

# RECORD OF PROCEEDINGS

## MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING  
HELD JUNE 20, 2023

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 7:30 BY CHAIRPERSON GREG KESSEN. KEVIN COX PRESENT, JACK NEAL, PRESENT. ROLLCALL BY FISCAL OFFICER. THE PLEDGE OF ALLEGIANCE FOLLOWED.

***KEVIN COX MADE A MOTION TO ACCEPT THE MEETING MINUTES FROM JUNE 6, 2023, 2<sup>ND</sup> JACK NEAL, ROLLCALL.***

**SANDY HOFACKER, FISCAL OFFICER –**

***KEVIN COX MADE A MOTION TO PAY BILLS OF \$31,912.08, 2<sup>ND</sup> JACK NEAL, ROLLCALL.***

***JACK NEAL MADE A MOTION TO APPROVE MAY BANK RECONCILIATION FOR 2023, 2<sup>ND</sup> KEVIN COX, ROLLCALL.***

WE RECEIVED SIGNED THREE YEAR DISPATCH CONTRACT FROM ALLEN COUNTY COMMISSIONERS.

REMINDER ABOUT MEETING ON FRIDAY, JUNE 30<sup>TH</sup> AT 10AM WITH CHEYENNE WINEGARDNER FROM CLEMONS-NELSON. BRING ANY RECOMMENDED HANDBOOK CHANGES. ALSO, WE WILL HAVE SOME PRELIMINARY DISCUSSION ABOUT THE BUDGET.

THE LIQUOR PERMIT HEARING FOR VICTORY LOUNGE HAS BEEN RE-SCHEDULED FOR 8/15/2023. KAYLA CAMPBELL WILL CONTACT US REGARDING PREPARATION FOR HEARING.

WE STILL NEED SIGNED DIRECT DEPOSIT AND EMPLOYEE INFORMATION FORMS BACK FROM EMPLOYEES FOR HR BUTLER.

GREG KESSEN ASKED IF WE HAVE HEARD ANYTHING FROM THE ALLEN COUNTY COMMISSIONERS ABOUT JACK NEAL'S PUBLIC RECORDS REQUEST FROM MAY 18, 2023 FOR THEIR FORMULAS USED TO COME UP WITH OUR DISPATCH FEE. SANDY STATED THAT SHE HASN'T HEARD ANYTHING.

### **GUESTS:**

#### **SHAUNA BASINGER – ALLEN COUNTY REGIONAL PLANNING**

EXPLAINED LONG RANGE TRANSPORTATION PLAN AND TRANSPORTATION IMPROVEMENT PLAN. GAVE HANDOUT OF LONG-RANGE PLANS. THEY HAVE LONG LIST OF PROJECTS OUT TO 2048 OF WHAT THEY WANT TO DO. SHAUNA SAID THERE HAS BEEN A DECREASE IN ALLEN COUNTY POPULATION AND IT IS PROJECTED TO DECREASE FURTHER – 20% BY 2050. THIS IS A TREND STATEWIDE. THERE ARE ONLY 4 OR 5 HOT SPOTS FOR GROWTH IN OHIO. THESE ARE JUST PROJECTIONS.

THESE NUMBERS MATTER BECAUSE OF FUNDING. THE NUMBER OF PASSENGER TRIPS THAT HAVE BEEN TAKEN HAVE INCREASED. THEY ARE PREDICTING AN INCREASE IN TRUCK TRAFFIC – AT LEAST 26% PROBABLY MORE LIKE 67%.

SHAUNA PROVIDED LIST OF PROJECTS CURRENTLY IN THE WORKS. SHE NOTED THERE ARE TWO OPEN HOUSES COMING UP – ONE ON THE 18<sup>TH</sup> AT THE RTA AND THE SECOND ON THE 19<sup>TH</sup> AT THEIR OFFICES ON NORTH STREET. STAFF WILL BE THERE TO ANSWER QUESTIONS ON PROPOSED PROJECTS.

