

RECORD OF PROCEEDINGS

MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING
HELD NOVEMBER 2, 2021

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 7:30 BY CHAIRPERSON NORM CAPPS. GREG KESSEN PRESENT. ROLLCALL BY FISCAL OFFICER. KEVIN COX ABSENT. THE PLEDGE OF ALLEGIANCE FOLLOWED.

GREG KESSEN MADE A MOTION TO ACCEPT THE CORRECTED MEETING MINUTES FROM OCTOBER 19, 2021, 2ND BY NORM CAPPS, ROLLCALL

NATALIE SCOTT, FISCAL OFFICER –

GREG KESSEN MADE MOTION TO PAY BILLS OF \$98,491.68, 2ND NORM CAPPS, ROLLCALL.
ASSESSMENTS TO COUNTY AUDITORS OFFICE.

STILL WORKING ON RECORD RETENTION SCHEDULE. HOPE TO HAVE IT NEXT MEETING. IF WE DON'T HAVE IT ON SCHEDULE ITS CONSIDERED PERMANENT. ASKED JUSTIN HOW BROOKE WAS DOING ON GATHERING DATA THEY HAVE. HE SAID CORTNIE IS WORKING ON IT.

WORKING ON GETTING INFORMATION FOR CYBER SECURITY/JOB DESCRIPTION AND EXIT PLAN.

HEIDI FOUT FROM OHIO TOWNSHIP ASSOCIATION GETTING US INFO TOWARDS END OF MONTH FROM AN ATTORNEY ABOUT FUEL TANKS POLICY.

WINTER CONFERENCE IN JANUARY. HOTELS OPEN UP TO BOOK ON NOV 8TH. I NEED TO KNOW THIS WEEK IF YOU WANT TO STAY NIGHT. WILL DO CONFERENCE REGISTRATION CLOSER TO EVENT.

DISCUSSION ABOUT EMAILING MEDICOUNT ABOUT NOT REALLY AN INCREASE IN COLLECTIONS. I DID NOT GET A RESPONSE FROM THEM WHEN I REACHED OUT. ASKED JUSTIN TO FOLLOW UP. MEDICOUNT IS WORKING ON GETTING LAST FEW VENDORS TO STOP SENDING CHECKS TO LOCKBOX. WANT TO CLOSE LOCKBOX. IT WILL BE A YEAR ON 10/7/21. WE ARE PAYING FEE TWICE ON PAYMENTS IN LOCKBOX. I HAVE ASKED THEM MULTIPLE TIMES BEFORE TO CONTACT INSURANCE AGENCIES THAT KEEP SENDING PAYMENTS TO LOCKBOX.

GREG KESSEN MOVED FOR RESOLUTION#2021.1102-01 TO APPROVE NEW PAY RATES AND SCHEDULE EFFECTIVE PAY DATE 11/26/2021. Board is eliminating the 6 month raise. Raises going forward will be granted on full time anniversary date unless noted below. There will not be an end of year raise going into 2022. Board has created a new pay raise schedule: 0-1 year of service, 1-3 years of service, 3-8 years of service. After 8 years of service: \$.05/hour/year will be added to 8 years of service rate . If a new qualification (specifically Level 1, 2 or Paramedic) is earned, the full time employee would go to step 0-1 years of service and continue on that schedule based on qualifications earned and years of service at that qualification. Any changes to qualification going forward will change their anniversary date to the date the new qualification was received. An additional \$.10/hour will be given for additional certifications outside of our normal qualifications, including fire inspector and fire investigator. Certification must be on state issued card and presented to fiscal officer to qualify for additional \$.10/hr.

HARTMAN \$18.50/HR

RADER \$18.50/HR

LAYMAN \$15.00/HR

A SCHROEDER \$13.50/HR

COX \$15.75/HR

SEE ATTACHED SPREADSHEET. THE CHANGE IN GROSS BIWEEKLY PAY WILL BE PAID FOR OUT OF ARP FUNDING. DATA TO SUPPORT NEED TO INCREASE WAGES IS ON FILE WITH FISCAL OFFICER. USED COMPARISON FROM AREA DEPARTMENTS TO FIGURE INCREASE TO BE COMPETITIVE WITH AREA FULL TIME DEPARTMENTS. 2ND NORM CAPPS, ROLLCALL.

NORM CAPPS MOVED FOR RESOLUTION#2021.1102-02 TO APPROVE NEW OTHER HOURLY RATES/SALARY FOR FIRE DEPARTMENT. PAY RATES AND SCHEDULE EFFECTIVE FOR FIRST PAYROLL DATE OF 1/8/2022.

