

# RECORD OF PROCEEDINGS

## MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING  
HELD DECEMBER 28, 2022

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 1:00 PM BY CHAIRPERSON KEVIN COX. GREG KESSEN AND JACK NEAL WERE PRESENT, ROLL CALL BY FISCAL OFFICER. THE PLEDGE OF ALLEGIANCE FOLLOWED.

**GREG KESSEN MADE A MOTION TO ACCEPT THE MEETING MINUTES FROM DECEMBER 20, 2022, 2<sup>ND</sup> JACK NEAL, ROLL CALL.**

**SANDY HOFACKER, FISCAL OFFICER**

**KEVIN COX MADE MOTION TO PAY BILLS OF \$26,397.27, 2<sup>ND</sup> JACK NEAL, ROLLCALL.**

**GREG KESSEN MOVED FOR RESOLUTION #2022.1228-01 TO TRANSFER \$50,000 FROM THE GENERAL FUND 1000 TO ROAD & BRIDGE FUND 2031, NOT TO BE REPAID TO COVER REMAINING YEAR END BILLS AND COVER PARTIAL 2023 EXPENSES, 2<sup>ND</sup> KEVIN COX, ROLL CALL.**

**JACK NEAL MADE MOTION TO ACCEPT DECEMBER ZONING RECEIPTS WITH COLLECTIONS OF \$0, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

**KEVIN COX MADE MOTION FOR YEAR END ZONING REPORT WITH COLLECTIONS FOR YEAR OF \$9,012.96, 2<sup>ND</sup> GREG KESSEN, ROLLCALL.**

**GUESTS: NONE**

**KEVIN COX MADE MOTION TO MAKE GREG KESSEN CHAIRMAN FOR 2023, 2<sup>ND</sup> BY JACK NEAL , YES-NEAL YES-COX, ABSTAIN-GREG KESSEN.**

**GREG KESSEN MADE MOTION TO MAKE JACK NEAL VICE CHAIR FOR 2023, 2<sup>ND</sup> KEVIN COX, YES-KESSEN, YES- COX, NEAL ABSTAIN.**

**GREG KESSEN MOVED TO HAVE TRUSTEES ASSUME THE DUTIES OF THE AUDIT COMMITTEE, 2<sup>ND</sup> BY KEVIN COX, ROLLCALL.**

**JACK NEAL MOTIONED TO REAPPOINT ALL PEOPLE PRESENTLY SERVING ON COMMITTEES, 2<sup>ND</sup> BY KEVIN COX, ROLLCALL.**

**GREG KESSEN MOTIONED TO APPROVE EMERGENCY APPROPRIATIONS OF \$1,000,000.00, 2<sup>ND</sup> BY KEVIN COX, ROLLCALL.**

**GREG KESSEN MADE MOTION TO KEEP THE TOWNSHIP MEETINGS AT 7:30PM ON THE 1<sup>ST</sup> AND 3<sup>RD</sup> TUESDAYS OF EACH MONTH, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

**JACK NEAL MADE MOTION TO KEEP THE WORKING FRIDAY MEETINGS AT 10:00AM EACH WEEK FOR 2023, 2<sup>ND</sup> BY KEVIN COX, ROLLCALL.**

### **RESOLUTIONS TO REHIRE TOWNSHIP EMPLOYEES AND REAFFIRM PAY SCHEDULES, EXCEPT AS NOTED:**

**GREG KESSEN MOVED TO PASS RESOLUTION 2022.1228-02 TO REHIRE POLICE CHIEF AND ALL STAFF, SEE ATTACHED PAY SCHEDULE. PAY INCREASES ARE AS FOLLOWED: \$2.00 PER HOURLY PATROLMEN, \$.50 HR SECRETARY AND SALARIED CHIEF \$50 PER MONTH, SUBPOENAS PAY AT \$30, 2<sup>ND</sup> BY KEVIN COX, ROLLCALL.**