ALLEN COUNTY POPULATION WAS 112,000 IN 1980; IT WAS 102,000 IN 2020 AND IS ABOUT THE SAME NOW. THERE WILL BE NEW CENSUS DATA IN 2030. SHAUNA SAID LIMA IS WORKING ON IMPROVING HOUSING STOCK.

#### **RENEE SNYDER –**

WANTED TO KNOW WHO TO SPEAK TO ABOUT FENCE PERMIT. GREG KESSEN DIRECTED HER TO JOHN BREWSTER. RENEE ALSO MADE SUGGESTIONS ABOUT PLACES TO ADD HOUSING DEVELOPMENTS IN PERRY TOWNSHIP. KEVIN COX SAID THERE ARE 52 ACRES DOWN BY THE SCHOOL THAT ALREADY HAVE SEWER AND WATER. HE FEELS THIS WOULD BE AN IDEAL LOCATION; HOWEVER, WE NEED A DEVELOPER TO COME IN.

**JIM CLEMENTZ-** JIM SAID ALL IS GOOD

**JASON SMEDLEY**

**BOB PHILLIPS, POLICE CHIEF**

BOB RECEIVED AN EMAIL BACK FROM KAYLA CAMPBELL REGARDING NOISE ORDINANCE. HE GAVE COPIES TO TRUSTEES WHICH KAYLA PREPARED BACK IN 2021. NEED TO REVIEW THEN ENACT AND THEN WAIT 90 DAYS TO ENFORCE IT. ONCE THIS IS ALL APPROVED, BOB WILL GET A TICKET BOOK MADE UP AS TICKETS ISSUED FOR NOISE ORDINANCE VIOLATIONS WOULD BE PAID TO PERRY TOWNSHIP. BOB STILL HAS SOME THINGS TO CHECK OUT HIMSELF.

MOTORCYCLE RACES ARE THIS WEEKEND.

NATIONAL NIGHT OUT IS AUGUST 1<sup>ST</sup> FROM 5PM-9PM AT THE ALLEN COUNTY FAIRGROUNDS. THE NIGHT WILL START WITH A 5K RUN. ALL PROCEEDS GO TO DARE PROGRAM. BOB AND HIS CREW WILL BE THERE.

GREG ASKED ABOUT THE TRAINING THAT BOB IS REACHING OUT TO KAYLA FOR. BOB RESPONDED THAT THE STATE NOW REQUIRES AN ATTORNEY TO SIGN OFF FOR ANY TRAINING THEY DO. THIS IS NEW SINCE LAST YEAR. THE STATE MANDATES WE HAVE ATTORNEY TO SIGN OFF TO MAKE SURE WE ARE CORRECT ON ALL ORC CODES.

ALSO, THE STATE WILL ALLOW THEM TO DO CPR RE-CERTIFICATION AS PART OF REQUIRED 16 HOURS.

**COREY LEHMAN, ROAD SUPERVISOR**

NEEDS TO APPROVE AND SUBMIT REQUEST FOR ISSUE 1 MONEY BY AUGUST 1<sup>ST</sup>.

***KEVIN COX MADE RESOLUTION 20230620.01 TO APPROVE 2024 ISSUE 1 PAVING MONEY FOR A TOTAL OF 2.61 MILES ON BOWMAN ROAD FROM STATE ROUTE 117 TO STATE ROUTE 309, E. BREESE ROAD FROM STATE ROUTE 65 TO MCCLAIN ROAD AND PERRY CHAPEL ROAD FROM STATE ROUTE 117 TO STATE ROUTE 309, 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

**JOHN BREWSTER, ZONING INSPECTOR**

1517 PERRY CHAPEL ROAD WANTS TO DO A LOT SPLIT FOR 8.578 ACRES. THEY ONLY HAVE 76.85 ROAD FRONTAGE BUT THE PERSON PURCHASING IT WILL BE USING IT FOR FARMING NOT BUILDING. KEVIN COX STATED THIS SHOULD BE PLENTY OF FRONTAGE BASED ON ALLEN COUNTY STANDARDS.

