

RECORD OF PROCEEDINGS

MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING
HELD APRIL 4, 2023

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 7:30PM BY CHAIRPERSON GREG KESSEN. KEVIN COX, PRESENT, JACK NEAL, PRESENT. ROLLCALL BY FISCAL OFFICER. THE PLEDGE OF ALLEGIANCE FOLLOWED.

KEVIN COX MADE A MOTION TO ACCEPT THE CORRECTED MEETING MINUTES FROM MARCH 22 2023, 2ND BY JACK NEAL, ROLLCALL.

JACK NEAL MADE A MOTION TO ACCEPT THE CORRECTED MEETING MINUTES FROM THE EMERGENCY MEETING HELD MARCH 31, 2023, 2ND BY JACK NEAL ROLL CALL.

SANDY HOFACKER, FISCAL OFFICER –

KEVIN COX MADE A MOTION TO PAY BILLS OF \$93,416.46, 2ND JACK NEAL, ROLLCALL.

SANDY AND TRUSTEES HELD CONFERENCE CALL WITH HR BUTLER PAYROLL SERVICES AT LAST FRIDAY'S MEETING. SANDY WOULD LIKE A MOTION TO START PROCESS OF CONTRACTING WITH THEM TO PROCESS PAYROLL AND TAXES. IT WILL TAKE APPROXIMATELY 6-8 WEEKS TO GET THIS UP AND RUNNING. THIS WILL AUTOMATE TIMEKEEPING AND EMPLOYEE ONBOARDING AS WELL.

KEVIN COX MADE A MOTION TO START WORKING WITH HR BUTLER AND PAY SET UP FEE OF \$950.00, 2ND JACK NEAL, ROLL CALL.

WE RECEIVED A CHECK FROM WESTERN RESERVE GROUP IN THE AMOUNT OF \$23,733.33 FOR INSURANCE HOLD MONEY FOR FIRE AT PROPERTY OWNED BY PHALEN PROPERTIES, LLC. FUNDS WERE DEPOSITED TO HOLD INSURANCE MONEY FUND UNTIL FIRE CLEAN UP IS COMPLETE.

THE AUDITOR HAS BEEN IN TOUCH BY EMAIL REGARDING OUR BI-ANNUAL AUDIT. WE ARE IN THE PROCESS OF GATHERING THE REQUESTED INFORMATION FOR THEM.

PRESENTED THE BOARD WITH THE 2023 FUND STATUS AS OF APRIL 1ST.

GUESTS:

JIM CLEMENTZ- EVERYTHING IS GOOD

DENNY PHALEN AND KURT KAUFMAN- ATTORNEY THEY ARE HERE REGARDING PROPERTY ON YODER ROAD THAT BURNED. WANTS TO WORK WITH US TO GET IN COMPLIANCE TO GET INSURANCE CHECK RELEASED. MR, KAUFMAN SAID THERE IS ALSO A JOINT SEWER TAP SHARED WITH NEIGHBORING PROPERTY. WANTS TO BE SURE THIS WON'T BE AN ISSUE. KEVIN RADER AND JOHN BREWSTER WILL WORK WITH MR. PHALEN AND HIS ATTORNEY THROUGH THIS PROCESS.

JEFF QUERRY-NOTED THAT PROPERTY JUST DISCUSSED ON YODER IS CURRENTLY ZONED COMMERCIAL AND JEFF WANTS IT TO STAY THAT WAY. JEFF ALSO ASKED WHAT HAPPENED WITH THE DISPATCH CONTRACT. GREG EXPLAINED THAT CHECK FOR REDUCED AMOUNT WAS DELIVERED TO COMMISSIONERS BUT WE HAVEN'T HEARD ANYTHING BACK. JEFF FEELS IT WOULD BE BETTER TO HIRE AN ASSISTANT TO THE FISCAL OFFICER VS. USING PAYROLL SERVICE SO WE WOULD HAVE SOMEONE IN TRAINING TO TAKE OVER FISCAL OFFICER POSITION. TRUSTEES EXPLAINED THAT NO ONE HAS APPLIED FOR FISCAL OFFICER. THE TOWNSHIP IN GENERAL HAS TROUBLE FILLING OPEN SPOTS.

JOE MAYS-HOUSE NORTH OF 1507 LENNOX HAS A HOT MESS OVER THERE. THERE'S A SWIMMING POOL UPSIDE DOWN AND TRASH EVERYWHERE. GREG KESSEN SAID JOHN BREWSTER WILL MAKE NOTE OF IT AND REPORT BACK NEXT MEETING. JOE MAYS ASKED IF WE HAVE TALKED TO ZONING COMMISSION ABOUT CHANGING RULES AROUND COMPLETION OF HOUSES. SEVERAL HOUSES IN NEIGHBORHOOD DON'T HAVE SIDING – STILL JUST TYVEK. KEVIN COX SAID WE ONLY HAVE SO MUCH WE CAN DO. MENTIONED HOUSE ON GARLAND THAT WE TRIED TO GET TORN DOWN. HEALTH DEPARTMENT STOPPED IT.

