

# RECORD OF PROCEEDINGS

## MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING  
HELD AUGUST 15, 2023

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 7:30 BY CHAIRPERSON. GREG KESSEN, KEVIN COX PRESENT, JACK NEAL PRESENT. ROLL CALL BY FISCAL OFFICER. THE PLEDGE OF ALLEGIANCE FOLLOWED.

***JACK NEAL MADE A MOTION TO ACCEPT THE MEETING MINUTES FROM AUGUST 1, 2023, 2<sup>ND</sup> KEVIN COX, ROLL CALL.***

***JACK NEAL MADE A MOTION TO ACCEPT THE BUDGET MEETING MINUTES FROM 7/18/2023, 2<sup>ND</sup> KEVIN COX, ROLL CALL.***

**SANDY HOFACKER, FISCAL OFFICER –**

***KEVIN COX MADE A MOTION TO PAY BILLS OF \$47,674.89, 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

***KEVIN COX MADE A MOTION TO PAY BILL IN THE AMOUNT OF \$686.30 TO ALLEN WATER DISTRICT FOR PARCEL# 47-2100-01-004.001 FOR CHANGE FROM AGRICULTURAL USE TO RESIDENTIAL, 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

***KEVIN COX MADE A MOTION TO APPROVE THE CREDIT CARD POLICY UPDATED AS OF 8/15/2023, 2<sup>ND</sup> JACK NEAL, ROLL CALL.***

***JACK NEAL MADE A MOTION TO APPROVE JULY BANK RECONCILIATION FOR 2023, 2<sup>ND</sup> KEVIN COX, ROLL CALL.***

SANDY NOTED THAT THE HR BUTLER TRAINING CALL IN SEPTEMBER IS CANCELLED. WILL RESCHEDULE LATER IN NOVEMBER AND HR BUTLER WILL TAKE OVER PAYROLL 1/1/24. THIS WILL MAKE THE TRANSITION CLEANER AND EASIER.

SANDY DISTRIBUTED COPIES OF THE DELINQUENT TAXPAYER LIST TO TRUSTEES AND ZONING.

THE BI-ANNUAL AUDIT FOR PERRY TOWNSHIP IS COMPLETE AND THERE WERE NO SIGNIFICANT FINDINGS.

### **GUESTS:**

JIM CLEMENTZ- HAD A SPEED STUDY DONE ON AMHERST RD. THIS WAS COMPLETED BY ALLEN COUNTY REGIONAL PLANNING. THERE ARE ROUGHLY 1100 CARS PER DAY TRAVELLING ON AMHERST WITH APPROXIMATELY 75 CARS EXCEEDING 71 MPH. AVERAGE SPEED IS 65-71. JIM WANTS TO KNOW WHAT WE CAN DO TO GET SPEED KNOCKED DOWN. BOB SAID WE'VE HAD SPEED STUDIES DONE IN OTHER AREAS AND OUR POLICE DEPT. HAS PATROLLED AND ISSUED SOME CITATIONS. ALLEN COUNTY REGIONAL PLANNING (ACRP) WAS HELPFUL IN COMING UP WITH SOLUTIONS. ACRP SUGGESTED WE HAVE SOMEONE COME OUT ON A MORE REGULAR BASIS FROM ALLEN COUNTY SHERIFF'S DEPT. BOB WILL TRY TO GET SOMEONE OUT THERE MORE OFTEN. GREG KESSEN WILL TALK TO REGIONAL PLANNING TO SEE ABOUT CHANGING THE SPEED LIMIT OUT THERE. BOB NOTED THAT CRIDERSVILLE HAS ALREADY REDUCED THE SPEED LIMIT ON THEIR PORTION OF AMHERST. GREG WILL ALSO CHECK WITH REGIONAL PLANNING ON HOW TO GET A SIGN THAT SHOWS HOW FAST YOU ARE GOING.

MATT WILDER- HERE TO OBSERVE  
JASON SMEDLEY-  
BROOKE HEDGES- HERE TO OBSERVE

### **BOB PHILLIPS, POLICE CHIEF**

BOB PRESENTED A PURCHASE REQUEST FOR 3 IN-CAR COMPUTERS FROM M&D COMPUTERS FOR A TOTAL COST OF \$9,875.97. THERE ARE A COUPLE DIFFERENT BUDGET BALANCES THIS CAN BE TAKEN FROM.

