

# RECORD OF PROCEEDINGS

## MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING  
HELD JULY 21, 2020

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 7:30 BY CHAIRPERSON GREG KESSEN. KEVIN COX AND NORM CAPPS PRESENT. ROLLCALL BY FISCAL OFFICER. THE PLEDGE OF ALLEGIANCE FOLLOWED.

**NORM CAPPS MADE A MOTION TO ACCEPT THE CORRECTED BUDGET MEETING MINUTES FROM JULY 7, 2020, 2<sup>ND</sup> BY KEVIN COX, ROLLCALL**

**NORM CAPPS MADE A MOTION TO ACCEPT THE MEETING MINUTES FROM JULY 7, 2020, 2<sup>ND</sup> BY KEVIN COX, ROLLCALL**

**NATALIE SCOTT, FISCAL OFFICER –**

**NORM CAPPS MADE MOTION TO PAY THE BILLS OF \$64,690.54, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

***NORM CAPPS MOVED FOR RESOLUTION#2020.0721-01 PERRY TOWNSHIP TRUSTEES AUTHORIZES CARES ACT ACCOUNTS CREATION, BEING APPROPRIATED AND AUTHORIZE AUTHORITY TO SPEND FUNDS. THESE FUNDS ARE RECEIVED INTO THE TOWNSHIP AND A LIMITED TIME FRAME ON WHEN FUNDS CAN BE SPENT. BOARD MOVES TO MAKE ALL ACTIONS EFFECTIVE IMMEDIATELY AS TIME IS IMPAIRITIVE. SEE DETAILS BELOW AND IN ATTACHMENT. 2<sup>ND</sup> KEVIN COX, ROLLCALL.***

***Creation of Revenue Account:2272-519-0000 Coronavirus Relief Fund Other – Federal Receipts.***

***Creation of Appropriation Account:2272-230-430-0000 Coronavirus Relief Fund – Small Tools and Minor Equipment;***

***Perry Township Trustees accept the amount of \$47,359.49 into the Fund 2272-519-0000 Coronavirus Relief Fund Other – Federal Receipts;***

***Perry Township Trustees authorizes the Supplementary appropriation of \$47,359.49 into account 2272-230-430-0000 Coronavirus Relief Fund – Small Tools and Minor Equipment.***

***A Super blanket certificate will be created to expend the whole amount of funds received.***

***2021 BUDGET SUBMITTED TO ALLEN COUNTY AUDITOR OFFICE WILL MEET IN AUG WITH BUDGET COMMISSIONER.***

***NORM CAPPS MADE MOTION TO APPROVE COPIER LEASE WITH PERRY PRO TECH AT \$214.76/MONTH FOR TWO COPIERS (ONE WOULD BE FOR FIRE DEPT AND OTHER FOR ADMIN BUILDING), 2<sup>ND</sup> KEVIN COX.ROLLCALL***

***NORM CAPPS MOVED RESOLUTIO#2020.0721-02 TO TRANSFER MONEY NOT TO BE REPAID FROM GENERAL FUND 1000-910-910-0000 TO ROAD AND BRIDGE 2031-931-0000 for \$75,0000. 2<sup>ND</sup> KEVIN COX, ROLLCALL.***

***NATALIE SCOTT MADE REQUEST FOR EXECUTIVE SESSION AT END FOR EMPLOYMENT/LEGAL MATTERS.***

***GUESTS:***

***NONE***

**BOB PHILLIPS, POLICE CHIEF –**

**BRANDON EVANS RESIGNATION WAS GIVEN TO BOARD.**

**KEVIN COX MADE MOTION TO APPROVE RESIGNATION FROM BRANDON EVANS 2<sup>ND</sup> NORM CAPPS, ROLLCALL.**

**CHRISTOPHER HOLT MOVE FROM RESERVE OFFICER TO PATROLMAN AS PAID POSITION.**

**NORM CAPPS MADE MOTION TO APPROVE CHRISTOPHER HOLT AS PATROLMAN AT APPLICABLE RATE, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

**NATIONAL NIGHT OUT IS STILL A GO. WILL BE AT EVENT DURING NEXT MEETING.**

**COREY LEHMAN, ROAD SUPERVISOR-**

CRACK PATCHING – PREMIER PATCHING WAS DONE AND DID GOOD JOB. BREESE FROM 65-GREELY AND UP IN ST JOHNS SUBDIVISION.