CHIEF ROBERTS SALARY OF \$59,000/YEAR

DEPUTY CHIEF \$375/MONTH

PART TIME EMT HOURLY RATE \$13.00/HR

FIRE/EMT RUN \$30/RUN

**FULL TIME STAFF FILL INS (PARAMEDIC) \$17.00/HOUR – WILL MATCH STARTING PARAMEDIC/LEVEL TWO RATE
SEE ATTACHED SPREADSHEET. 2ND GREG KESSEN, ROLLCALL.**

GREG KESSEN MOVED FOR RESOLUTION#2021.1102-03 TO APPROVE NEW PAY RATES AND SCHEDULE FOR POLICE DEPARTMENT. NEW RATES OF PAY TAKE EFFECT THE WHOLE MONTH OF NOVEMBER AND WILL BE PAID FIRST PAYROLL IN DECEMBER.

**CHIEF ROBERT PHILLIPS \$16,000/YEAR
CAPTAIN FOUST \$17.00/HR
LIEUTENANT T WATSON \$16.25/HR
SARGENT JOSEPH \$16.00/HR
PATROLMAN \$15.00/HR
SECRETARY JODI PHILLIPS \$13.50/HR
SUBPEONA \$30/COURT APPEARANCE
SEE ATTACHED SPREADSHEET, 2ND NORM CAPPS, ROLLCALL.**

GREG KESSEN MOVED FOR RESOLUTION#2021.1102-04 TO APPROVE NEW PAY RATES AND SCHEDULE FOR ZONING DEPARTMENT. NEW RATES WILL TAKE EFFECT ON FIRST PAYROLL FOR JAN 2022.

**SANDY HOFACKER \$800/MTH
SEE ATTACHED SPREADSHEET, 2ND NORM CAPPS, ROLLCALL.**

GREG KESSEN MOVED FOR RESOLUTION#2021.1102-05 TO APPROVE NEW PAY RATES AND SCHEDULE FOR ROAD DEPARTMENT. New pay rates for Road Department will be effective on Pay Date 11/26/2021. Board is eliminating the 6 month raise. Raises going forward will be granted on full time anniversary date. There will not be an end of year raise going into 2022. Board has created a new pay raise schedule: 0-1 year of service, 1-3 years of service, 3-8 years of service. After 8 years of service: \$.05/hour/year will be added to 8 years of service rate .

**ROAD SUPERVISOR COREY LEHMAN \$23.45/HR*
ROAD WORKER NICK ADAMS \$20.05/HR
PART TIME WORKER \$13.00/HR**

*** Corey was given 9 years additional service (\$.45 over base pay of \$23.00/hr)**

SEE ATTACHED SPREADSHEET. THE CHANGE IN GROSS BIWEEKLY PAY WILL BE PAID FOR OUT OF ARP FUNDING. DATA TO SUPPORT NEED TO INCREASE WAGES IS ON FILE WITH FISCAL OFFICER. USED COMPARISON FROM AREA DEPARTMENTS TO FIGURE INCREASE TO BE COMPETITIVE WITH AREA FULL TIME DEPARTMENTS. 2ND NORM CAPPS, ROLLCALL.

WE RECEIVED ONE RESUME AND LETTER OF INTEREST IN FISCAL OFFICER.

GUESTS:

JIM CLEMENTZ – PAST WEEKEND WAS QUIET. WEEKEND BEFORE I HAD TO CALL CHIEF ON SUNDAY– LOTS OF DISRUPTION SATURDAY AND SUNDAY. POLICE OFFICER WENT TO HOUSE AND QUIETED DOWN SHORTLY THERE AFTER. JIM ASKED ABOUT SANDY GETTING MEASUREMENT FOR CONCRETE PAD AND SET BACK. KAYLA CAMBELL HAD WARNED OF NOISE ORDINANCE PREVIOUSLY. SANDY WILL CHECK IT OUT AND TAKE BOB WITH HER TO VISIT HIM. SANDY WILL EXPRESS CONCERN ABOUT NOISE AND CHECK SET BACK.

SCOTT HOFACKER

TODD GARDNER

RUSSELL YOUNG – 1602 GARLAND AVE – COLE BOROFF DOING REMODELING ON HOUSE NEXT DOOR.

OCT 5TH MOVED HIS SHED OVER ON MY PROPERTY. RUSSELL HAS ASKED SHED BE MOVED OFF HIS PROPERTY FOUR TIMES. RUSSELL IS TRYING TO PUT UP FENCE. RUSSELL HAS CONTRACTOR BUT WON'T PUT FENCE UP WITH SHED IN HIS LOT. RUSSELL HAD PROPERTY SURVEYED IN AUG 2021. IT HAS BEEN A MONTH WITH SHED ON HIS LOT. ITS TWO FEET OVER HIS PROPERTY LINE.

JOE MAYS- TREE ON SOUTH MAIN 16TH OR 17TH STREET. COREY LEHMAN SAID TREE FELL OVER AND OWNER SAID HE WOULD CLEAN IT UP. TREE ON 13TH ST CABLE LINES IN TREE AND COREY SAID THEY WON'T TOUCH IT WITH LINES WOUND IN IT.

