

RECORD OF PROCEEDINGS

MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING
HELD DECEMBER 20, 2022

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 7:30PM BY CHAIRPERSON KEVIN COX, PRESENT, JACK NEAL PRESENT, GREG KESSEN, PRESENT. ROLL CALL BY FISCAL OFFICER. THE PLEDGE OF ALLEGIANCE FOLLOWED.

GREG KESSEN MADE A MOTION TO ACCEPT THE MEETING MINUTES FROM DECEMBER 6, 2022, 2ND JACK NEAL, ROLL CALL.

SANDY HOFACKER, FISCAL OFFICER

GREG KESSEN MADE A MOTION TO PAY BILLS OF \$33,513.94, 2ND JACK NEAL, ROLL CALL.

JACK NEAL MADE A MOTION TO APPROVE THE CREDIT CARD POLICY REVISED 11/22/2022, 2ND GREG KESSEN, ROLL CALL.

SANDY HOFACKER ASKED FOR A MOTION TO HIRE TRAVELING FISCAL OFFICER, LAURA BASSITT AT A RATE OF \$30 PER HOUR TO HELP FISCAL OFFICER CLOSE TOWNSHIP BOOKS FOR 2022.

GREG KESSEN MADE A MOTION TO HIRE LAURA BASSITT AT THE RATE OF \$30 PER HOUR TO ASSIST FISCAL OFFICER IN CLOSING THE PERRY TOWNSHIP BOOKS FOR 2022, 2ND JACK NEAL, ROLL CALL.

JACK NEAL MADE A MOTION TO CANCEL THE JANUARY 3, 2023 TRUSTEES MEETING, 2ND GREG KESSEN, ROLL CALL.

SANDY ASKED DEPARTMENT HEADS TO TAKE ANNUAL INVENTORY OF THEIR EQUIPMENT AND GET IT TO THE FISCAL OFFICER BY THE 12/28/2022 MEETING.

KEVIN COX MADE A MOTION TO SIGN A LEASE AGREEMENT WITH THE ALLEN COUNTY BOARD OF ELECTIONS TO USE THE TOWNSHIP HALL FOR PRIMARY AND GENERAL ELECTIONS, 2ND JACK NEAL, ROLL CALL.

GUESTS:

SCOTT HOFACKER

JERRY HUNT:

JERRY HUNT SUBMITTED A RECORD OF PAID EVENTS FOR 2022. JERRY STATED THAT HALL RENTALS INCREASED FROM 54 EVENTS IN 2021 TO 79 EVENTS IN 2022. TOTAL INCOME TO DATE FOR 2022 IS \$5,425.00. RECORD IS ATTACHED. JERRY JUST WANTED TO PRESENT THIS AND HE SAID IT LOOKS LIKE 2023 WILL BE SIMILAR. JERRY HAS 15 RESERVATIONS ALREADY. JERRY SAID HE GETS SEVERAL REPEAT CUSTOMERS AND THE ELECTRONIC SIGN ADVERTISING HELPS. HE ALSO GETS RESERVATIONS BY WORD OF MOUTH. KEVIN STATED HE APPRECIATES JERRY COMING OUT AND PRESENTING THE INFORMATION.

KEVIN COX SAID HE IS GLAD PERRY RESIDENTS ARE USING IT. IT WAS REMODELED WITH THE INTENTION OF MAKING IT AVAILABLE FOR THE COMMUNITY.

GREG ASKED JERRY IF WE SHOULD LOOK AT INCREASING RENTAL FEE SINCE COSTS ARE GOING UP. JERRY THINKS WE SHOULDN'T INCREASE IT AT THIS TIME BECAUSE OF INFLATION. PEOPLE WILL STOP RENTING BECAUSE THEY WON'T BE ABLE TO AFFORD IT. GREG THINKS WE COULD RAISE IT JUST A SMALL AMOUNT TO HELP OFFSET SOME OF OUR COSTS. KEVIN COX THINKS THE COSTS SHOULD BE HIGHER FOR RESIDENTS OUTSIDE OF PERRY TOWNSHIP. JERRY SAID HE WILL GET 2022 CONTRACTS AND CALENDAR TO FISCAL OFFICER. SCOTT HOFACKER SPOKE UP AND SAID HE THINKS OUR RENTAL FEES ARE TOO CHEAP. HE SAID THERE IS NOWHERE ELSE YOU CAN GO IN ALLEN COUNTY AND GET RENT THAT CHEAP.

