

RECORD OF PROCEEDINGS

MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING
HELD JUNE 6, 2023

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 7:30 BY VICE CHAIR, JACK NEAL, KEVIN COX, PRESENT, GREG KESSEN, ABSENT. ROLL CALL BY FISCAL OFFICER. THE PLEDGE OF ALLEGIANCE FOLLOWED.

KEVIN COX MADE A MOTION TO ACCEPT THE MEETING MINUTES FROM MAY 16, 2023, 2ND JACK NEAL, ROLL CALL.

SANDY HOFACKER, FISCAL OFFICER –

KEVIN COX MADE A MOTION TO PAY BILLS OF \$119,432.50, 2ND JACK NEAL, ROLL CALL.

KEVIN COX MOVED FOR RESOLUTION 2023.0606-01 TO ADD JUNETEENTH AS PAID FEDERAL HOLIDAY FOR FULL TIME EMPLOYEES, 2ND JACK NEAL, ROLL CALL.

KEVIN COX MOVED FOR RESOLUTION 2023.0606-02 TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE ALLEN SOIL AND WATER CONSERVATION DISTRICT, STATE OF OHIO AND THE PERRY TOWNSHIP TRUSTEES, 2ND JACK NEAL, ROLL CALL.

SANDY GAVE EACH DEPARTMENT HEAD EMPLOYEE INFORMATION AND DIRECT DEPOSIT FORMS FOR HR BUTLER. ONCE THESE FORMS ARE COMPLETED AND RETURNED WE CAN MOVE FORWARD WITH THE PROCESS OF OUTSOURCING PAYROLL TO THEM.

SANDY NOTED THAT WE NEED TO START WORKING ON THE 2024 BUDGET AND UPDATES TO THE EMPLOYEE HANDBOOK. CHEYENNE WINEGARDNER FROM CLEMONS, NELSON AND ASSOCIATES WOULD LIKE TO ATTEND A MEETING WITH TRUSTEES AND DEPARTMENT HEADS TO DISCUSS HANDBOOK. DEPARTMENT HEADS SHOULD BRING ANY PROPOSED HANDBOOK UPDATES TO THIS MEETING. DEPARTMENT HEADS AND TRUSTEES SHOULD ALSO BE PREPARED TO DISCUSS 2024 BUDGET.

JACK NEAL MADE A MOTION TO HAVE MEETING WITH DEPARTMENT HEADS AND FISCAL OFFICER ON JUNE 30, 2023 AT 10:00 AM TO DISCUSS HANDBOOK UPDATES AND START TALKING ABOUT THE 2024 BUDGET, 2ND KEVIN COX, ROLL CALL.

PERRY TOWNSHIP NEWSLETTER WAS MAILED TO ALL REGISTERED VOTERS IN PERRY TOWNSHIP. THANKS TO EVERYONE FOR YOUR INPUT.

GUESTS:

JIM CLEMENTZ – JIM SAID EVERYTHING HAS BEEN QUIET, NO ISSUES WITH THE NEIGHBORS. JIM ALSO WANTED TO THANK THE TRUSTEES FOR THEIR EFFORTS TO REDUCE THE 80% INCREASE IN OUR DISPATCH CONTRACT WITH ALLEN COUNTY.

SASHA WEIGT- JUST HERE TO LISTEN

CHUCK WEIGT- JUST HERE TO LISTEN

GINGER HOLLAR- JUST HERE TO STAY INFORMED

JOE MAYES – WANTED TO MAKE NOTE OF THE UNCUT GRASS AT 1608 ZEITS & 1607 ZEITS. SANDY HOFACKER NOTED THAT JOHN BREWSTER IS ON VACATION AND THAT HE PLANS TO SEND OUT MOWING/ CLEAN UP LETTERS NEXT WEEK.

BOB PHILLIPS, POLICE CHIEF

JACK NEAL ASKED IF KAYLA CAMPBELL HAS DONE ANYTHING WITH THE NOISE ORDINANCE. BOB SAID SHE IS WORKING ON IT BUT IS VERY BUSY.