JOHN RECEIVED A COMPLAINT REGARDING 2611 NORVAL AVENUE-THEY ARE RAISING CHICKENS, TURKEYS, ETC. JOHN IS WORKING ON IT. THEY ARE ALSO SHOOTING HOLES IN FENCE.

JOHN SATURDAY CLEAN UP DAY STARTED OUT GOOD BUT DIED BY 11:30AM.

**KEVIN RADER, FIRE CHIEF**

AT THE LAST MEETING RADER SUBMITTED 2 PURCHASE ORDERS FOR TIRES FOR LADDER 7 FOR \$5300. RADER REMINDED THE TRUSTEES THAT LAST YEAR WE DECIDED TO REPLACE TIRES ON ONE BIG RIG PER YEAR UNTIL ALL REPLACED. THAT WOULD SPREAD THE COST OVER SEVERAL YEARS VS. REPLACING ALL OF THEM AT ONCE.

***JACK NEAL MADE MOTION TO APPROVE PURCHASE ORDER TO REPLACE 6 TIRES ON LADDER 7 AT A COST OF \$5326.60, 2<sup>ND</sup> KEVIN COX, ROLL CALL.***

GREG AND JACK ASKED QUESTIONS ABOUT REAR DUMP CHUTE THAT NEEDS REPLACED ON TANKER 1405 THAT RADER DISCUSSED AT LAST MEETING. JACK THOUGHT COST WAS HIGH AND ASKED IF WE COULD FIX OURSELVES. RADER FEELS IT'S A SAFETY ISSUE IF REPAIR NOT DONE CORRECTLY. JACK AND GREG SAID THEY AGREED WITH RADER THAT IT SHOULD BE REPAIRED BY PROFESSIONALS.

***KEVIN COX MADE MOTION TO APPROVE PURCHASE ORDER FOR \$4,438.10 TO REPAIR REAR DUMP CHUTE ON TANKER 1405, 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

RADER STATED THAT LADDER 7 OUT OF SERVICE DUE TO THE BOLTS ON OUTRIGGER COMING LOOSE. THEY NEED TO TORQUE BOLTS TO WHERE THEY ARE SUPPOSED TO BE BEFORE WE PUT BACK IN SERVICE. ALSO, THERE ARE OTHER MINOR WEAR AND TEAR ISSUES THAT NEED REPAIRED. THE ITEMS WERE FOUND DURING FIVE YEAR DESTRUCTION TEST.

RADER STATED THAT ETHAN HULL PASSED HIS LEVEL 2 FIREFIGHTER TRAINING AND RADER IS REQUESTING 10 CENT RAISE FOR ETHAN FOR OBTAINING THIS CERTIFICATION.

***KEVIN COX MADE MOTION TO APPROVE 10 CENT RAISE EFFECTIVE 6/19/2023 FOR ETHAN HULL FOR PASSING HIS LEVEL 2 FIREFIGHTER CERTIFICATION, 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

RADER HAD 1 INTERNAL APPLICANT FOR LEVEL 2 BASIC FIREFIGHTER WHICH MEANS HE WILL HAVE 1 SHIFT WITH EMT BASIC ONLY UNTIL WE GET TRAINING DONE IN JANUARY.

RADER REQUESTED THE TRUSTEES HIRE LUKE KORWIN AS A FULL TIME LEVEL 1 FIREFIGHTER/BASIC EMT AT APPLICABLE RATE.

***JACK NEAL MADE MOTION TO HIRE LUKE KORWIN AS LEVEL 1 FIREFIGHTER/ BASIC EMT AT \$15.50 PER HOUR EFFECTIVE 6/20/2023 SUBJECT TO PASSING OP&F PHYSICAL, 2<sup>ND</sup> KEVIN COX, ROLL CALL.***

RADER REQUESTED TRUSTEES HIRE JACOB ALDRICH AS A PART-TIME EMT BASIC AT APPLICABLE RATE EFFECTIVE JUNE 20, 2023.

