

# RECORD OF PROCEEDINGS

## MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING  
HELD FEBRUARY 7, 2023

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 7:30 BY CHAIRPERSON GREG KESSEN, KEVIN COX, PRESENT, JACK NEAL, PRESENT, ROLL CALL BY FISCAL OFFICER. THE PLEDGE OF ALLEGIANCE FOLLOWED.

***KEVIN COX MADE A MOTION TO ACCEPT THE CORRECTED MEETING MINUTES FROM JANUARY 17, 2023, 2<sup>ND</sup> BY JACK NEAL, ROLL CALL***

**SANDY HOFACKER, FISCAL OFFICER –**

***KEVIN COX MADE MOTION TO PAY BILLS OF \$113,649.21 , 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

SANDY ATTENDED OTA WINTER CONFERENCE LAST WEEK IN COLUMBUS. THERE WAS A LOT OF GOOD INFORMATION FROM THE SPEAKERS AND WORKSHOPS. SANDY COMPLETED 6.5 HOURS OF CONTINUING ED CREDITS.

W2'S AND 1099'S HAVE BEEN FINISHED AND SENT OUT. END OF YEAR HAS BEEN COMPLETED.

SANDY TALKING TO HR BUTLER PAYROLL SERVICES TO LOOK AT POSSIBILITY OF HAVING THEM PROCESS OUR PAYROLL. THIS COULD BE A BIG TIME SAVER AND WOULD MAKE THE TRANSITION EASIER IF FISCAL OFFICER CHANGES. AFTER GETTING MORE DETAILS, SANDY WILL DISCUSS WITH TRUSTEES.

***KEVIN COX MADE MOTION TO RENEW OUR MEMBERSHIP WITH LIMA ALLEN COUNTY REGIONAL PLANNING, 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

***KEVIN COX MADE MOTION TO SIGN CONTRACT DESIGNATING PERRY TOWNSHIP ADMIN BUILDING AS ALLEN COUNTY POLLING PLACE, 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

***KEVIN COX MADE MOTION TO APPROVE THE COUNTY ENGINEER'S ROAD MILEAGE CERTIFICATE STATING THE TOWNSHIP IS RESPONSIBLE FOR MAINTAINING 46.358 MILES AS OF DECEMBER 31, 2022, 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

***KEVIN COX MOVED FOR RESOLUTION #2023.0207-01 TO ENTER INTO MEMORANDUM OF UNDERSTANDING BETWEEN ALLEN SOIL AND WATER CONSERVATION DISTRICT AND PERRY TOWNSHIP FOR 2023 MS4 STORMWATER PROGRAM ADMINISTRATION FOR COST OF \$3,100 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

### **GUESTS:**

DAVID NICHOLS- LIVES AT 236 E. BREESE ROAD. WHEN IT RAINS HARD ALL THE WATER COMES OUT OF CATCH BASIN NEAR HIS HOUSE AND FLOODS THE ROAD. ON THE OTHER SIDE OF THE BRIDGE, WEEDS ARE OVERGROWN AND THEY DON'T ALLOW WATER TO FLOW THROUGH.

GREG KESSEN SAID THE CULVERT MAY NOT BE BIG ENOUGH. GREG AND COREY HAVE TALKED ABOUT IT AND COREY IS WORKING ON IT. HE TALKED ABOUT THIS ISSUE WITH JOE GEARING OF ALLEN COUNTY REGIONAL PLANNING AND JOE SUGGESTED THEY PETITION RESIDENTS. COREY SAID NO TO THIS BECAUSE THAT WOULD ADD COST TO RESIDENTS. COREY GOT AN ESTIMATE TO CLEAN IT OUT FOR \$600. COREY WILL LOOK AT RUNNING PIPE ACROSS ROAD TO HELP THE FLOW. GREG AND COREY EXPLAINED OPTIONS TO MR. NICHOLS. THEY'LL CONTINUE LOOKING AT IT TO COME UP WITH BEST OPTION.

ELWOOD NICHOLS IS HERE FOR SAME ISSUE.

### **BOB PHILLIPS, POLICE CHIEF**

BOB FORGOT AT LAST MEETING TO PROVIDE HOURS FOR POLICE VEHICLES. THOSE HOURS ARE AS FOLLOWS:

456 -2009 CROWN VIC 6047 HRS

458 -2014 DODGE CHARGER 7305 HRS

457 -2016 DODGE TRUCK 3287 HRS TOTAL (IDLE PLUS DRIVE TIME)

THE STATE IS MANDATING ANOTHER 24 HRS OF CONTINUING ED FOR POLICE OFFICERS. TRAINING IS BROKEN UP INTO 3 CLASSES, 3 -3 HR CLASSES PLUS 15 HRS FOR COURSES OF BOB'S CHOOSING. BOB WILL TALK TO OUR REP. BOB SAID THERE ARE NEW PROTOCOLS FOR ACTIVE SHOOTER. HE IS LOOKING TO SEE IF THIS TRAINING COULD BE PART OF CONTINUING ED. JACK ASKED ABOUT MAINTENANCE ON CRUISERS -IS MAINTENANCE BASED ON HOURS OR MILES? BOB SAID MAINTENANCE IS DONE EVERY 5,000 MILES.