**GREG KESSEN MOVED TO PASS RESOLUTION 2022.1228-03 TO REHIRE ROAD SUPERVISOR AND ROAD WORKERS, SEE ATTACHED PAY SCHEDULE. RAISES MOVING FORWARD WILL BE GRANTED ON FULL TIME ANNIVERSARY DATE. RAISES ARE AS FOLLOWED: COREY LEHMAN PAY INCREASE OF \$1.00 PER**

**HOURLY RATE = \$24.50. NICK ADAMS PAY INCREASE \$.80 PER HOUR = \$20.85/HR, PART TIME HELP WILL BE PAID AT \$14.00/HR., 2<sup>ND</sup> BY KEVIN COX, ROLLCALL.**

ALL RAISES FOR FULL-TIME FIRE DEPARTMENT WORKERS WILL BE IMPLEMENTED ON ANNIVERSARY HIRE DATE.

**GREG KESSEN MOVED TO PASS RESOLUTION 2022.1228-04 – REHIRE FULL TIME FIRE EMPLOYEES, SEE ATTACHED PAY SCHEDULE. FULL TIME HOURLY SHIFT WORKERS: LAYMAN INCREASE \$.50/HR NEW RATE OF \$17.75/HR; ZIMMERLY INCREASE \$0/HR NEW RATE OF \$17.00/HR; I. BRUCE, \$15.00/HR. HOURLY MON-FRI DAY SHIFT WORKER- MCCONKEY, FOR RATE OF \$16.00/HOUR FOR ALL FULL TIME FIRE DEPARTMENT WORKERS. CHIEF ANNUAL SALARY FOR 2023 WILL BE \$72,500 AS OF 1/1/2023, 2<sup>ND</sup> BY KEVIN COX, ROLLCALL.**

**GREG KESSEN MOVED TO PASS RESOLUTION 2022.1228-05 TO REHIRE ALL FIRE DEPT PART TIME EMT EMPLOYEES, SEE ATTACHED PAY SCHEDULE, - PAY INCREASES WILL GO INTO EFFECT ON 1/6/23 PAY DATE AND ARE AS FOLLOWS: PART TIME EMT IS \$1.00 PAY INCREASE PER HOUR = \$14.00/HR, 2<sup>ND</sup> BY JACK NEAL, ROLLCALL.**

**GREG KESSEN MOVED TO PASS RESOLUTION 2022.1228-06 TO REHIRE FIRE DEPT DEPUTY CHIEF JASON SMEDLEY AT RATE OF PAY OF \$375/MONTH, 2<sup>ND</sup> KEVIN COX, ROLL CALL**

**KEVIN COX MOVED TO PASS RESOLUTION 2022.1228-07 TO REAPPOINT ALL FIRE DEPT VOLUNTEERS, SEE ATTACHED PAY SCHEDULE – RATE OF COMPENSATION IS \$30/RUN EMS OR FIRE AS OF PAY DATE ON 1/6/2023, 2<sup>ND</sup> GREG KESSEN, ROLLCALL.**

**JACK NEAL MOVED TO PASS RESOLUTION 2022.1228-08 TO REHIRE ZONING INSPECTOR, TOTAL COMPENSATION \$800/MONTH, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

**KEVIN COX MOVED TO PASS RESOLUTION 2022.1228-09 TO SET RATE OF PAY FOR LICENSED PARAMEDIC/LEVEL 2 TO FILL IN FOR FULL TIME PARAMEDIC/LEVEL 2 FIREFIGHTER AT \$17.00/HR AND WILL BEGIN JANUARY 2023, (NOT FOR CURRENT FULL TIME STAFF), 2<sup>ND</sup> GREG KESSEN, ROLLCALL.**

TRUSTEE AND FISCAL OFFICER RATE OF PAY IS SET BY OHIO. PAY SCHEDULE WILL BE FOLLOWED AS SET BY ORC 505.24 AND 507.09.