BOB PHILLIPS, POLICE CHIEF

BOB LOOKED INTO COMPUTER OPTIONS WE TALKED ABOUT AT THE LAST MEETING. HE SAID THE COST TO BUY 1 COMPUTER IS \$1,179.99. M&D COMPUTERS WOULD CHARGE \$50 PER COMPUTER PER MONTH. MIKE MILLER OF M&D STATED HE WOULD SEND ANOTHER QUOTE ON MAINTENANCE PROGRAM PER QUARTER. THIS QUOTE WAS JUST FOR POLICE DEPT. IF WE GO WITH THEM, MIKE WILL ALSO THROW IN A COPIER LIKE THE ONE WE HAVE IN THE ADMIN BUILDING. THE COST DIFFERENCE TO BUY VS LEASE IS LESS THAN \$25. BOB THINKS WE'D BE MONEY AHEAD IN LONG RUN

KEVIN COX ASKED IF OTHER DEPTS HAD TALKED TO M&D. GREG KESSEN DID TALK TO HIM AND GAVE HIM INVENTORY ON WHAT EQUIPMENT WE HAVE NOW. MIKE WILL GET BACK WITH US ON QUOTE TO TAKE CARE OF ALL OF OUR EQUIPMENT. GREG WILL SHARE COPIES OF INFORMATION HE GETS BACK FROM MIKE. GREG STATED THAT HE FEELS GOOD ABOUT GOING WITH M&D.

IN THE MEANTIME, BOB PHILLIPS WOULD LIKE TO GO AHEAD WITH HIS MAINTENANCE CONTRACT WITH M&D IN ORDER TO STAY ON HIS MAINTENANCE SCHEDULE. THE TRUSTEES SAID OKAY TO GO AHEAD AND PAY FOR MAINTENANCE.

COREY LEHMAN, ROAD DEPARTMENT:

COREY PASSED CURVE SIGN REQUEST FOR YODER ROAD ON TO THE ALLEN COUNTY ENGINEERS OFFICE. COREY SAID HE DID GO DOWN YODER ROAD AND THERE IS A POST WHERE THERE MAY HAVE BEEN A SIGN AT ONE TIME. THE ENGINEERS OFFICE WILL LOOK INTO IT. COREY WILL FOLLOW UP.

COREY SUBMITTED A PURCHASE REQUEST FOR A TRUCK. THE COST FOR THE WHOLE TRUCK SET UP IS \$129,785.00. WE CAN DO 3,4 OR 5 YEAR LEASE. THE PRICE HAS INCREASED BY \$37K SINCE 2019. GREG KESSEN LOOKED OVER THE OPTIONS AND SAID IT LOOKS LIKE IT WOULD BE PAID OFF IN 2028. KEVIN ASKED HOW OLD OUR CURRENT TRUCKS ARE. COREY SAID OUR NEWEST ONE IS 2005. COREY SAID THE NEW TRUCK WILL LAST A LONG TIME. GREG ASKED AFTER 5 YEARS HOW MAINTENANCE COSTS ARE COVERED. COREY SAID WE WILL HAVE A WARRANTY.

GREG ASKED COREY HOW SOON WE NEED TO MAKE ACTION. COREY ISN'T SURE HOW SOON THE TRUCK WILL BE AVAILABLE. KEVIN COX ASKED IF TRUCK HAS EVERYTHING ON IT THAT COREY NEEDS. COREY SAID HE'S BEEN OVER THE LIST AND IT DOES. TRUSTEES TOLD COREY TO MOVE AHEAD WITH IT. COREY WILL ASK MORE QUESTIONS AND WE CAN ACT ON IT AT THE YEAR END MEETING. TRUSTEES AGREED DECISION CAN BE MADE AT YEAR END MEETING.