**COREY LEHMAN, ROAD SUPERVISOR**

***KEVIN COX MADE MOTION TO ACCEPT BID FOR DITCH CLEANING AT BREESE & MCCLAIN ROADS BY STOMBAUGH FARMS, LLC AT A COST OF \$600, 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

COREY SPOKE TO NATHAN DAVIS ABOUT MADDEN AND KERR ROAD ON EAST SIDE. COREY SAID IT HAS FLOODED ACROSS THERE ONCE IN THE 19 YEARS COREY HAS BEEN HERE. MR. DAVIS SAID SIZE OF DRAIN IS ADEQUATE.

GREG ASKED FOR FEEDBACK FROM COREY. WHERE IS TOWNSHIP'S POINT OF VIEW. COREY SAID THIS IS NOT A ROAD RIGHT OF WAY AND THERE IS NOTHING ELSE WE CAN DO.

COREY WILL BE DOING PAVING ON AMHERST.

PERMIT FOR DOMINION EAST OHIO GAS PROJECT ON LENNOX WAS JUST RECEIVED. THEY SENT PLANS FOR A 12 INCH HIGH PRESSURE GAS LINE THAT WILL RUN RIGHT DOWN THE MIDDLE OF THE ROAD. PROJECT START DATE LOOKS LIKE APRIL OR MAY.

COREY SOLD 1989 CASE W14A WHEEL LOADER FOR \$14,400. BUYER WILL PICK UP WEDS MORNING.

SNOW PLOW HAS BEEN REPAIRED.

**JOHN BREWSTER, ZONING INSPECTOR**

***KEVIN COX MADE MOTION TO ACCEPT ZONING REPORT WITH \$6,686.00 RECEIPTS FOR JANUARY 2023 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

JOHN IS WORKING WITH JAMES NICKLES TO ISSUE A PERMIT FOR NEW HOUSE AT 1800 HANTHORN ROAD. WAITING ON SEPTIC AND WELL APPROVAL BEFORE APPROVING PERMIT.

JOHN IS ALSO WORKING ON A FEW OTHER THINGS. TALKED TO NEW OWNERS OF 5353 BELLEFONTAINE ABOUT CLEANING UP THEIR PROPERTY.

A NEW GABE'S STORE WILL BE OPENING AT EASTGATE PLAZA. JOHN IS WORKING ON SIGN PERMITS FOR THEM.

GREG KESSEN ASKED ABOUT LOT SPLIT REQUEST THAT THE ZONING APPEALS BOARD HEARD ON FEBRUARY 1<sup>ST</sup>.. JOHN STATED ZONING BOARD OF APPEALS APPROVED REQUEST.

***KEVIN COX MADE MOTION TO ACCEPT THE ZONING BOARD OF APPEALS DECISION TO APPROVE THE LOT SPLIT AT 1904-1904-1/2 ST JOHNS AVENUE, 2<sup>ND</sup> JACK NEAL, ROLL CALL***

**KEVIN RADER, FIRE CHIEF**

KEVIN CHECKING STATUS OF 3 PURCHASE ORDERS SUBMITTED AT LAST MEETING.

1<sup>ST</sup> REQUEST WAS FOR RENEWAL OF THE EAP PROGRAM THAT WAS IMPLEMENTED BACK IN APRIL 2022. PROGRAM HAS BEEN USED 5 TIMES AND IS ALSO AVAILABLE TO EMPLOYEE FAMILIES.

***JACK NEAL MADE MOTION TO PAY 2023 INVOICE FOR \$1589 TO PROMEDICA FOR 2023 EAP PROGRAM, 2<sup>ND</sup> KEVIN COX, ROLL CALL.***

2<sup>ND</sup> PURCHASE ORDER WAS FOR 911 BASIC SERVICE. KEVIN RADER STATED THIS PLAN AT \$600 IS CHEAPER THAN PAGERS.

***KEVIN COX MADE MOTION TO PAY INVOICE FOR \$600 TO ACTIVE 911 FOR ALERTING SUBSCRIPTION FOR 2023, 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

THE 3<sup>RD</sup> PURCHASE ORDER WAS FOR ADVANCED EMERGENCY EMT TRAINING TO START FEB 27<sup>TH</sup>. KEVIN COX ASKED ABOUT GRANTS FOR THIS. RADER SAID HE SUBMITS GRANT APPLICATIONS FOR REIMBURSEMENT FOR THE PREVIOUS YEAR'S TRAINING. WE NORMALLY GET SOME MONEY BACK.

RADER HAS 3 GRANT APPLICATIONS IN PROCESS NOW.

