

RECORD OF PROCEEDINGS

MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING
HELD OCTOBER 20, 2020

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 7:30 BY CHAIRPERSON GREG KESSEN. NORM CAPPS AND KEVIN COX PRESENT. ROLLCALL BY FISCAL OFFICER. THE PLEDGE OF ALLEGIANCE FOLLOWED.

NORM CAPPS MADE A MOTION TO ACCEPT THE MEETING MINUTES FROM OCTOBER 6, 2020, 2ND BY KEVIN COX, ROLLCALL

NATALIE SCOTT, FISCAL OFFICER –

KEVIN COX MADE MOTION TO PAY THE BILLS OF \$96,424.74, 2ND NORM CAPPS, ROLLCALL.

KEVIN COX MOVED FOR RESOLUTION#2020.1020-01 TO APPROVE CARES ACT FUNDS OF \$122,089.10 TO RECEIPT IN AND APPROVE EXPENDITURES OF REMAINING CARES ACT FUNDING FOR PERRY TOWNSHIP. THE TRUSTEES AUTHORIZE THE REVENUE IN THE AMOUNT OF \$122,089.10 INTO FUND 2272-519-0000 CORONAVIRUS RELIEF FUND OTHER FEDERAL RECEIPTS. TRUSTEES AUTHORIZE SUPPLEMENTARY APPROPRIATIONS FOR \$122,089.10 INTO THE ACCOUNT 2272-230-430-0000 CORONAVIRUS RELIEF FUND – SMALL TOOLS AND MINOR EQUIPMENT. THERE IS A STRICT DEADLINE TO USE FUNDS SO BOARD WILL ACT TIMELY ON RECEIPTS AND EXPENDITURES OF FUNDS. A BLANK CERTIFICATE WILL BE AUTHORIZED FOR EXPENDITURES OF SAID FUNDS., 2ND NORM CAPPS, ROLLCALL.

NORM CAPPS MOVED FOR RESOLUTION#2020.1020-02 TO APPROVE CONTRACT WITH ATTORNEY GENERAL FOR COLLECTIONS FOR EMS DEBTS OWNED TO TOWNSHIP. SEE ATTACHED AGREEMENT WITH OHIO ATTORNEY GENERAL'S OFFICE, 2ND KEVIN COX, ROLLCALL.

NORM CAPPS MADE MOTION TO APPROVE BANK RECONCILIATIONS FROM APRIL THRU JULY 2020, 2ND KEVIN COX, ROLLCALL.

KEVIN COX MADE MOTION TO REFUND \$250 TO BARBARA PETERS AND MARY WILLIAMSON FOR GRASS MOWING ASSESSMENTS FOR 2019, 2ND NORM CAPPS, ROLLCALL.

RENEWAL OF ACCIDENT/SICKNESS POLICY THRU VFIS. MADE ADJUSTMENTS LAST YEAR. RESUBMIT FOR RENEWAL WITH NO CHANGES.

GUESTS:

JIM CLEMENTZ – 304 AMHERST RD – ISSUES WITH NEIGHBOR AND SPOKE TO BOB PHILLIPS. QUESTIONS ABOUT ZONING. NOISE IS ISSUE AND IS NUISANCE. NOISE WAS VERY LOUD AND JIM WILL PURSUE THE ISSUE FURTHER.

TILE IN DITCH WEST OF JIM'S PROPERTY THERE IS A SUCK HOLE. WESTS OF PROPERTY LINE TILE CROSSOVER UNDER ROAD STARTED TO SEPARATE.

JACK NEAL – UNDERAGE DRINKING AND MUD ON ROAD COULD BE ISSUES WITH PROPERTY ON AMHERST RD. TONY WILL TALK TO PROSECUTING ATTORNEY ABOUT GOODWILL DONATIONS.

BOB PHILLIPS, POLICE CHIEF –

QUOTE WAS PRESENTED TO BOARD ABOUT FURNACE/AC REPLACEMENT WITH COVID FUNDING IN POLICE DEPT. POLICE DEPARTMENT HAS A HIGH EXPOSURE TO PUBLIC AND NEW EFFICIENT FURNACE/A/C UNIT WITH APPROPRIATE AIR FLOW IN POLICE BUILDING WILL HELP PREVENT SPREAD OF VIRUS AMONG PUBLIC AND STAFF. BOARD DISCUSSION. CURRENT SYSTEM DOES NOT ALLOW FOR CLEAN AIR TO FLOW IN DEPT BUILDING.