**JACK NEAL MADE MOTION TO APPROVE 2023 CREDIT CARD POLICY WITH NO CHANGES AT THIS TIME. WILL HAVE TO CONSIDER EMPLOYEE CHANGES IN FUTURE, 2<sup>ND</sup> KEVIN COX, ROLLCALL.**

TRUSTEES:

REVENUE STATUS REPORT DISCUSSION ABOUT EMS COLLECTIONS FROM NOVEMBER 2022 TO NOVEMBER 2021 AND NOVEMBER 2020.

REVENUE STATUS REPORT DISCUSSION ABOUT BED TAX COLLECTIONS FROM NOVEMBER 2022 TO NOVEMBER 2021 AND NOVEMBER 2020.

APPROPRIATION REPORT GIVEN YTD TO BOARD AND DEPT HEADS.

**GREG KESSEN MADE A MOTION TO SEND A LETTER OF INTENT TO REINEKE FORD TO PURCHASE A 2023 FORD F550 DUMP TRUCK FOR THE ROAD DEPARTMENT AT A COST OF \$68,285. COST FOR BED AND ACCESSORIES IS ESTIMATED AT \$61,500 FOR A TOTAL COST OF \$129,785.00, 2<sup>ND</sup> KEVIN COX, ROLL CALL.**

KEVIN RADER NEEDS A MOTION TO PAY ADDITIONAL REPAIR BILL OF \$824 FOR ENGINE 5.

**GREG KESSEN MADE A MOTION TO PAY AN ADDITIONAL REPAIR BILL OF \$824 FOR ENGINE 5, 2<sup>ND</sup> KEVIN COX, ROLL CALL.**

KEVIN RADER WOULD LIKE A MOTION TO HIRE ETHAN HULL AS A FULLTIME PARAMEDIC LEVEL 1 WITH PASSING OP&F PHYSICAL.

**GREG KESSEN MADE A MOTION TO HIRE ETHAN HULL AS A FULLTIME PARAMEDIC LEVEL 1 CONTINGENT UPON PASSING OP&F PHYSICAL AT APPLICABLE RATE, 2<sup>ND</sup> KEVIN COX, ROLL CALL.**

**KEVIN RADER NEEDS A MOTION TO HIRE DANA DAUGHTERY AS A PART-TIME EMT BASIC SUBJECT TO BACKGROUND CHECK AT APPLICABLE RATE.**

**GREG KESSEN MADE A MOTION TO HIRE DANA DAUGHTERY AS A PART-TIME EMT BASIC AT APPLICABLE RATE SUBJECT TO BACKGROUND CHECK, 2<sup>ND</sup> KEVIN COX, ROLL CALL.**

**KEVIN RADER NEEDS A MOTION TO HIRE CAITLYN STOVER AS A PART-TIME VOLUNTEER FIREFIGHTER AND EMT BASIC SUBJECT TO BACKGROUND CHECK AT APPLICABLE RATE.**

**GREG KESSEN MADE A MOTION TO HIRE CAITLYN STOVER AS A PART-TIME EMT BASIC AND APPOINT AS VOLUNTEER FIREFIGHTER SUBJECT TO BACKGROUND CHECK AT APPLICABLE RATE, 2<sup>ND</sup> KEVIN COX, ROLL CALL.**

BOARD WISHED EVERYONE A HAPPY NEW YEAR.

