

RECORD OF PROCEEDINGS

MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING
HELD NOVEMBER 2, 2020

PERRY TOWNSHIP TRUSTEES MET IN RESCHEDULED REGULAR SESSION (NORMAL MEETING 11/3/2020), CALLED TO ORDER AT 7:30 BY CO-CHAIRPERSON NORM CAPP. KEVIN COX PRESENT. GREG KESSEN IS ABSENT. ROLLCALL BY FISCAL OFFICER. THE PLEDGE OF ALLEGIANCE FOLLOWED.

KEVIN COX MADE A MOTION TO ACCEPT THE MEETING MINUTES FROM OCTOBER 20, 2020, 2ND BY NORM CAPP, ROLLCALL

NATALIE SCOTT, FISCAL OFFICER –

KEVIN COX MADE MOTION TO PAY THE BILLS OF \$35,641.78, 2ND NORM CAPP, ROLLCALL.

GUESTS:

JIM CLEMENTZ – QUESTIONED 304 AMHERST. TONY TALKED TO PROSECUTORS OFFICE. AGRICULTURAL PROPERTY CAN'T HAVE TRUCK PULL EVENT. IF TONY SEES ACTIVITIES ON PROPERTY HE CAN ISSUE A STOP AND DISIST ORDER AND LEGAL ACT - COURT SYSTEM AND FINE UP TO \$500/DAY.

TUG A TRUCK EVENT IS UNALLOWED.

TOM COULTER AND MINDI COULTER – PROPERTY OWNER AT 304 AMHERST. QUESTIONED IF THEY CAN DO TUG A TRUCK ON THEIR OWN PROPERTY. OR ANYWAY TO GET PERMIT FOR VARIOUS DAYS ON PROPERTY. TONY SAID HE WOULD NOT ALLOW IT. TONY SAID PERSONAL USE ONLY FOR IMMEDIATE FAMILY. OWNER SAID BUILT CONCRETE PAD FOR BUILDING IN FUTURE.

MINDI COULTER SAID THERE WAS NO UNDERAGE DRINKING GOING ON AT PROPERTY.

JIM CLEMENTZ ASKED TONY ABOUT SET BACK ON PROPERTY LINE. TONY WILL MEASURE THE SET BACK. AND FOLLOW UP.

BROOKE HEDGES

TOM CRISENBERRY

TED LYLES – QUESTIONED CAMPER ON CLYDE. TONY VISITED SATURDAY. NO ONE IN CAMPER OR CAME TO DOOR. LETTER HAS BEEN ISSUED. TED SAID TO STOP BY SATURDAY AFTERNOON. HEALTH DEPT SAID NO SEWAGE ON GROUND AND PIPES NOT ATTACHED TO SOMETHING ELSE.

BOB PHILLIPS, POLICE CHIEF –

ITEMS ORDERED FROM LAST MEETING.

FURNANCE COMPANY WAITING FOR PARTS TO COME IN.

HALLOWEEN NIGHT EVERYTHING WENT OK.

COREY LEHMAN, ROAD SUPERVISOR

QUOTE FOR UNIFORMS - \$2,389.30 FOR ROAD DEPT. EXTRA UNIFORMS WILL ALLOW ROAD DEPT TO HAVE EXTRA UNIFORMS AT BUILDING TO ALLOW FOR CHANGE IF HAVE CONTACT WITH RESIDENTS OR INDIVIDUALS DURING PANDEMIC.

KEVIN COX MADE MOTION TO PURCHASE EXTRA SUPPLY OF UNIFORMS FOR ROAD DEPT WITH CORONA RELIEF AIDE MONEY TO HELP PREVENT SPREAD OF COVID 19 FOR AMOUNT OF \$2,389.30 (VARIOUS VENDORS), 2ND NORM CAPP, ROLLCALL.

QUOTE FROM TIM HOGAN FOR NEW FLOORING WILL HELP TO PREVENT SPEAD VIRUS WITH ANTIMICROBIAL FLOORING INSTALLED IN OFFICE AND BATHROOM.