NORM CAPPS MADE MOTION TO HIRE PREMIER MECHANICAL SERVICES TO INSTALL NEW POLICE DEPARTMENT FURNANCE AND A/C UNIT FOR COST OF \$16,198 THAT WILL ALLOW FOR CLEAN AIR FLOW AIR TO HELP WITH SPREAD OF VIRUS. POLICE OFFICERS HAVE CONSTANT INTERACTION WITH PUBLIC INCLUDING VEHICLES, 2ND KEVIN COX, ROLLCALL.

DISCUSSION ABOUT M&D COMPUTER MAINTENANCE OF COMPUTER AGREEMENT WITH POLICE DEPT.

NORM CAPPS MADE MOTION TO HIRE M&D COMPUTER TO MAINTENANCE THREE COMPUTERS FOR POLICE DEPT FOR \$600 FOR TWO YEARS, 2ND KEVIN COX, ROLLCALL.

DISCUSSION ABOUT USING COVID MONEY FOR REPLACEMENT UNIFORMS AND VESTS FOR POLICE DEPT. BOARD DISCUSSION ABOUT EXTRA SETS OF UNIFORMS AND VEST WOULD BE GOOD TO HAVE TO

CHANGE INTO AT STATION FOR POSSIBLE EXPOSURE. BOARD DOES NOT WANT STAFF TO POSSIBLY SPREAD VIRUS BECAUSE OF LACK OF CLEAN UNIFORMS TO CHANGE INTO.

KEVIN COX MADE MOTION TO APPROVE \$2243.64 FROM WARD APPAREL TO PURCHASE EXTRA UNIFORMS FOR POLICE DEPARTMENT WITH COVID MONEY, 2ND KEVIN COX, ROLLCALL.

NORM CAPPs MADE MOTION TO APPROVE PURCHASE WITH BAILEY'S EQUIPMENT IN AMOUNT OF \$1356 FOR VEST CARRIER COVERS FOR POLICE UNIFORM PAID WITH COVID MONEY, 2ND KEVIN COX, ROLLCALL.

DISCUSSION TO HAVE ADDITIONAL OFFICERS OUT ON HALLOWEEN.

COREY LEHMAN, ROAD SUPERVISOR

6TH AND ZEITS CALLED OUPS AND WILL CHECK TILE SOON. WILL CALL COUNTY.

FINISHED MOWING LAST WEEK. ARM MOWING AND TREE TRIMMING SOON.

MAIN AND HANTHORN TREE WAS CUT BACK TODAY PER REQUEST FROM EMAIL FROM RESIDENT.

NOVEMBER 3RD MINOR SURGERY ON WRIST. WILL BE BACK TO WORK IN A COUPLE DAYS.

GREG THANKED FOR FLAG POLE PAINT AND DIRT AROUND ADMIN BUILDING.

GREG ALSO SAID SOME INTERSECTIONS MOWED BACK GOOD.

DISCUSSION ABOUT TRAFFIC COUNT FOR ROAD STRIPPING FOR AMHERST RD. NATALIE REACHED OUT DAVID LOUTH TO COUNTY TO INQUIRE ABOUT ROAD STRIPPING ON AMHERST.

NORM CAPPs MADE MOTION TO APPROVE THREE COMPUTER FROM M&D COMPUTER \$1,285.99 EACH PLUS \$155 PER SIM CARD TO ALLOW FOR WORK FROM HOME. ONE FOR ROAD DEPT, ONE FOR TRUSTEES AND ONE FOR ZONING. WILL USE CORONA VIRUS MONEY TO PURCHASE. TOTAL \$4,167.97, 2ND KEVIN COX, ROLLCALL.

TONY HAYES – ZONING INSPECTOR

TRUCK PULL AT AMHERST RD ALREADY DISCUSSED

RODGER WIREMAND 1824 CLYDE AVE – CAMPER OUT BACK OF HOUSE. PEOPLE SAID SOMEONE IS ONLY COMING TO CAMPER EVERY OTHER WEEKEND OR SO. WILL SENT LETTER.

3586 YODER RD – SAID SON STAYS IN CAMPER

WAUGHTEL BARN LETTER SENT.

ROBERT WOODS 3250 AMHERST RD – LETTER SENT

ABANDONMENT OF ROAD MEETING COMING UP COUNTY COMMISSIONER OFFICE.

DISCUSSION ABOUT REDOING WEBSITE REDESIGN TO ALLOW FOR ZONING PERMIT PROCESS ALL ONLINE. NOT TO EXCEED \$5000 FROM NOW MARKETING. BY UPDATING OUR WEBSITE, IT TO ALLOW FOR LESS INTERACTION WITH PERSONNEL AT TOWNSHIP BUILDING.

NORM CAPPs MADE MOTION TO APPROVE WEBSITE REDESIGN BY NOW MARKETING UP TO \$5000 WITH COVID MONEY, 2ND KEVIN COX, ROLLCALL.