KAYLA IS ALSO WORKING ON SIGNING OFF FOR CONTINUING ED FOR THE POLICE DEPARTMENT. SHE WILL MAKE SURE ORC STATUTES ARE UP-TO-DATE. AFTER KAYLA SIGNS OFF IT THEN GOES TO THE STATE FOR SIGN OFF AND THEN BACK TO BOB.

BOB NOTED THAT THE MOTORCYCLE RACES ARE COMING UP AND HE WILL BE WORKING WITH THE ALLEN COUNTY SHERIFF'S DEPARTMENT TO PROVIDE COVERAGE.

BOB RECEIVED EMAIL FROM A RESIDENT ASKING ABOUT FIREWORKS. BOB STATED THAT THE CUTOFF TIME FOR FIREWORKS IS 11:00PM. POLICE DEPARTMENT WILL RESPOND TO COMPLAINTS RECEIVED AFTER THE CUTOFF.

COREY LEHMAN, ROAD SUPERVISOR

CORY SAID THAT ROAD SEALING WORK THAT WAS SCHEDULED TO BE COMPLETED LAST YEAR WAS COMPLETED OVER THE PAST FEW DAYS.

DELMAR ADDITION WAS REPAVED WITH TAR & STONE. IF ANYONE CALLS TO COMPLAIN ABOUT LOOSE STONE, THEY WILL SWEEP IT UP.

THE DOMINION GAS PROJECT WAS PUSHED BACK TO MID TO LATE JULY. DOMINION WILL WANT TO CLOSE THE ROAD DOWN DURING THE PROJECT BUT WILL MAKE SURE RESIDENTS CAN GET IN AND OUT. COREY WAS CONCERNED THAT IT COULD INTERFERE WITH THE START OF SCHOOL. JOE MAYES STATED THAT ALL THE KIDS FROM LENNOX CATCH THE BUS ON ZEITS.

COREY RECEIVED A REQUEST FOR DITCH CLEAN OUT ON CLUM ROAD. THE PROPERTY OWNER WANTS TO BUILD THERE AND WANTS THE TOWNSHIP TO PAY FOR IT. COREY SAID THAT THE HEALTH DEPARTMENT WILL NOT ISSUE A SEPTIC PERMIT UNTIL THIS ISSUE IS RESOLVED. NATHAN DAVIS FROM ALLEN COUNTY GAVE COREY THIS INFORMATION. THERE WAS SOME DISCUSSION REGARDING WHAT TO DO BETWEEN COREY AND THE TRUSTEES. JACK SAID HE WOULD LOOK INTO IT.

COREY SAID THE FIRST ROUND OF MOWING HAS BEEN COMPLETED AND EVERYTHING IS GOING PRETTY WELL.

ROAD DEPARTMENT HAS SOME PATCHING AND TILE WORK TO DO.

JOHN BREWSTER, ZONING - ABSENT

ZONING RECEIPTS FOR MAY WERE \$1499.06

JACK NEAL MADE A MOTION TO ACCEPT THE ZONING RECEIPTS FOR MAY 2023 IN THE AMOUNT OF \$1499.06 2ND KEVIN COX, ROLL CALL.

KEVIN RADER, FIRE CHIEF

MEDIC 1 HAD SOME TIRES REPLACED AND SOME FRONT-END REPAIRS TOTALING AROUND \$1200. THE TURBO AND BATTERIES FOR MEDIC 2 ALSO WENT OUT.

KEVIN COX MADE MOTION TO PAY BILL OF \$5369.02 FOR TURBO REPAIR AND BATTERIES ON MEDIC 2, 2ND JACK NEAL, ROLL CALL.

KEVIN RADER EXPRESSED HIS THANKS TO UNIOPOLIS FOR THEIR HELP WHILE OUR FIRE DEPARTMENT VEHICLES WERE BEING REPAIRED.

PUMP TESTS WERE ALL COMPLETED, LADDER 7 PASSED. THE 1999 ENGINE 1404 HAD SOME NEEDED REPAIRS. ATLANTIC EMERGENCY SERVICES WILL MAKE REPAIRS.

