

RECORD OF PROCEEDINGS

MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING
HELD NOVEMBER 16, 2021

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 7:30 BY CHAIRPERSON NORM CAPPs. GREG KESSEN AND KEVIN COX PRESENT. ROLLCALL BY FISCAL OFFICER. THE PLEDGE OF ALLEGIANCE FOLLOWED.

GREG KESSEN MADE A MOTION TO ACCEPT THE CORRECTED MEETING MINUTES FROM NOVEMBER 2, 2021, 2ND BY KEVIN COX, ROLLCALL

NATALIE SCOTT, FISCAL OFFICER –

GREG KESSEN MADE MOTION TO PAY BILLS OF \$52,163.55, 2ND KEVIN COX, ROLLCALL.

GREG KESSEN MADE MOTION TO APPROVE OCTOBER BANK RECONCILIATION FOR 2021, 2ND KEVIN COX, ROLLCALL.

GREG KESSEN MADE A MOTION TO ACCEPT NATALIE SCOTT PRESENTED CERTIFICATE OF TRANSITION FROM OUTGOING TOWNSHIP FISCAL OFFICER TO BOARD OF TRUSTEES IN ACCORDANCE WITH ORC 117.171 AND 503.28. LAST DAY AS FISCAL OFFICER WILL BE NOVEMBER 30, 2021.

CLEMANS AND NELSON HAS BEEN WORKING ON POSITION DESCRIPTION FOR ALL STAFF. BOARD HAS REVIEWED AND ADJUSTMENTS HAVE BEEN MADE.

GREG KESSEN MOVED FOR RESOLUTION#2021.1116-01 TO APPROVE POSITION DESCRIPTIONS PREPARED FOR THE FOLLOWING POSITIONS:

FULL TIME ROAD WORKER

PART TIME ROAD WORKER

ROAD SUPERVISOR

VOLUNTEER FIREFIGHTER

PART TIME EMT

FIRE PREVENTION OFFICER

FULL TIME EMT/LEVEL 1 MONDAY- FRIDAY SCHEDULE

FULL TIME FIREFIGHTER- PARAMEDIC

FIRE CHIEF

ZONING INSPECTOR

POLICE OFFICER – PART TIME

POLICE ADMINISTRATIVE ASSISTANT

POLICE CHIEF

DEPARTMENT HEADS WILL BE GIVEN THESE FOR STAFF AND ASKED TO HAVE THEM OUT ALL FILLED OUT BY STAFF AND SUPERVISOR SIGN. ALL NEW HIRES SHOULD BE GIVEN APPROPRIATE JOB DESCRIPTION WHEN HIRED AND SIGNED., 2ND KEVIN COX, ROLLCALL.

RECORD RETENTION SCHEDULE. LAST RECORD RETENTION SCHEDULE WAS APPROVED ON 4/25/2011. WE NEED TO UPDATE RC-2. HISTORICAL SOCIETY AND AUDITOR OFFICE WILL REVIEW RC-2 ONCE SUBMITTED.

GREG KESSEN MADE MOTION TO APPROVE RC-2 AND SEND IT ON TO RECORDS COMMISSION 2ND KEVIN COX, ROLLCALL.

NORM CAPPs AND NATALIE SCOTT WILL MEET NEXT MONDAY AT 4:30PM AS RECORDS COMMISSION AND APPROVE RC-2 TO BE SENT ON TO THE HISTORICAL SOCIETY.

CYBER SECURITY VFIS RISK MANAGEMENT PORTAL. LYNN HAS CREATED AN ACCOUNT AND WILL SEND THIS INFORMATION ON TO SUPERVISORS. THIS IS PORTAL THAT DARLENE FROM VFIS RECOMMEND WE USE TO HELP CYBER SECURITY PREVENTION.

NORM CAPPs AND GREG KESSEN RE-ELECTED. BONDS HAVE BEEN RECEIVED FOR START OF 2022 AND HAVE BEEN FORWARDED TO COUNTY PROSECUTOR. LYNN HAS THEM ON FILE FOR SWEARING IN MEETING LATE DECEMBER.