**JACK NEAL MADE A MOTION TO ADJOURN AT 1:37PM, 2<sup>ND</sup> BY GREG KESSEN, ROLLCALL.**

**PERRY TOWNSHIP TRUSTEES**  
**RESOLUTION # 2022.1228-02**

**PERRY TOWNSHIP POLICE DEPARTMENT**  
**MONTHLY WAGES/HOURLY BREAKDOWN**

The wage increase is to start as of pay date January 2023

<b>POSITION</b>	<b>2022</b>	<b>HOURS REQUIRED</b>
CHIEF	\$1383.33/MONTH	80
CAPTAIN	\$17.00/HR	40
LIEUTENANT	\$17.00/HR	25
SARGENT	\$17.00/HR	20
PATROLMAN	\$17.00/HR	20
PATROLMAN	\$17.00HR	20
PATROLMAN	\$17.00/HR	20
PATROLMAN	\$17.00/HR	20
PATROLMAN	\$17.00/HR	20
PATROLMAN	\$17.00/HR	20
PATROLMAN	\$17.00/HR	20
ADMIN. SECRETARY	\$14.00/HR	20
AUX. PATROLMAN	\$0.00	
AUX. PATROLMAN	\$0.00	
AUX. PATROLMAN	\$0.00	
AUX. PATROLMAN	\$0.00	
SUBPOENAS PAID IN 2022 AT \$30/ INCIDENT		

**ROLLCALL:**

Neal	Yes or No
Cox	Yes or No
Kessen	Yes or No

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Signature of Fiscal Officer

**RESOLUTION NO. 2022.1228-03**  
**PERRY TOWNSHIP ROAD DEPARTMENT**  
**HOURLY WAGES**

Raises going forward will be granted on full time anniversary date. The wage increase started  
as of pay date 1/6/2023

<b>POSITION</b>	<b>2022</b>
ROAD SUPERVISOR - Lehman	\$24.50/HR
ROAD WORKER- Adams	\$20.85/HR
PART TIME ROAD WORKERS	\$14.00/HR AS NEEDED

\*9% of Lehman and 13% of Adams hourly rates to be taken out of ARP funds.

Full-Time New Hire Rates for Road Department

	<b>Length of Service: 0-1 Years</b>	<b>Length of Service: 1-3 Years</b>	<b>Length of Service: 3-8 Years</b>	<b>Length of Service: 8+ Years</b>
<b>Position</b>				
Supervisor	\$20.00/Hour	\$21.00/Hour	\$23.00/Hour	Additional \$.05/Hour per years served
Full-Time Worker	\$15.00/Hour	\$17.00/Hour	\$20.05/Hour	Additional \$.05/Hour per years served

Notes:

- Pay increases will be effective on the employee’s anniversary date of hire

**ROLLCALL:**

Neal	Yes or No
Cox	Yes or No
Kessen	Yes or No

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Signature of Fiscal Officer

PERRY TOWNSHIP TRUSTEES  
RESOLUTION # 2022.1228-04

Be It Resolved on this 28<sup>th</sup> day of December 2022, we the Township Trustees of Perry Township, Allen County, Ohio, reaffirm an increase for full time fire department compensation. The increase started as of pay date 1/6/2023. Increases are listed below in compensation as follows:

FULL TIME PARAMEDIC/FIREFIGHTER      A, B, C, D Shift Workers

Paramedic/Level 2 Firefighter - Zimmerly	\$17.00/HR
Advanced EMT/Level 2 Firefighter – I. Bruce	\$17.00/HR
Paramedic/Level 2 Firefighter – Layman	\$17.75/HR
Paramedic/Level 1 Firefighter – Hull	\$16.50/HR

\*26% of Zimmerly and Hull, 22% of Layman and 8% of Bruce hourly rates to be taken out of ARP funds.

Full-Time New Hire Rates for Fire Department

	Length of Service: 0-3 Years	Length of Service: 1-3 Years	Length of Service: 3-8 Years	Length of Service: 8+ Years
Position				
Paramedic/Level 2 Firefighter	\$17.00/Hour	\$17.75/Hour	\$18.50/Hour	Additional \$.05/Hour per years served
Paramedic	\$15.00/Hour	\$15.25/Hour	\$15.50/Hour	Additional \$.05/Hour per years served
Basic EMT/Level 2 Firefighter	\$13.50/Hour	\$15.25/Hour	\$15.50/Hour	Additional \$.05/Hour per years served
Hourly Mon.-Fri. Day Shift (40 hrs./week)	\$15.75/Hour	\$16.00/Hour	\$16.25/Hour	Additional \$.05/Hour per years served

Notes:

- Pay increases will be effective on the employee’s anniversary date of hire
- If a new qualification is earned (Level 1 to Level 2 or Basic EMT to Intermediate EMT), the employee will begin at 0-3 years of service.
- An additional \$0.10/hour will be added for any certifications outside of normal qualifications including fire inspector or fire investigator. Certification must be on a state issued card and presented to the fiscal office to qualify for the additional \$0.10/hour.