KEVIN COX MADE MOTION TO PURCHASE ANTIMICROBIAL FLOORING FOR ROAD DEPT FROM TIM HOGAN \$4133 WITH CORONA RELIEF AIDE FUNDING, 2ND NORM CAPP, ROLLCALL.

CLEANED OUT 6 INCH TILE AT SIXTH AND ZEITS AND 575 FEET WAS CLEARED OUT. PIPE DUMPS INTO LOST CREEK AT 1609 LENNOX. WILL SET A CATCH BASIN AT SIXTH AND ZEITS.

TONY HAYES – ZONING INSPECTOR

KEVIN COX MADE MOTION TO APPROVE ZONING PERMITS FOR OCTOBER \$2,264.87, 2ND NORM CAPP, ROLLCALL.

3250 AMHERST – ROBERT WOODS BARN IS STILL STORING TRACTORS IN GOOD PART OF BARN. LOOKING TO PUT UP NEW BARN IN SPRING.

LETTERS STILL OUT FROM LAST MEETING.

KAYLA CAMBELL SAID WE WILL GET OFFICIAL LETTER FROM HEALTH DEPT FOR 1705 GARLAND .

JUSTIN ROBERTS, FIRE CHIEF

KEVIN COX MOVED FOR RESOLUTION#2020.1102-01 TO DISPOSE OF OBSOLETE/EXPIRED FIRE EQUIPMENT. THESE ITEMS HAVE NO VALUE TO TOWNSHIP. BOARD AUTHORIZES THE FIRE DEPT TO TRY AND SELL ON GOV DEALS. SEE ATTACHED LISTING OF ITEMS TO BE DISPOSED OF, 2ND NORM CAPPS, ROLLCALL.

DISCUSSION ABOUT EXPOSURE STAFF HAS TO VIRUS WITH DAILY INTERACTION. JUSTIN PRESENTED BOARD WITH QUOTE FOR UNIFORMS IN AMOUNT OF \$16,076

KEVIN COX MADE A MOTION TO PURCHASE REPLACEMENT /EXTRA UNIFORMS FROM BAILEY'S IN AMOUNT OF \$16,076 WITH CORONA RELIEF AIDE FUNDING TO ALLOW FOR EXTRA SETS OF UNIFORMS FOR STAFF TO BE ABLE TO CHANGE OUT DURING SHIFTS AT FIRE STATION, 2ND NORM CAPPS, ROLLCALL.

DISCUSSION ABOUT AUTOMATED CPR COVID UNIT. HOW AUTOMATED CPR UNIT IN AMBULANCE WILL HELP ELEVATE DIRECT CONTACT WITH PATIENT AND HELP PREVENT SPREAD OF CORONA VIRUS.

KEVIN COX MADE A MOTION TO PURCHASE LUCAS AUTOMATED CPR COVID UNIT FOR \$14,993.40 WITH CORONA RELIEF AIDE FUNDING. AUTOMATIC CPR MACHINE – LUCAS WILL ALLOW REDUCED STAFF CONTACT WITH PATIENT, 2ND NORM CAPPS ROLLCALL.

KEVIN COX MADE MOTION TO APPROVE PURCHASE OF MAINTENCE AGREEMENT ON AUTOMATIC CPR MACHINE IN AMOUNT OF \$4773.60, 2ND NORM CAPPS, ROLLCALL.

OTHER DISCUSSIONS ABOUT BEST USES FOR CORONA VIRUS FUNDING. STAFF IS ALWAYS USING EXTRA PPE DURING THIS TIME.

KEVIN COX MADE MOTION TO PURCHASE PPE FROM AMAZON SUPPLY UP TO \$4000 WITH CARES ACT MONEY, 2ND NORM CAPPS, ROLLCALL.

KEVIN COX MADE MOTION TO APPROVE STORAGE LOCKERS FOR PPE FROM GLOBAL INDUSTRIAL IN AMOUNT OF \$1050 WITH CARES ACT FUNDING, 2ND NORM CAPPS, ROLLCALL.