COREY HAS NOTHING ELSE, HE'S JUST PREPARING FOR UPCOMING WEATHER.

JOHN BREWSTER, ZONING INSPECTOR

JOHN WENT BY 2065 BOWMAN ROAD OWNED BY THE FRAILS. JUNK CARS AND OCCUPIED CAMPERS ARE STILL THERE AND JOHN SENT THEM A CERTIFIED LETTER.

JOHN RECEIVED A PERMIT APPLICATION FOR 1995 BOWMAN ROAD. THERE IS ALREADY A BARNDOMINIUM THERE THAT WAS NEVER PERMITTED. JOHN DOESN'T THINK THEY GOT SEWER AND WATER APPROVED.

JOHN WORKING ON SENDING OUT LETTERS TO THE PROPERTIES SURROUNDING THE PROPERTY ON ST JOHNS ROAD WHOSE OWNER IS REQUESTING A LOT SPLIT. NO DATE FOR ZONING APPEALS HAS BEEN SET. LOOKING AT SOME TIME IN JANUARY.

THE OTHER HOUSE ON ST RT 65 THAT KEVIN TALKED ABOUT A COUPLE OF MONTHS AGO IS UP FOR SHERIFF'S SALE. ALSO, 5353 BELLEFONTAINE HAS SOLD. THIS HAS NEEDED CLEANED UP FOR SOME TIME. KEVIN SUGGESTED WE REACH OUT TO NEW OWNERS ABOUT CLEAN UP.

KEVIN RADER, FIRE DEPARTMENT

KEVIN ADVISED THAT HIS MEETING CHANGED FROM JANUARY 8TH TO JANUARY 7TH.

THE TOYS FOR TOTS BOX SPONSORED BY THE FIRE DEPARTMENT WAS PRETTY FULL. KEVIN APPRECIATES EVERYONE IN THE COMMUNITY WHO HELPED FILL IT.

KEVIN RADER ASKED ABOUT DISPATCH CONTRACT. NO DECISION HAS BEEN MADE ON HOW TO SPLIT UP COST. BOB PHILLIPS SAID NO OTHER POLICE DEPARTMENTS PAY FOR IT. TRUSTEES AND RADER AND BOB PHILLIPS HAD DISCUSSION AROUND THIS. GREG SAID HE TRIED TO PUSH BACK ON COMMISSIONERS ON THIS. RADER SAID THEY USED THE CALL LOGS FOR SERVICE FROM POLICE DEPARTMENTS AS JUSTIFICATION TO INCREASE OUR BILL. KEVIN COX SAID WE'RE STILL UNDER DISCUSSION ON HOW TO PAY.

ETHAN HULL, WHO IS A PART-TIME PASSED HIS PARAMEDIC LEVEL 1. NICK MYERS PASSED LEVEL 1 FIRE, LEAH MCCONKEY PASSED LEVEL 1 FIRE. LEAH'S TOTAL CERTIFICATION IS LEVEL 1 FIREFIGHTER/PARAMEDIC.

KEVIN SAID LEVEL OF CALLS FOR THE LAST 2 WEEKS IS WAY UP. STAFF HAS BEEN WORKING REALLY HARD. KEVIN RADER ASKED TRUSTEES FOR PERMISSION TO ADD PERSONNEL FROM THURSDAY, 12/22/2022 AT 7AM THROUGH SUNDAY, 12/25/2022 AT 7PM. KEVIN WOULD LIKE TO ADD 2 ADDITIONAL PART TIME STAFF TO HELP COVER .

GREG KESSEN MADE A MOTION TO INCREASE STAFFING BY 2 ADDITIONAL PART-TIME STAFF FROM 12/22/2022 AT 7:00AM THROUGH 12/25/2022 AT 7:00PM AT APPROPRIATE RATE DUE TO EXPECTED INCLEMENT WEATHER, 2ND JACK NEAL ROLL CALL.