FULL TIME PARAMEDIC/FIREFIGHTER-LEAH MCCONKEY  
HOURLY EMPLOYEE- \$16.00/HR  
8AM TO 4PM MONDAY THRU FRIDAY

FIRE CHIEF  
SALARIED EXEMPT EMPLOYEE      \$72,500/YEAR  
2023 RAISE IS FOR FIRE CHIEF WILL GO INTO EFFECT ON 1/6/2023 PAY DATE

ROLLCALL:

Neal              Yes or No  
Cox              Yes or No  
Kessen          Yes or No

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Signature of Fiscal Office

**RESOLUTION NO. 2022.1228-05**

**PERRY TOWNSHIP FIRE DEPARTMENT**

**PART TIME EMPLOYEES: HOURLY**

The wage increase is to start as of pay date 1/6/2023

<b>POSITION</b>	<b>2023</b>
PART TIME EMT/PARAMEDIC	\$13.50/HR

**ROLLCALL:**

Neal	Yes or No
Cox	Yes or No
Kessen	Yes or No

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Signature of Fiscal Officer

**RESOLUTION NO. 2022.1228-06**  
**PERRY TOWNSHIP FIRE DEPARTMENT**  
**DEPUTY FIRE CHIEF**

<b>POSITION</b>	<b>2022</b>
DEPUTY FIRE CHIEF	\$375.00/month- Jason Smedley starting 1/1/2023

**ROLLCALL:**

Neal	Yes or No
Cox	Yes or No
Kessen	Yes or No

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Signature of Fiscal Officer



**RESOLUTION NO. 2022.1228-07**  
**PERRY TOWNSHIP FIRE DEPARTMENT**  
**FIRE AND EMT VOLUNTEERS RUN PAY**

<b>POSITION</b>	<b>2023</b>
VOLUNTEER FIREFIGHTERS	\$30.00/RUN
VOLUNTEER EMT/PARAMEDIC	\$30.00/RUN

**ROLLCALL:**

Neal	Yes or No
Cox	Yes or No
Kessen	Yes or No

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Signature of Fiscal Officer

**RESOLUTION NO. 2022.1228-08**  
**PERRY TOWNSHIP ZONING DEPARTMENT**  
**MONTHLY WAGES**

Pay increase to start for January 2023 payroll payment.

<b>POSITION</b>	<b>2023</b>
ZONING INSPECTOR	\$800/MONTH
REIMBURSE MILEAGE QUARTERLY AT IRS STANDARD MILEAGE RATE	

**ROLLCALL:**

Neal	Yes or No
Cox	Yes or No
Kessen	Yes or No

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Signature of Fiscal Officer

**RESOLUTION NO. 2022.1228-08**

**PERRY TOWNSHIP FIRE DEPARTMENT**

Pay increase will begin in January 2022.

<b>POSITION</b>	<b>2023</b>
FILL-IN FULL TIME PARAMEDIC/LEVEL 2 FIREFIGHTER	\$17.00/HR TO FILL-IN FOR FULL TIME PARAMEDIC/LEVEL 2 FF  (NO OHIO POLICE AND FIRE BENEFIT WILL BE PAID AS IT IS TEMPORARY POSITION)

**ROLLCALL:**

Neal	Yes or No
Cox	Yes or No
Kessen	Yes or No

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Signature of Fiscal Officer