KEVIN COX MADE MOTION TO APPROVE AIR PURIFIERS WITH HEPA FILTRATION FROM AMAZON IN AMOUNT OF \$2094. THESE AIR PURIFIERS WILL BE PLACED THROUGHTOUT FIRE STATION TO HELP CLEAN AIR IN STATION, 2ND NORM CAPPS, ROLLCALL.

KEVIN COX MADE MOTION TO PURCHASE ADDITION LOCKERS TO GET STAFF OUT OF LOCKER SHARING WITH CARES ACT FUNDING IN AMOUNT OF \$1239 FROM AMAZON. STAFF ARE SHARING LOCKERS BUT WITH ADDITIONAL LOCKERS BEING PURCHASED WE CAN CUT DOWN ON STAFF EXPOSURE, 2ND NORM CAPPS, ROLLCALL.

KEVIN COX MADE MOTION TO APPROVE \$200 FOR CLEANING AFTER ELECTION TO JERRY HUNT. BOARD WILL USE CORONA VIRUS RELIEF AIDE TO COVER EXTRA CLEANING AFTER ELECTION AS THERE WILL BE HIGH EXPOSURE TO OUR BUILDING DURING THIS TIME, 2ND NORM CAPPS, ROLLCALL.

KEVIN COX MADE A MOTION TO INCREASE QUOTE FOR NOW MARKETING FOR TOTAL \$10,500 (ADDITIONAL \$5500) WITH CARES ACT FUNDING TO ALLOW ZONING APPLICATION PROCESS TO BE DONE ALL ONLINE TO LIMIT IN OFFICE EXPOSURE. NOW MARKETING WILL ALSO BE DEVELOPING AN ONLINE EMAIL BLAST SYSTEM SO WE CAN BETTER INFORM RESIDENTS OF ONGOING TOPICS IN TOWNSHIP VIA EMAIL VERSE IN PERSON MEETINGS. THE WEBSITE DEVELOPERS WILL TAKE SUBSTANTIAL TIME TO DEVELOP A CUSTOM WEBSITE APPLICATION TO MANAGE WHOLE ZONING APPLICATION PROCESS. BOARD FEELS STRONGLY ABOUT PUTTING EXTRA FUNDS INTO DEVELOPING THIS WEBSITE FOR MEMBERS OF COMMUNITY, 2ND NORM CAPPS, ROLLCALL.

UPTICK IN COVID CASES HAD FOUR CASES IN LAST FIVE DAYS. HADN'T HAD CALL FOR POSITIVE CASES SINCE AUGUST. WHEN CALL WAS RECEIVED AT 911 DISPATCH THEY HAVE A LIST OF QUESTIONS TO ASK TO FOLLOWING PROCESDURES FOR POTENTIAL/CONFIRMED CASES. THEY WILL SUIT UP BEFORE THEY LEAVE STATION.

NORM CAPPS MADE MOTION TO PURCHASE FOUR SETS OF TURNOUT GEAR/BOATS/HELMETS FROM FINDLAY FIRE THAT WERE REGULARLY SCHEDULED TO BE REPLACED BECAUSE OF EXPIRATION NOT TO EXCEED \$12,000, 2ND KEVIN COX, ROLLCALL.

TRUSTEES

TRUSTEES ARE DOING THEIR BEST TO USE AVAILABLE FUNDS TO HELP PREVENT SPREAD OF CORONA VIRUS TO STAFF, COMMUNITY MEMBERS AND RESIDENTS. BOARD HAS NOT SPEND ANY AVAILABLE FUNDING ON ITEMS THAT WERE PREVIOUSLY BUDGETED FOR. THEY ARE USING THEIR BEST JUDGEMENT ON WHAT ITEMS WILL BEST HELP PREVENT SPREAD OF COVID 19 IN OUR DAILY INTERACTIONS.

BOARD WILL ALSO PURCHASE ADDITIONAL SIGNAGE FROM QUICK AS WINK WITH CORONA VIRUS FUNDING NOT TO EXCEED \$25.00.

NORM CAPPS MADE MOTION TO ADJOURN AT 8:41, SECOND BY KEVIN COX, ROLLCALL.