JOE ALSO ASKED ABOUT CENTRAL AVENUE RUNNING THROUGH LINEMAN ADDTION. A LOT OF PEOPLE ARE DUMPING TRASH THERE AND IT NEEDS CLEANED UP. JOE DRIVES THROUGH THERE AND IS TIRED OF LOOKING AT THE JUNK.

BOB PHILLIPS, POLICE CHIEF- COMPUTERS ARE ALL HOOKED UP AND NEW CONTRACT STARTS 4/1/23. ONLY QUESTION FROM M&D WAS IF COREY'S COMPUTER WAS ON CONTRACT. GREG KESSEN STATED THAT IT IS. BOB IS STILL WAITING ON PERRY PROTECH TO SET UP NEW PRINTER.

COREY LEHMAN, ROAD SUPERVISOR –

COREY SUBMITTED ESTIMATE FOR \$1688 FROM ALL SERVICE GLASS TO REPLACE BROKEN HANDLES ON FRONT DOORS ON ADMINISTRATION BUILDING.

KEVIN COX MADE A MOTION TO CONTRACT WITH ALL SERVICE GLASS TO REPLACE HANDLES ON FRONT DOOR OF ADMINISTRATION BUILDING FOR THE AMOUNT OF \$1688.66, 2ND JACK NEAL, ROLL CALL.

KEVIN COX MOVED FOR RESOLUTION #2023.0404-01 TO APPROVE THE 2023 ROAD PROGRAM IN THE AMOUNT OF \$181,214.31, 2ND JACK NEAL, ROLL CALL.

COREY SAID WE DIDN'T HAVE MUCH IN THE WAY OF CLEAN UP DAMAGE FROM FRIDAY'S STORM.

JACK NEAL ASKED COREY ABOUT POWER COMPANY CUTTING TREES OUT OF POWER LINES. SAID THEY DON'T LEAVE MUCH ROOM TO DRIVE AROUND THE MESS THEY LEAVE AND HE APPRECIATES THE CLEAN UP COREY DOES.

JOHN BREWSTER, ZONING INSPECTOR

KEVIN COX MADE A MOTION TO APPROVE ZONING RECEIPTS FOR MARCH 2023 IN AMOUNT OF \$2,140.47, 2ND JACK NEAL, ROLL CALL.

JOHN TALKED TO KAYLA CAMPBELL ABOUT 5353 BELLEFONTAINE ROAD AND 2065 BOWMAN ROAD TO SEE WHAT NEXT STEPS ARE FOR CLEAN UP. GREG ASKED WHERE WE ENDED UP WITH HOMEOWNERS ON BOWMAN. JOHN SAID NO HELP FROM HOMEOWNER AND THAT'S WHY HE'S WORKING WITH KAYLA.

15TH AND MAIN – COUNTY COMMISSIONERS WERE OUT TAKING PICTURES YESTERDAY. COUNTY OWNS PROPERTY AND HOPEFULLY WILL CLEAN IT UP. PEOPLE HAVE BEEN DUMPING TRASH THERE AND IT'S A MESS.

ZONING BOARD HEARING FOR PAUL CURTIS REZONING REQUEST IS SET FOR APRIL 11TH AT 6 PM. NOTICE HAS BEEN PUBLISHED IN THE LIMA NEWS, LETTERS TO NEIGHBORS WERE SENT OUT AND ZONING BOARD HAS BEEN CONTACTED AND BEEN PROVIDED WITH INFORMATIONAL PACKETS.

KEVIN RADER-FIRE CHIEF

SUBMITTED PURCHASE REQUEST FOR ALLIED ENVIRONMENTAL SERVICES FOR DRAINS TO BE CLEANED AT FIRE STATION. ESTIMATE IS FOR 1000 GALLONS BUT WILL PROBABLY NOT BE THAT MUCH. RADER SAID THEY HAVE BEEN BATTLING CISTERN ISSUES FOR A LONG TIME. ALLIED ENVIRONMENTAL WILL TAKE OUT ALL SLUDGE AND CHEMICALS. DOESN'T NEED ACTION TONIGHT. RADER RECOMMENDS WE GET IT CLEANED.

JACK ASKED WHAT CONTINGENCY COSTS ARE IF THERE IS MORE THAN 1 INCH OF SLUDGE. JACK WOULD LIKE SOME CLARITY ON COST IF MORE SLUDGE THAN ESTIMATED. RADER WILL GET CLARITY. HOLD MOTION UNTIL NEXT MEETING.