DITCHES DIPPING DONE ON OSMAN RD – HAULED 40 LOADS OF DIRT ON WEST SIDE AND THAT MUCH OR MORE ON EAST SIDE.

DURA PATCH ABOUT THREE MILES AND RAN THRU ANOTHER TANK.

GOING TO FILL IT UP AGAIN. HOPE TO GET ANOTHER TWO OR THREE.

1425 AMHERST - EDGE OF RANDALLS PROPERTY TO CREEK - PROBABLY TAKE ABOUT 400FT 10" TILE WILL LOOK INTO GETTING IT FIXED. NORTH SIDE OF ROAD.

**TONY HAYES , ZONING INSPECTOR –**

REGIONAL PLANNING SENT US LETTER TODAY OUR REQUEST WAS APPROVED ABOUT REZONING ST JOHNS AREA.

TOMORROW NIGHT AT 7PM ZONING COMMISSION MEETING FOR REZONING.

LIMA COMMERCE PARKWAY LLC GOT THEIR BUILDING PERMIT. THEY ARE WORKING WITH BROOKE ABOUT FIRE INSPECTION DISCUSSIONS WITH PRINTS.

1505 LENNOX – DUMPSTER OUTFRONT IS FULL AND WAITING TO BE DUMPED. STILL WORKING ON CLEAN UP.

1511 LENNOX – PROPERTY IS GETTING CLEANED UP ALSO.

1418 MCPHERON – DAILEY – ONE JUNK CAR AND ONE CAMPER.

1000 HUME – STEVEN STUDEN PROPERTY IS ZONED AGRICULTURE

1380 HUME –BRIAN HUTCHENISON IS BUYING PROPERTY – RANDALL WHITMER STILL OWNS PROPERTY AND HE IS RESPONSIBLE. TONY HAS MADE CONTACT WITH BOTH. THEY ARE BOTH AWARE THEY NEED TO CLEAN UP.

12<sup>TH</sup> AND CENTRAL WHOLE YARD IS FULL OF JUNK

FLYOD RUSSEL ALSO HAS A LOT OF JUNK ACCUMULATING.

**JUSTIN ROBERTS, FIRE CHIEF ABSENT**

BROOKE HEDGES HERE IN HIS ABSENCE

KEVIN RADER PASSED AND RECEIVED HIS PARAMEDIC LICENSE. BOARD IS PROUD TO HEAR OF HIS ACCOMPLISHMENT.

**KEVIN COX MADE MOTION TO APPROVE KEVIN RADER NEW RATE OF PAY OF \$15.06/HR AND \$22.59/HR FOR OVERTIME. EFFECTIVE PAYDATE OF 7/24/2020. 2<sup>ND</sup> NORM CAPPS, ROLLCALL.**

BLAKE MARTIN DIDN'T PASS FIRST TIME. HE WILL RETAKE IN NEAR FUTURE.

HOSE TESTING WAS COMPLETE.

PRESENTED BOARD WITH JOSH STOUT RESIGNATION FROM FIRE DEPT.

**NORM CAPPS MADE MOTION TO APPROVE JOSH STOUT RESIGNATION FROM FIRE DEPT IMMEDIATELY, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

REQUEST TO SEND AARON REAM TO EMT SCHOOL WILL START IN AUGUST.

**KEVIN COX MADE MOTION TO SEND AARON REAM TO APOLLO FOR EMT SCHOOL, 2<sup>ND</sup> NORM CAPPS, ROLLCALL.**

DISCUSSION ABOUT HB 481/CARES ACT FUNDING. WE APPLIED AND RECEIVED THE \$47,359.49 FROM THE ALLEN COUNTY AUDITORS OFFICE ON JULY 20, 2020.