11TH STREET AND REESE DEAD ENDS – ASPHALT AND STONE NEED CLEANS UP.

LYNN HANSON

BOB PHILLIPS, POLICE CHIEF

**ANNUAL MEMBERSHIP FOR POLICE DEPT FOR OFFICERS INITIAL COST OF \$715 ANNUAL FEE OF \$30/OFFICER AND \$25/CARD (CARD WOULD NOT BE REPLACED BY TOWNSHIP IF LOST)
EXTRA TRAININGS AND QUALIFICATIONS THIS IS FOR 13 OFFICERS.**

NORM CAPPs MADE A MOTION TO APPROVE ANNUAL MEMBERSHIP TO SABRES GUN CLUB FOR FIREARMS TRAINING NOT TO EXCEED \$715 COST, 2ND GREG KESSEN, ROLLCALL. BOB TO GET INVOICE.
ACTION ON 13TH STREET – NORM ASKED BOB TO MONITOR IT. ASKED FOR EXTRA COVERAGE AND DOCUMENTATION ON EVENTS HELD IN AREA.

COREY LEHMAN, ROAD SUPERVISOR

COREY PRESENTED QUOTE – CURRENT TIRES HAVE 30,000 MILES ON TIRES AND SIX YEARS – 1 TON DUMP TRUCK TIRES. SIX TIRES \$1,230 MILLER BROTHER TIRES. TABLED TO NEXT MEETING.
STIMULUS PROJECT FOR ROADS. SHANE COLEMAN GETTING PAPERWORK AROUND FOR IT. MUMAUGH ROAD PAVING PROJECT GIVEN FROM ENGINEER’S OFFICE. ENGINEER OFFICE WILL SUBMIT IT. ESTIMATE IS \$15,792.29. DEADLINE 11/19/21. GRANT DECISION WILL BE MADE END OF FEBRUARY 2021.

SANDY HOFACKER , ZONING INSPECTOR

GREG KESSEN MADE MOTION TO ACCEPT ZERO COLLECTIONS FOR OCTOBER ZONING RECEIPTS, 2ND NORM CAPPs, ROLLCALL.

DEFINES AREAS OF SOLAR PROJECTS IN OUR TOWNSHIP AND WOULD RESTRICT IT TO AREAS ZONED GENERAL INDUSTRIAL. HAVING ZONING MEETING NEXT WEEK AND WILL CONSIDER RESOLUTION PREPARED BY KAYLA CAMBELL THEN.

WHAUGHTEL – DISCUSSION WITH KAYLA CAMBELL AND WILL TALK TO HER FURTHER.

NO HEARING INFORMATION RECEIVED YET REGARDING CURTIS LIQUOR PERMIT APPLICATION.

NORM ASKED SANDY TO GO BACK TO KAYLA AND ASK HOW TO INFORCE SEISE AND DESIST ORDER’S.

JUSTIN ROBERTS, FIRE CHIEF

START DATE OF NOVEMBER 20TH ,2021 – JUSTIN WOULD LIKE TO SEND RANDY KETTERER TO FIREFIGHTER LEVEL TWO CLASS – APOLLO THERE IS AROUND \$5,000 LEFT IN THIS YEARS BUDGET FOR TRAINING.

GREG KESSEN MADE MOTION TO SEND RANDY KETTERER TO LEVEL TWO FIREFIGHTER CLASS THRU APOLLO COST OF \$1,340 AND JUSTIN WILL GET AN AGREEMENT SIGNED TO REPAY COST OF CLASS AND BOOKS IF DOES NOT FULL FILL THE AGREEMENT, 2ND NORM CAPPs, ROLLCALL.

MIKA LAYMAN WILL DO LEVEL TWO TRAINING AROUND FEB/MARCH. JUSTIN WANTS TO GIVE GUYS A BREAK FROM OVERTIME.

NATALIE ASKED HIM TO GIVE UPDATE ON DATA COLLECTION AND WEBINAR HE WATCHED REGARDING CGS THAT WE WILL HAVE TO SUBMIT INFORMATION ON NEXT YEAR. CGS WILL DEDUCT – 10% FROM MEDICAL PAYMENTS IF WE DON’T SUBMIT DATA. MEDICAR IS COLLECTING DATA FROM EMS DEPARTMENTS. THEY ARE REQUIRING US TO GIVE FIVE MONTHS OF DATA FROM 2021. MORE INFORMATION TO COME.

ASHLEY SCHROEDER OHIO POLICE AND FIRE PHYSICAL HAS BEEN APPROVED.

TRUSTEES:

CARD RECEIVED FROM DAVE AND BARB WEST THANKING FOR DIPPING DITCH.

GREG KESSEN MADE MOTION TO ADJOURN AT 9:02, SECOND BY NORM CAPPs, ROLLCALL.