***JACK NEAL MADE MOTION TO HIRE JACOB ALDRICH AS A PART-TIME EMT BASIC EFFECTIVE 6/20/23 AT APPLICABLE RATE, 2<sup>ND</sup> KEVIN COX, ROLL CALL.***

RADER REQUESTED THE TRUSTEES APPOINT KADEN KIRKPATRICK AS A VOLUNTEER FIREFIGHTER EFFECTIVE 6/20/2023.

***JACK NEAL MADE A MOTION TO APPOINT KADEN KIRKPATRICK AS A VOLUNTEER FIREFIGHTER EFFECTIVE 6/20/2023 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

RADER NOTED THAT THE FIRE DEPT. WILL ALSO PARTICIPATE IN NATIONAL NIGHT OUT. RADER REITERATED THAT MIKA LAYMAN GAVE ONLY A VERBAL RESIGNATION FROM HER FULL TIME POSITION AND STATED SHE WOULD LIKE TO STAY ON AS A PART-TIME EMPLOYEE. RADER TURNED THE DECISION REGARDING CONTINUED EMPLOYMENT ON A PART-TIME BASIS OVER TO DEPUTY CHIEF SMEDLEY AND SENIOR CAPTAIN NICK ADAMS FOR BIAS REASONS (EX: WORKED SHIFTS TOGETHER, PARAMEDIC SCHOOL TOGETHER). SMEDLEY SAID POLICY REQUIRES THAT RESIGNATIONS SHOULD BE MADE IN WRITING AND THAT THE VERBAL RESIGNATION GOES AGAINST HANDBOOK; HE DOESN'T FORESEE CONTINUING WITH PART-TIME EMPLOYMENT FOR MIKA LAYMAN. SMEDLEY WILL REACH OUT TO MIKA TO LET HER KNOW HER EMPLOYMENT WILL NOT BE CONTINUED. SHE COULD COME BACK AND APPLY AGAIN FOR FUTURE EMPLOYMENT.

GREG ASKED RADER ABOUT MAX'S WATER DOG RACES. RADER INDICATED THAT WE ARE NOT INTERESTED IN DOING IT FOR \$3000, WHICH IS WHAT THEY OFFERED. THIS WOULD NOT COVER OUR COSTS. WE'VE CHARGED MORE THAN THAT IN THE PAST. TRUSTEES DISCUSSED NEED FOR CONSISTENT CONTRACT AND RADER STATED HIS IS WORKING ON THIS. JACK SAID IF HARROD IS GOING TO COVER EVENTS AT FAIRGROUNDS THEY SHOULD HAVE EMT ON SITE.

## **TRUSTEES**

KEVIN COX ASKED COREY ABOUT COST FOR DITCH THAT WAS REQUESTED ON CLUM ROAD. COREY SAID THE PROPERTY OWNER ON CLUM ROAD WANTS THE TOWNSHIP TO PAY \$17,000 FOR DITCH CLEANING SO HE CAN BUILD A HOUSE. THE HEALTH DEPT WILL NOT APPROVE SEPTIC PERMIT UNTIL DITCH IS CLEANED. TRUSTEES DISCUSSED AND THEY DON'T FEEL THAT IT THE TOWNSHIP'S RESPONSIBILITY TO CLEAN IT UP.

KEVIN COX MADE MENTION THAT THE NEXT MEETING WILL BE JULY 18<sup>TH</sup>. THERE IS NO MEETING DUE TO 4<sup>TH</sup> OF JULY HOLIDAY.

***JACK NEAL MADE MOTION TO ADJOURN AT 8:50 PM, 2<sup>ND</sup> KEVIN COX, ROLL CALL.***