KEVIN COX MADE MOTION TO APPROVE BILL FROM ATLANTIC EMERGENCY SERVICES FOR \$3,072.24 FOR REPAIRS TO ENGINE 1404, 2ND JACK NEAL, ROLL CALL.

ENGINE 1407 PASSED INSPECTION. ENGINE 1405 NEEDS REPAIRS - THEY CAN'T RETRACT REAR DUMP CHUTE. NEED TO REPLACE MOTOR AT A COST OF \$5,000+. JACK NEAL WOULD LIKE TO LOOK AT IT TO SEE WHAT'S NEEDED BEFORE APPROVING BILL. HE SAID \$5,000+ SEEMS LIKE A LOT.

RADER NEEDS TO GET SOME TIRES REPLACED – 6 TIRES TOTAL AT ROUGHLY \$5300+. HE PLANS TO REPLACE TIRES ON FIRE DEPARTMENT VEHICLES OVER TIME AS DISCUSSED EARLIER WITH TRUSTEES.

MIKA LAYMAN GAVE VERBAL NOTICE OF RESIGNATION – HER LAST DAY AS A FULL TIME SHIFT WORKER WILL BE JUNE 16TH. MIKA INDICATED TO STAY ON PART-TIME. SHE DID NOT SUBMIT A LETTER OF INTENT TO QUIT FULL TIME EMPLOYMENT. SHE GOT HIRED IN DELPHOS FOR FULLTIME. THE BOARD WILL REVIEW THIS ON THE JUNE 20TH MEETING.

JACK NEAL MADE MOTION TO ACCEPT MIKA LAYMAN'S RESIGNATION FROM FULL TIME EMPLOYMENT EFFECTIVE 6/16/23, 2ND KEVIN COX, ROLL CALL.

RADER WOULD LIKE A MOTION TO HIRE AUSTIN D. GREER EFFECTIVE TODAY AS PART-TIME EMT BASIC/ LEVEL 2 VOLUNTEER FIREFIGHTER AT APPLICABLE RATE.

JACK NEAL MADE MOTION TO HIRE AUSTIN D. GREER EFFECTIVE 6/6/2023 AS PART-TIME EMT BASIC/LEVEL 2 VOLUNTEER FIREFIGHTER AT APPLICABLE RATE, 2ND KEVIN COX, ROLL CALL.

RADER WOULD LIKE A MOTION TO HIRE KAITLYN R. SHEPERD AS A PART-TIME EMT BASIC, LEVEL 1 VOLUNTEER FIREFIGHTER EFFECTIVE JUNE 6, 2023 AT APPLICABLE RATE.

JACK NEAL MADE MOTION TO HIRE KAITLYN R. SHEPERD AS A PART-TIME EMT BASIC/LEVEL 1 VOLUNTEER FIREFIGHTER EFFECTIVE 6/6/23 AT THE APPLICABLE RATE, 2ND KEVIN COX, ROLL CALL.

RADER WOULD LIKE A MOTION TO HIRE ALEXANDRIA C. HICKMAN AS A PART-TIME EMT BASIC.

JACK NEAL MADE MOTION TO HIRE ALEXANDRIA C. HICKMAN AS A PART-TIME EMT BASIC EFFECTIVE 6/6/23 AT THE APPLICABLE RATE, 2ND KEVIN COX, ROLL CALL.

RADER THANKED TJ MEYERS, NICK MYERS AND LUKE KORWIN FOR ATTENDING MEMORIAL DAY PARADE. THEY DID A GREAT JOB REPRESENTING PERRY TOWNSHIP FIRE DEPARTMENT. RADER HAS RECEIVED SEVERAL PHONE CALLS COMPLIMENTING THE SERVICE RECEIVED FROM PERRY TOWNSHIP FIRE DEPARTMENT.

JACK ASKED HOW WE SHOW APPRECIATION TO THESE EMPLOYEES AND SUGGESTED WE PUT NOTE IN PERSONNEL FILE. RADER SAID HE DOES RECOGNIZE EMPLOYEES ON A REGULAR BASIS.

KENWOOD RADIOS CAME IN. THEY WERE ORDERED AND THE PURCHASE WAS APPROVED LAST YEAR.