ZONING BOARD AND APPEALS BOARD WILL NEED TO UPDATE MEMBERS. GREG TO WORK ON TALKING WITH THOSE WHO EXPRESSED INTEREST IN BEING ON BOARDS. WILL MAKE CHANGE AT YEAR END MEETING.

1705 GARLAND – KAYLA CAMPBELL TOLD TONY HEALTH DEPT WILL TURN PROPERTY BACK OVER TO US AROUND END OF NOVEMBER IF NOT MAJOR IMPROVEMENT THEN TOWNSHIP CAN TAKE ACTION ON PROPERTY. TONY WILL TALK TO KAYLA CAMPBELL AND GET DETAILS IN WRITING.

JUSTIN ROBERTS, FIRE CHIEF

NORM CAPPs MADE MOTION TO HIRE M&D COMPUTERS FOR COST OF \$1,925 FOR TWO YEARS FOR STATION COMPUTERS MAINTENANCE, 2ND KEVIN COX, ROLLCALL.

DISCUSSION ABOUT KING VISION FROM BOUND TREE MEDICAL. THESE SCOPES WILL ALLOW LESS DIRECT EXPOSURE TO PATIENTS. JUSTIN SPOKE ABOUT SCOPES AND HOW IT WILL BE BENEFICAL TO HIS STAFF ALLOWING THEM TO STAY OUT OF DIRECT LINE.

NORM CAPPs MADE MOTION TO PURCHASE FROM BOUND TREE MEDICAL ADULT AND YOUTH KING VISION SCOPES WITH WITH BLADES WITH CORONA VIRUS AIDE MONEY COST OF \$3671.36 PLUS SHIPPING, 2ND KEVIN COX, ROLLCALL.

DISCUSSION ABOUT TURN OUT GEAR EXPOSURE AND SHARED GEAR IF HOUSE FIRE AND NO EXTRA SETS FOR INDIVIDUALS TO WEAR. FIRE GEAR IS OUT OF COMISSION AFTER HOUSE FIRE AND IT WOULD BE A GOOD IDEA TO HAVE EXTRA SETS FOR POSSIBLE EXPOSURE AND ELIMINATE SHARED GEAR IN POSSIBLE EVENT. LIKE TO MAKE SURE ALL FULL TIME STAFF AND HIGH FIREFIGHTER RUNNERS HAVE SECOND SET OF GEAR.

NORM CAPPs MADE MOTION TO APPROVE FINDLAY FIRE EQUIPMENT 10 SETS OF TEAROUT GEAR WITH CORONA VIRUS AIDE FUNDING IN AMOUNT OF \$23,150 PLUS SHIPPING, 2ND KEVIN COX, ROLLCALL.

JUSTIN PRESENTED QUOTE FOR FOUR SETS OF TURN OUT GEAR THAT WE ALREADY HAD PLANNED TO PURCHASE IN 2020 BUDGET THAT ARE SET TO EXPIRE NEXT YEAR. WILL ACT ON IT IN FUTURE.
MEDICOUNT PROCESS IS MOVING SMOOTHLY. ALPHA MEDICAL IS COMPLYING WITH REQUESTS.

DISCUSSION ABOUT TAKING OUR TIMESHEET/SCHEDULING PROCESS ONLINE AND EMPLOYEES WORK THRU IT ON PHONES OR COMPUTER TO LIMIT CONTACT WITH TIMESHEETS / PAPER TRANSFER. NATALIE WORKING ON IT. BELIEVE WE COULD POSSIBLY USE CORONA VIRUS FUNDING FOR IT. DISCUSSION ABOUT EXTRA SETS OF UNIFORMS FOR ALL DEPT TO LIMIT EXPOSURE. WILL MAKE MOTION NEXT MEETING TO AUTHORIZE ADDITIONAL SETS OF UNIFORMS FOR ROAD AND FIRE DEPT STAFF WITH CORONA VIRUS FUNDS.

TRUSTEES

HEALTH BOARD MEETING TOMORROW NIGHT VIA ZOOM.
ALLEN ECONOMIC DEVELOPMENT GROUP– DISCUSSION ABOUT WHO IS ON THE BOARD.
R & L TRUCKING LOOKING AT SITE. ENVIROMENTAL SERVICE STUDY IS BEING DONE ON PROPERTY.

NORM CAPPS MADE A MOTION TO RESCHEDULE NOVEMBER 3 MEETING TO BE HELD AT NOVEMBER 2ND AT 7:30, 2ND KEVIN COX, ROLLCALL.

NORM CAPPS MADE MOTION TO ADJOURN AT 9:37, SECOND BY KEVIN COX, ROLLCALL.