE YEAR MARK.

**GREG KESSEN MADE MOTION TO PURCHASE BULLET PROOF VESTS IN AMOUNT OF \$13,770, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

**COREY LEHMAN, ROAD SUPERVISOR**

YESTERDAY COREY WENT WITH COUNTY TO REVIEW ROADS. MADE COUPLE OF ADJUSTMENTS FOR PAVEMENT.

DAVE HELM –PAVEMENT TECH INC.

IN 2009- WE USED THEIR PRODUCT ON BOWMAN RD. IT HAS HELD UP REALLY GOOD.

HE GAVE US A QUOTE TO APPLY RECLAMITE ASPHALT REJUVENATOR FOR KERR RD FROM CREPS TO WONNELL. 11,700 SQUARE YARDS \$10,764. COREY WOULD LIKE TO SEE US DO THIS. WILL CONTINUE DISCUSSION NEXT MEETING.

PROPOSED \$.18 GAS TAX INCREASE WOULD APPROXIMATELY INCREASE BY OUR GAS TAX REVENUE BY \$61,000 PER YEAR FOR PERRY TOWNSHIP.

BERM DISC – COREY WANTS TO PURCHASE DIAMOND ALL AMERICAN DISC. THIS WILL HELP TO REMOVE BERM ALONG ROADSIDE TO AID IN WATER RUNOFF AND PREVENT ROAD DAMAGE.

**GREG KESSEN MADE MOTION TO PURCHASE BERM DISC FROM KALIDA TRUCK EQUIP FOR \$7500, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

DISCUSSED REPORT ALLEN COUNTY ENGINEER GAVE US FOR ROAD CONDITIONS IN OUR TOWNSHIP. MOST OF BAD CONDITIONS ROADS THEY MARKED WERE ONES ON DEAD END STREETS. WE FEEL ROADWAYS ARE IN PRETTY GOOD SHAPE. COUNTY ROADS IN OUR TOWNSHIP NEED SOME MORE ATTENTION.

**TONY HAYES, ZONING INSPECTOR**

**GREG KESSEN MADE MOTION TO ACCEPT ZONING REPORT FOR FEBRUARY FOR \$234, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

NUISANCE RESOLUTION – BORROWED RESOLUTION

TRUSTEES HAVE COPY TO REVIEW. TONY WANTS TO HAVE ZONING MEETING NEXT MONTH TO DISCUSS PROPOSAL FROM LAST MEETING.

MCCLAIN AND NORTHWEST PERRY HAS SOME ISSUES POPPING UP.

LIMA ALLEN COUNTY BUILDING DEPT ARE WORKING TOGETHER TO KEEP BUILDING DEPT LOCAL.

**JUSTIN ROBERTS, FIRE CHIEF**

CHIEF CHARLES DELONG PASSED AWAY. HE WAS FIRE CHIEF FOR 20 YEARS – OUR DEPT WAS PART OF FUNERAL. FAMILY WAS VERY APPRECIATIVE. WE WOULD LIKE TO PRESENT HIS FAMILY A PROCLAMATION NEXT MEETING.

HOSE TESTING COST WILL BE AROUND \$3,006.

BOX ALARMS LOOKING INTO DETAILS.

APRIL 13<sup>TH</sup>, 2019 7AM TO NOON ANNUAL PANCAKE DAY AT PERRY FIRE DEPT.

STEVE FREED AND BLAKE MARTIN ASKED TO BE SENT TO LEVEL 2 FIRE CLASS. \$1250 EACH AND INCLUDES BOOKS. CLASSES START IN MAY. BOTH GIVE A LOT OF TIME TO TOWNSHIP. EMT/LEVEL 1 TRAINED CURRENTLY.

**GREG KESSEN MADE MOTION TO SEND STEVE FREED AND BLAKE MARTIN TO APOLLO TO LEVEL 2 FIRE CLASS, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

DISCUSSION ABOUT RETROFIT AIRCONDITION IN GRASS TRUCK. THIS HAS BEEN DISCUSSED FOR OVER A YEAR. NOW IS TIME TO GET IT INSTALLED. WHEN TRUCK WAS PURCHASED THAT WAS ONE THING THAT WAS NOT PURCHASED. ALL KNOBS ARE THERE JUST A/C UNIT ISN'T.

**GREG KESSEN MADE MOTION TO APPROVE MILLER AUTO TO RETROFIT A/C UNIT INTO 1999 GRASS TRUCK IN AMOUNT OF \$3,340.25, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

**TRUSTEES:**

THANKED EMPLOYEES FOR COMING OUT TO DISCRIMINATION AND HARASSMENT TRAINING.

**GREG KESSEN MADE MOTION TO APPROVE DISPATCHING SERVICES FOR FIRST SIX MONTHS OF 2019,  
2<sup>ND</sup> KEVIN COX ROLLCALL.**

SPRING MEETING MARCH 21 FOR ALLEN COUNTY HEALTH DEPT.

**GREG KESSEN MADE MOTION TO ADJOURN AT 9:06,SECOND BY KEVIN COX, ROLLCALL.**