THE FIRE DEPARTMENT HAS HAD ISSUES WITH BED BUGS. RADER ENTERED INTO A CONTRACT WITH ORKIN FOR \$100 PER MONTH. THIS IS CHEAPER THAN \$500 EMERGENCY CALL AND WE CAN CALL THEM OUT ANY TIME AT NO EXTRA CHARGE.

MAX'S WATER DOG DAYS WANTS 24 HR COVERAGE FROM 8/30 TO 9/3 BUT THEY ONLY WANT TO PAY \$3000. RADER NOT INTERESTED IN DOING IT FOR THAT PRICE. RADER CAN COUNTER BACK IF TRUSTEES WANT US TO. OUR PAST FEES HAVE BEEN MORE THAN \$3000. THE LAST TIME WE PAID \$3000 WAS 2016. JACK SAID HE IS CONFIDENT THAT WE CAN WORK SOMETHING OUT WITH THEM BUT WE DON'T WANT TO LOSE MONEY. RADER NOTED THE CONTRACT IS WITH BOARD OF TRUSTEES SO WANTED THEM TO BE AWARE.

RADER HAS THE NEW HOSE NOZZLES AND HOSE THAT HAVE BETTER FLOW WHICH WILL MAKE IT EASIER ON FIREFIGHTERS.

COUNTY EMA GAVE US 25 GALLONS OF FREE FOAM – NEW FOAM IS \$25 CHEAPER THAN THE FOAM WE CURRENTLY USE. USE OF NEW FOAM HASN'T BEEN IMPLEMENTED YET. RADER WILL MAKE SURE IMPLEMENTATION IS ALL DONE CORRECTLY. WE WILL NO LONGER NEED TO CARRY 2 TYPES OF FOAM. FIRE DEPARTMENT WILL USE UP THE OLD FOAM FIRST BEFORE WE START USING NEW.

JACK ASKED IF THERE'S ANYTHING ELSE. RADER SAID BIGGEST RETENTION PROBLEM IS NO INSURANCE. FEELS WE NEED TO HAVE A SERIOUS CONVERSATION ABOUT BUMPING UP HEALTH SAVINGS ACCOUNTS. RETENTION IS A BIG PROBLEM – NO LONGEVITY. THE CURRENT AVERAGE FOR THE FULL TIME WORKS IS 4 MONTHS. RADER IS CONCERNED THAT THE LACK OF LONGEVITY IS NOT GOOD FOR THE RESIDENTS. HE FEELS UNEASY WITH THIS AS FIRE CHIEF BASED ON THE INFRASTRUCTURE WE HAVE IN THE TOWNSHIP SUCH AS THE ETHANOL PLANT, VARIOUS HAZARDOUS MATERIALS, THE RAILROAD YARD AND INTERSTATE 75. KEVIN SAID IT WAS LIKE RADER THOUGHT THE TRUSTEES AREN'T DOING ANYTHING TO HELP THE FIRE DEPARTMENT. RADER SAID HE IS OVERALL IS HAPPY WITH THE JOB TRUSTEES ARE DOING. HE FEELS THEY HAVE BEEN RESPONSIVE WHEN HE REACHES OUT TO THEM FOR HELP.

TRUSTEES

KEVIN COX – KEVIN REMINDED EVERYONE THAT THE ICE CREAM SOCIAL IS COMING UP THURSDAY NIGHT AT 7:30. HE WOULD LIKE EVERYONE TO COME.

CLEAN UP DAY IS JUNE 17TH FROM 9 AM TO 1 PM. THERE ARE 3 LOCATIONS THAT WILL HAVE DUMPSTERS.

JACK NEAL - TALKED ABOUT FINDING INTERESTED PARTIES FOR THE ZONING BOARDS.

BOB PHILLIPS ASKED ABOUT LIQUOR PERMIT HEARING ON JUNE 15TH. MEETING HAS BEEN POSTPONED. KAYLA WILL GET BACK WITH US FOR RESCHEDULED DATE.

ALSO LOOKING FOR NEW FISCAL OFFICER.

JACK NEAL MADE MOTION TO ADJOURN AT 8:48 PM, 2ND BY KEVIN COX, ROLL CALL.