NORM CAPPs MADE A MOTION TO APPROVE PROPOSAL SEND VIA EMAIL FROM CINDY LEIS ABOUT TAX ABATEMENT FOR HOLIDAY INN EXPRESS, 2ND GREG KESSEN, ROLLCALL VOTE WAS AS FOLLOWS: NO CAPPs, NO COX, NO KESSEN.

KEVIN COX MADE MOTION TO COUNTER OFFER THEIR PROPOSAL TO BE 10 YEAR 50% TAX ABATEMENT UNDER PROPOSED AGREEMENT WITH COMPLETION OF THE CONSTRUCTION ON OR BEFORE 12/31/2023. SAME BUSINESS, JOBS AND INVESTMENT AS ORIGINAL PROPOSAL FROM 8/10/2021. STRIKE OUT AND REMOVE 5% EXTRA INCENTIVE FOR TIMELINESS. 30 DAYS FROM RECEIVED LETTER OF COUNTER PROPOSAL TO RESPOND TO TOWNSHIP TRUSTEES OR PROPOSAL IS NULL AND VOID, SEE ATTACHED LETTER MAILED TO RAVI AND EMAILED TO CINDY LEIS, 2ND GREG KESSEN, ROLLCALL.

GREG KESSEN MADE MOTION TO APPROVE PURCHASE OF HAMS FOR DEPT SUPERVISORS AND FULL TIME STAFF, 2ND KEVIN COX, ROLLCALL.

WE RECEIVED \$1,800 GRANT FROM CLEAN UP DAY IN JUNE.

ALSO RECEIVED \$450.00 FROM PERRY LOCAL SCHOOLS FOR EMS COVERAGE AT HOME FOOTBALL GAMES THIS YEAR.

TONIGHT IS MY LAST MEETING AS FISCAL OFFICER.

GUESTS:

RUSSELL YOUNG – THANKED SANDY FOR HELP. NEIGHBOR ON NOV 7TH MOVED SHED.

TONY HAYES – HAPPY THANKSGIVING

DAVE STOMBAUGH – ASKED ABOUT SOLAR. COUNTY COMMISSIONERS WILL HAVE FINAL SAY. KAYLA CAMBELL SAID SENATE BILL 52 WILL PROBABLY BE WOUND UP IN COURT.

COUNTY COMMISSIONERS LOOKING TO MAKE ACTION ON SOLAR IN JANUARY.

LYNN HANSON

JIM CLEMENTZ – PERSONAL THANK SANDY FOR MEASURING SET BACK OF CONCRETE TO JIM PROPERTY LINE. PAD IS 18FT TO PROPERTY LINE AT CLOSEST POINT AND 31FT FROM FARTHEST PART OF CONCRETE PAD. 23 VEHICLES OVER AT JIM'S NEIGHBOR MOST RECENTLY. ONLY 4-5 OF THEM ARE LICENSED.

MARY WILLIAMSON – CHECKING ON SEISE AND DESIST ORDER FOR PROPERTY ON 13TH STREET. MARY HAS HAD A FEW PEOPLE WHO ARE INTERESTED IN PUTTING UP HOUSES. ASKED IF ANY FEDERAL MONEY FOR HOUSING. BRUCE FROM HABITAT FOR HUMANITY HAS NEVER APPROACHED TRUSTEES ABOUT HOUSING IN AREA. TONY HAYES SAID HE WAS SUPPOSED TO MEET WITH HIM AND NEVER SHOWED UP THREE TIMES. 1150 SQUARE FEET MINIMUM IN R1A NO MOBILE HOMES ARE ALLOWED IN TOWNSHIP. MANUFACTURED HOMES ARE ALLOWED. SANDY TALKED TO KAYLA CAMBELL – MARY ASKED ABOUT SAFETY AND DISTURBING PEACE. KAYLA CAMBELL SAID WE COULD PROCEED WITH ZONING VIOLATIONS. TWO SUNDAYS AGO POLICE DEPARTMENT CALLED BECAUSE THEY ARE TEARING UP YARDS.

PROPERTY OWNERS CAN FILE SUIT PERSONALLY FOR PROEPRTY DAMAGES.