BOARD BEGAN DISCUSSION ON WHAT IT WOULD LIKE TO PURCHASE WITH THESE FUNDS. IT WAS BROUGHT UP TO LIMIT EXPOSER TO EMPLOYEES AND RESIDENTS IS THE UPMOST IMPORTANCE DURING THESE TIMES. DISCUSSION ABOUT AN ELECTRONIC COT TO REPLACE MANUAL COT. WE CAN LIMIT PATIENT CONTACT TO TWO INDIVIDUALS BY NOT NEEDED ADDITIONAL HELP WITH PATIENT LOADING. OBESE PATIENTS CAN TAKE UP TO 4-6 PEOPLE TO LOAD THE COT INTO THE UNIT. A POWER COT TAKES THE LIMIT DOWN TO TWO PEOPLE TO LOAD COT INTO AMBULANCE AND ALLOWS STAFF TO MAINTAIN SIX FEET RECOMMENDED AREA. THIS ADDITIONAL COT PURCHASE WAS NOT IN OUR BUDGET OR HAD DISCUSSION ABOUTS PREVIOUSLY. DISCUSSION ALSO ABOUT NOW WE COULD DEDICATE ONE AMBULANCE UNIT TO BE THE DEDICATED TRANSPORT FOR PROBABLE COVID 19 PATIENTS.

BOARD ALSO DISCUSSED PURCHASE OF TWO DISINFECTANT UNITS FROM POWELL COMPANY. WE HAVE HAD CHANCE TO TRY OUT PERRY LOCAL SCHOOLS UNIT TO DISINFECT STATION AND OUR AMBULANCES. ONE UNIT COULD BE KEPT AT FIRE STATION FOR DISINFECTION OF MEDIC UNITS, FIRE STATION BAY AND LIVING AREAS. ALSO PROPOSED IS TO PURCHASE A SECOND MACHINE FROM POWELL TO SHARE BETWEEN ADMINISTRATION BUILDING, POLICE STATION AND ROAD DEPT TO DISINFECT VEHICLES, COMMON AREAS INCLUDING POLICE STATION, OFFICES, MEETING ROOMS, ETC.

**KEVIN COX MADE MOTION TO APPROVE ELECTRONIC COT FROM STYKER \$39013.19 AND \$1600 COST TO INSTALL BY INSTA TECH LLC WITH HB 481/CARES ACT FUNDING TO LIMIT EXPOSER TO RESIDENTS WITH ABILITY TO LIMIT EMPLOYEE/MANPOWER EXPOSER OF COVID 19. THIS AMBULANCE UNIT WITH ELECTRONIC COT WILL BE DEDICATED TO PROBABLE COVID 19 PATIENTS. THIS ELECTRONIC COT**

**WILL ALLOW FIRE DEPT TO COMPLY WITH RECOMMENDATION OF 6 FEET AREA. 2<sup>ND</sup> NORM CAPPs, ROLL CALL.**

**NORM CAPPs MADE MOTION TO APPROVE PURCHASE FROM POWELL COMPANY - TWO SANITIZATION MACHINES AND SOLUTION/CLEANER FOR MACHINES TO HELP REDUCE SPREADING OF COVID 19 IN AMOUNT OF \$4,268.82 WITH HB 481/ CARES ACT FUNDING, 2<sup>ND</sup> KEVIN COX, ROLL CALL.**

**TRUSTEES**

CONTRACTORS WORKING IN SHAWNEE STARTING TO PREPARE ROAD AND RETENTION POND OFF MCCLAIN RD NEAR FED EX.

JOE PATTON – OHIO MEANS JOBS GOT ROAD CLEANED UP ON COMMERCE PARKWAY.

CLEAN UP DAY THIS LAST SATURDAY 9 - 40 YARD DUMPSTERS AND 1 - 20 YARDS DUMPSTERS.

**NORM CAPPs MADE MOTION TO GO INTO EXECUTIVE SESSION AT 8:35 WITH FISCAL OFFICER FOR EMPLOYMENT/LEGAL MATTERS, 2<sup>ND</sup> KEVIN COX, ROLL CALL.**

**KEVIN COX MADE MOTION TO COME OUT OF EXECUTIVE SESSION AT 8:57, 2<sup>ND</sup> NORM CAPPs, ROLL CALL.**

**ACTION TAKEN:**

NATALIE WILL BEGIN PROCESS TO LOOK INTO HEALTH INSURANCE PLANS FOR FULL TIME EMPLOYEES.

**NORM CAPPs MADE MOTION TO ADJOURN AT 8:59, SECOND BY KEVIN COX, ROLL CALL.**