RADER SAID THERE ARE 6 PROJECTS GOING ON AROUND TOWNSHIP AND ALL ARE GOING OKAY. OHIO PPE GRANT APPROVED FOR \$10,000. THIS WILL GO TOWARD TURNOUT GEAR. HAS A COUPLE MORE GRANTS HE'S WAITING TO HEAR BACK ON.

RADER CHECKED WITH VFW ABOUT GRANT FOR THERMO IMAGING CAMERA.

BRUCE AND FOSTER BOTH PASSED FIRE INSPECTOR TRAINING. THIS WILL HELP GET US BACK UP TO SPEED. RADER ALSO WANTED TO THANK FIREFIGHTER CREWS THAT WORKED ON BARN FIRE. THEY HAD TO GO BACK TWICE TO GET IT ALL PUT OUT.

RADER REQUESTED EXECUTIVE SESSION TO TALK ABOUT PERSONNEL ISSUES.

TRUSTEES

JACK NEAL GOT A CALL FROM LADY WHO LIVES AT 1781 GREELY CHAPEL ASKING WHERE SHE CAN GET REFLECTIVE GREEN HOUSE NUMBER SIGN. COREY WILL WORK ON IT. JACK ASKED IF WE TAKE CARE OF THIS. COREY SAID YES.

KEVIN COX HAS A STORMWATER MEETING FRIDAY AT 1:30PM. HE ALSO REMINDED EVERYONE THERE IS AN ALLEN COUNTY ENGINEERS ROAD PROGRAM MEETING WEDNESDAY THE 12TH AT 11:00 AM. KEVIN ALSO REMINDED EVERYONE OF PANCAKE DAY ON 4/15 FROM 7AM-11AM.

GREG KESSEN LET EVERYONE KNOW THAT PERRY SCHOOLS BASEBALL AND FOOTBALL TEAMS WILL HOST THE 12TH ANNUAL JONATHAN SHIVELY GOLF SCRAMBLE AT COLONIAL GOLFERS CLUB ON JULY 22ND. CALL SETH EVANS AT 937-441-6715 FOR TICKETS OR TO SPONSOR A HOLE.

GREG ALSO NOTED THAT MAY 2ND MEETING WILL NEED TO BE CANCELLED DUE TO ELECTION.

KEVIN COX MADE A MOTION TO CANCEL THE MAY 2,2023 TRUSTEE MEETING DUE TO THE PRIMARY ELECTION, 2ND JACK NEAL, ROLL CALL.

JACK NEAL SAID GUY THAT ASKED TO HAVE DITCH CLEANING AT BREESE AND MCCLAIN RECOGNIZED JOB WELL DONE BY PERRY TOWNSHIP ROAD DEPARTMENT.

JACK NEAL MADE A MOTION AT 8:32 PM TO GO INTO EXECUTIVE SESSION WITH FIRE CHIEF KEVIN RADER TO DISCUSS PERSONNEL ISSUES, 2ND KEVIN COX, ROLL CALL.

JACK NEAL MADE A MOTION TO COME OUT OF EXECUTIVE SESSION WITH FIRE CHIEF KEVIN RADER AT 9:19 PM, 2ND KEVIN COX, ROLL CALL.

ACTION TAKEN – AGREED TO FIRE CHIEF’S PROPOSED PAY SCHEDULE WHICH WILL BE EFFECTIVE MAY 1 THRU DEC 31, 2023.

KEVIN COX MADE A MOTION TO ACCEPT PROPOSED FIRE DEPARTMENT PAY SCALE, 2ND JACK NEAL, ROLL CALL.

RADER REQUESTED A MOTION TO HIRE NICK MYERS AS A LEVEL 1 FIREFIGHTER/BASIC EMT FOR D SHIFT AT A RATE OF \$15.50 SUBJECT TO PASSING OP&F PHYSICAL.

JACK NEAL MADE A MOTION TO HIRE NICK MYERS AS A LEVEL 1 FIREFIGHTER/ BASIC EMT FOR D SHIFT AT A RATE OF \$15.50 SUBJECT TO PASSING OP&F PHYSICAL, 2ND KEVIN COX, ROLL CALL.

RADER ASKED FOR A MOTION TO HIRE NICK ROHRS AS LEVEL 1 FIREFIGHTER/ PARAMEDIC AND ADMINISTRATIVE ASSISTANT AT \$16.75 PER HOUR SUBJECT TO PASSING OP&F PHYSICAL.

KEVIN COX MADE A MOTION TO HIRE NICK ROHRS AS A LEVEL 1 FIREFIGHTER/PARAMEDIC AND ADMINISTRATIVE ASSISTANT AT \$16.75 SUBJECT TO PASSING OP&F PHYSICAL, 2ND JACK NEAL, ROLL CALL.

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KEVIN COX MADE MOTION TO ADJOURN AT 9:22 PM, 2ND JACK NEAL, ROLL CALL.