SANDY SENT A SEISE AND DESIST ORDER LETTER IN JUNE. MARY ASKED FOR COPY OF THAT ORDER.

WHEN PAUL CURTIS OPENS UP AND SELLING LIQUOR CAN WE CAN ASK LIQUOR AGENTS TO COME IN AND CHECK?

NOT AN ESTABLISHED BUSINESS AND NO CERTIFICATE OF OCCUPANCY TO ESTABLISH NUMBER OF PEOPLE.

MARY SAID THEY ARE IMPLEMENTING MARCH FOR PICKETING. SUGGESTED TO GET PROPERTY OWNERS ON SAME PAGE AND THEY COULD SUE TOGETHER. DISCUSSION ABOUT CARS BLOCKING ROAD WAY RESTRICTING EMERGENCY VEHICLES IN ROADWAY. DISPATCH TOLD RESIDENTS TO CALL CITY OF LIMA BUT THAT IS NOT CORRECT. KEVIN ASKED BOB TO CHECK INTO IT.

RON MCELWAIN

BILL JOSEPH

BOB PHILLIPS, POLICE CHIEF

GAVE NATALIE INVOICE FOR ANNUAL SABRES MEMBERSHIP FROM LAST MEETING. THE MEMBERSHIPS WILL RUN LITTLE OVER A YEAR WORTH.

LIGHTS START AT FAIRGROUNDS START NOV 26TH 6PM-9PM

BOB GOT TAX EXEMPT SET UP AT WALMART.

GREG ASKED BOB TO PULL REPORTS FROM SHERIFF DEPT FOR CALLS UP AT PAUL CURTIS

ESTABLISHMENT. POLICE CAN TAKE A REPORT BUT NONE CALLED UP TO PROSECUTORS OFFICE AND COMPLAIN. THE PERSON THAT COMPLAINED HAVE TO TAKE REPORT TO PROSECUTORS OFFICE OR NOTHING WILL BE DONE.

COREY LEHMAN, ROAD SUPERVISOR

KEVIN COX MADE MOTION TO APPROVE TIRES FROM MILLER BROTHERS IN AMOUNT OF \$1,230, 2ND GREG KESSEN, ROLLCALL

GREG KESSEN MADE A MOTION TO APPROVE GRASSHOPPER MOWER REPAIR FROM FARMERS EQUIPMENT IN AMOUNT OF \$2,296.62, 2ND KEVIN COX, ROLLCALL.

KEVIN COX MADE A MOTION TO APPROVE REPAIRS TO YELLOW STERLING FOUND DURING DOT INSPECTION – NEEDS NEW MUFFLER AND EXHAUST \$1,500.04 FROM MILLER AUTO, 2ND GREG KESSEN, ROLLCALL.

BUCKET TRUCK – STEVE MYERS S-TECH IS LOOKING AT REPAIRS AND WILL SEND QUOTE.

COREY SAID ABOUT 3 WEEKS AGO RAN TOWNSHIP GENERATOR.

GREG KESSEND MOVED FOR RESOLUTION#2021.1116-02 TO TRANSFER \$50,000 FROM GENERAL FUND TO ROAD AND BRIDGE FUND NOT TO BE REPAID TO COVER 2021 ROAD PROGRAM FINAL BILL THAT WILL BE COMING FOR PAVING, 2ND KEVIN COX, ROLLCALL.

SANDY HOFACKER , ZONING INSPECTOR

BOARD OF TRUSTEES HAD A PUBLIC HEARING EARLIER THIS EVENING ABOUT SOLAR ENERGY ARTICLE 2. KEVIN COX AGAIN MENTIONED THE 1000 SET BACK FROM PROPERTY LINES AND HE IS IN DISAGREEMENT WITH IT.

KEVIN COX MOVED FOR RESOLUTION#2021.1116-03 TO ACCEPT ZONING AMENDMENT FOR ARTICLE 22 AS PRESENTED BY ZONING BOARD – SEE ATTACHED, 2ND GREG KESSEN. (ROLLCALL AS FOLLOWS: CAPPS, YES – COX, NO – KESSEN, YES)

SANDY PRESENTED BOARD THE BOARD WITH RESOLUTION THAT WAS DRAFTED BY KAYLA CAMBELL THAT WILL BE SUBMITTED TO ALLEN COUNTY COMMISSIONERS ABOUT SOLAR IN PERRY TOWNSHIP.