KEVIN RADER SAID OHIO MEANS JOBS IS GETTING OUR NAME OUT THERE. KEVIN HAS GOTTEN A COUPLE OF APPLICANTS. KEVIN COX SAID HE SAW OUR AD IN THE NEWSPAPER.

KEVIN RADER PRESENTED A PURCHASE ORDER FOR REPAIRS TO 2012 PIERCE TANKER AT A COST OF \$4,789.39.

JACK NEAL MADE A MOTION TO APPROVE BILL FOR REPAIR OF 2012 PIERCE TANKER AT COST OF \$4789.39. 2ND GREG KESSEN ROLL CALL.

JACK SUGGESTED WE ADD AN ACCESS PANEL TO THE TRUCK TO REDUCE FUTURE REPAIR COSTS. KEVIN RADER ASKED KEVIN COX AND JACK TO COME OVER AND LOOK AT IT. RADER ASKED ABOUT INCREASING THE DOLLAR LIMIT NEEDED FOR A MOTION FOR REPAIRS FROM \$2500 TO \$5000. GREG SAID WE'LL DISCUSS THIS EARLY NEXT YEAR TO SEE WHERE WE'RE AT.

KEVIN RADER NEEDS AN EXECUTIVE SESSION FOR HANDBOOK AND DISCIPLINARY ACTION AND HOLIDAY PAY.

TRUSTEES

GREG WOULD LIKE TO SEE ALL DEPARTMENT HEADS LOOK AT THE MINUTES FROM THE PAST YEAR AND THEN REVIEW THE YEAR AND EVALUATE HOW WELL WE DID AND THINK ABOUT WHAT WE WANT TO DO IN 2023. GREG ALSO REFERENCED THE MINUTES FROM 11/2/2021. AT THAT MEETING WE ADOPTED NEW PROCEDURES FOR RAISES. GREG ASKED EVERYONE TO REVIEW FOR CLARIFICATION.

REGARDING HB294, GREG CONTACTED RHOKIA KNIGHT AND ADVISED HER TO GO SIGN PAPERWORK FOR THE PURCHASE OF THE LOT AT 16TH AND MAIN. THAT WILL WRAP THAT TRANSFER UP.

GREG WOULD ALSO LIKE TO UPDATE THE EMPLOYEE HANDBOOK IN 2023. WE DID A DRAFT IN 2019 AND WE SHOULD TRY TO GET THE PAPERWORK IN ORDER FOR 2023 AND GET NEW HANDBOOK FINALIZED.

KEVIN COX HAS BEEN GOING TO MAUMEE VALLEY WATERSHED MEETINGS REGARDING UPGRADING REGULATIONS WITH THE EPA. WE HAVE ALWAYS HAD A MEMORANDUM OF UNDERSTANDING THAT ALLEN SOIL AND WATER WOULD REPRESENT US. THEY ALSO REPRESENT EVERYONE ELSE IN COUNTY.

GREG KESSEN MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 8:56PM WITH KEVIN RADER TO DISCUSS HOLIDAYS AND DISCIPLINE, 2ND JACK NEAL ROLL CALL.

GREG KESSEN MADE A MOTION TO COME OUT OF EXECUTIVE SESSION AT 9:23PM, 2ND JACK NEAL, ROLL CALL.

ACTION TAKEN: RESCINDED 6 MONTH WAITING PERIOD FOR FULL TIME EMPLOYEES TO RECEIVE HOLIDAY PAY.

ACTION TAKEN: PUBLIC EMPLOYEE WILL HAVE 3 DAY SUSPENSION WITHOUT PAY AND 1 YEAR PROBATION FROM TODAYS DATE. ANY SIMILAR FUTURE OFFENSES WILL RESULT IN TERMINATION.

GREG KESSEN MADE A MOTION TO ADJOURN AT 9:26 PM, 2ND JACK NEAL, ROLL CALL.