***JACK NEAL MADE MOTION TO PAY APOLLO CAREER CENTER FOR ADVANCED EMERGENCY MEDICAL TECHNICIAN TRAINING FOR T.J. MYERS AND ANDREW KLAUS AT A COST OF \$4200 , 2<sup>ND</sup> KEVIN COX, ROLL CALL.***

RADER ALSO HAS ALSO HAS A PURCHASE ORDER FOR PRO AIR MIDWEST FOR HYDROTESTING OF FIREFIGHTER BREATHING EQUIPMENT. THESE ITEMS NEED TESTED BY APRIL. TOTAL COST FOR 17 SELF-CONTAINED BREATHING APPARATUS, 2 AERIAL BOTTLES, 13 PORTABLE OXYGEN TANKS, AND 4 CASCADE BOTTLES AT A COST OF \$2,700.

NEXT PURCHASE OFFER IS FOR FLOW TESTING WHICH MUST BE DONE ANNUALLY. ATLANTIC EMERGENCY SERVICES IS COMING ON THE 16<sup>TH</sup>. THEY SERVICE MANY FIRE DEPARTMENTS AND KEVIN NEEDED TO GET ON THEIR SCHEDULE.

KEVIN RADER SUBMITTED THE CURRENT FIRE ROSTER, DRUG LICENSE WAS RENEWED. KEVIN RADER PUT 2 FIREFIGHTERS ON ROSTER FOR FIRE INSPECTOR TRAINING AT \$700 EACH. ONE EMPLOYEE HAS BEEN ON ROSTER FOR 20 YEARS THE OTHER IS IAIN BRUCE WHO IS FULL TIME.

REGARDING INSURANCE CLAIM FOR AMBULANCE THAT WAS INVOLVED IN ACCIDENT LAST YEAR, KEVIN SAID THE PERSON WHO HIT AMBULANCE WAS NOT INSURED. IT'S UP TO OUR INSURANCE TO GO AFTER THEM.

GREG DISCUSSED PO'S FOR THINGS WE DO EVERY YEAR. FIRE ESPECIALLY HAS SEVERAL REOCCURRING ITEMS. AS WE TALK ABOUT THIS IF IT'S A MAINTENANCE ITEM, THESE SHOULD BE APPROVED WITHOUT FURTHER REVIEW IF NECESSARY FOR OPERATION.

***KEVIN COX MADE MOTION TO PAY BILL FOR \$1,196 TO ATLANTIC EMERGENCY SOLUTIONS FOR FLOW TESTING, 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

***JACK NEAL MADE MOTION TO PAY \$2700 TO PRO AIR MIDWEST FOR HYDROTESTING 2<sup>ND</sup> KEVIN COX ROLL CALL***

**TRUSTEES:**

**KEVIN COX-** BETH SEIBERT SENT OUT EMAIL REQUESTING SOMEONE GO TO ALLEN COUNTY OPIOID MEETING. KEVIN WILL ATTEND.

***JACK NEAL MADE MOTION THAT KEVIN COX BE OUR REPRESENTATIVE FOR ALLEN COUNTY OPIOD BOARD, 2<sup>ND</sup> GREG KESSEN, ROLL CALL.***

KEVIN REMINDED EVERYONE OF TOWNSHIP ASSOCIATION BOARD MEETING TO BE HELD IN MONROE TOWNSHIP ON FEB 16.

AEDG MET WITH LOGOPLAST. THEY ARE GOING TO DOUBLE IN SIZE. KEVIN RADER ASKED ABOUT FIRE COVERAGE. KEVIN COX SAID WE WOULD HAVE DUAL RESPONSE WITH CITY OF LIMA. THEY ARE A NON-WITHDRAWAL ANNEXATION.

COREY STATED THAT HE WILL BE ON VACATION 2/16 TO 2/21.

GREG KESSEN TALKED ABOUT PROPOSED CONTRACT WITH M&D COMPUTERS. THE TOTAL CONTRACT IS FOR \$12,000 WITH \$1200 DISCOUNT IF PAID UP FRONT. THIS INCLUDES: 3 TOWERS AND ONE LAPTOP FOR FIRE, 5 TOWERS AND 1 KONICA COPIER FOR POLICE, AND 1 TOWER FOR ROAD DEPT.

***KEVIN COX MADE MOTION TO PAY \$10800 TO M&D COMPUTERS FOR 24 MOS,, 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

***GREG KESSEN MADE MOTION TO GO TO EXECUTIVE SESSION AT 8:51 TO DISCUSS PENDING CONTRACT , 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

***KEVIN COX MADE MOTION AT 8:57 TO COME OUT OF EXECUTIVE SESSION, 2<sup>ND</sup> JACK NEAL , ROLL CALL.***

ACTION TAKEN. TRUSTEES DECIDED TO SEEK LEGAL ADVICE BEFORE GOING FORWARD WITH ALLEN COUNTY DISPATCHING CONTRACT WILL ALLEN COUNTY COMMISSIONERS.

***KEVIN COX MADE MOTION TO ADJOURN AT 8:59PM, 2<sup>ND</sup> JACK NEAL, ROLL CALL.***