KEVIN COX MOVED FOR RESOLUTION#2021.1116-04 AS PREPARED BY KAYLA CAMBELL. RESOLUTION TO RECOMMEND TO THE BOARD OF COMMISSIONERS, ALLEN COUNTY TO DESIGNATE ALL OF PERRY TOWNSHIP AS RESTRICTED TO LARGE UTILITY FACILITIES EXCEPT FOR GENERAL INDUSTRIAL ZONED AREAS (SEE ATTACHED), 2ND GREG KESSEN, ROLLCALL.

NEW HOUSE PERMIT ISSUED FOR 13TH AND REESE.

NORM MENTIONED ANOTHER POTENTIAL PROJECT- THERE WAS A CONCRETE MIXER ON SOUTH SIDE OF HOUSE FOUNDATION THAT IS ALREADY THERE OFF 13TH.

GREG ASKED ABOUT SEISE AND DESIST FORM /ORDER. GREG ASKED SANDY TO WORK WITH KAYLA TO DRAW SOMETHING UP. PAUL CURTIS WAS ISSUED CERTIFIED LETTER LAST JUNE AND PAUL REJECTED LETTER AND CAME TO OFFICE AND HE RECEIVED COPY OF LETTER FROM SANDY AND GREG WAS PRESENT.

JUSTIN ROBERTS, FIRE CHIEF

KEVIN COX MADE MOTION TO ACCEPT BROCK SCHROEDER RESIGNATION AS OF NOVEMBER 3, 2021. LETTER WAS READ, 2ND GREG KESSEN, ROLLCALL.

KEVIN COX MADE MOTION TO HIRE DAVID KLOPFENSTEIN AS PART TIME EMT AT APPLICABLE RATE, 2ND GREG KESSEN, ROLLCALL.

KEVIN COX MADE MOTION TO HIRE TYLER OVERMAN AS A PART TIME EMT AT APPLICABLE RATE AND APPOINT HIM AS A LEVEL 1 FIREFIGHTER AT APPLICABLE RATE, 2ND GREG KESSEN, ROLLCALL.

GREG KESSEN MADE A MOTION TO APPROVE REPAIR TO ENGINE 4 FROM MILLER TIRE IN AMOUNT OF \$1332.29, 2ND KEVIN COX, ROLLCALL.

KEVIN COX MADE MOTION TO APPROVE EMERGENCY REPORTING ANNUAL RENEWAL IN AMOUNT OF \$3287.20, 2ND GREG KESSEN, ROLLCALL.

GREG KESSEN MADE MOTION TO APPROVE \$.10/HR INCREASE FOR KEVIN RADER AS HE HAS PRESENTED NATALIE SCOTT WITH STATE CARD AS INSPECTOR, 2ND KEVIN COX,ROLLCALL.

NATALIE MENTIONED THANK YOU FOR FIRE LEVY RENEWAL (1.0 AND 1.5 MILL LEVIES) . THANK YOU TO THE COMMUNITY FOR SUPPORT.

TRUSTEES:

ALL THREE TRUSTEES, SANDY HOFACKER AND TONY HAYES THANKED NATALIE SCOTT.

GREG KESSEN MADE MOTION TO HAVE ANNUAL YEAR END MEETING ON TUESDAY 12/28 AT 12:00PM. DEPT HEADS EVALUATIONS WILL START AT 9AM, 2ND KEVIN COX, ROLLCALL.

GREG KESSEN MADE MOTION TO HAVE RECORDS COMMISSION MEETING ON 11/22 4:30PM, 2ND KEVIN COX, ROLLCALL.

DECEMBER 2ND 7:30PM MEETING ABOUT SWEARING IN NEW FISCAL OFFICER.

KEVIN COX MADE MOTION TO ADJOURN AT 9:34, SECOND BY GREG KESSEN, ROLLCALL.