**KEVIN COX MADE MOTION TO APPROVE PURCHASE OF 3 IN-CAR COMPUTERS IN THE AMOUNT OF \$9,875.97, 2<sup>ND</sup> JACK NEAL, ROLL CALL.**

BOB NOTED THAT DARYL & DARYL'S IS CHANGING OWNERS ON LIQUOR PERMIT. IT WILL STILL BE DARYL & DARYL'S BUT HAS A DIFFERENT OWNER. BOB CHECKED ON NEW OWNERS AND HE IS OKAY WITH IT.

THERE WILL BE AN EVENT AT SABER GUN CLUB THIS WEEKEND. MAY BE A BIG EVENT AND THERE MAY BE MORE TRAFFIC.

**COREY LEHMAN, ROAD SUPERVISOR**

COREY TURNED IN PRELIMINARY ISSUE 1 LIST. THIS IS A REVISED LIST AS WE ALREADY APPROVED AT PREVIOUS MEETING. ALL TRUSTEES DATED AND SIGNED FORM THAT DAVE LOUTH SENT.

PERRY CHAPEL WILL BE CLOSED FOR 12 INCH CROSSOVER REPLACEMENT. CURRENTLY THERE IS A 10 INCH CROSSOVER.

COREY WILL ALSO BE WORKING ON BOWMAN ROAD CROSSOVER BUT NOT UNTIL AFTER THE FAIR IS OVER. HE WILL JUST PUT IN A SURFACE TO SURFACE OVERFLOW PIPE WITH 12 INCH DRAIN. THE BASIN IS IN GOOD SHAPE SO NO NEED TO REPLACE THAT.

BOB ASKED ABOUT RE-STRIPING ON GREELY CHAPEL. COREY SAID THEY ARE WAITING ON FOGGING TO BE DONE FIRST.

**JOHN BREWSTER, ZONING INSPECTOR**

JOHN HAD AN INQUIRY FOR SOMEONE WHO WANTS TO PUT A DOLLAR STORE IN ON 117. THEY WILL NEED A VARIANCE. THEY WANT CONDITIONAL USE VARIANCE BEFORE APPLYING FOR LOT SPLIT. GREG KESSEN WASN'T THRILLED WITH PROJECT. TRUSTEES HAD SOME DISCUSSION ABOUT TRAFFIC ISSUES IN THE PROPOSED SPOT ON SOUTH SIDE OF 117, WEST OF COOL ROAD, EAST OF HANTHORN.

JOHN RECEIVED A COMPLAINT REGARDING 1909 ST JOHNS ROAD. OWNER HAS NO WATER, NO ELECTRIC. THEY ARE LIVING IN CAMPER BEHIND HOUSE. HEALTH DEPARTMENT SAID THERE IS NOTHING THEY CAN DO UNLESS THEY ARE DRAINING SEWAGE ON THE GROUND. PROPERTY IS OWNED BY GARY COMPSTON.

GREG KESSEN ALSO NOTED THAT TOMMY NEWLAND APPEARS TO BE LIVING IN A CAMPER IN HIS DRIVEWAY AT 1705 GARLAND AVENUE. JOHN SAID THERE'S ANOTHER ONE ON 17<sup>TH</sup> STREET.

JOHN NOTED MOWING LETTERS ARE OUT. JOHN GAVE COREY LIST OF THOSE THAT HAVEN'T COMPLIED AS OF YESTERDAY.

JOHN SAID FRAIL PROPERTY ON BOWMAN ROAD IS CLEANED UP.

GREG ASKED ABOUT DOGS ON BOWMAN ROAD. JOHN CHECKED WITH DOG WARDEN AND THEY SAID THERE IS NO LAW STATING HOW MANY DOGS A RESIDENT CAN HAVE.

**KEVIN RADER, FIRE CHIEF**

RADER PRESENTED RESIGNATION LETTER FROM MICAH CHAMBERS WHICH WAS READ BY GREG KESSEN.

**KEVIN COX MADE MOTION TO ACCEPT RESIGNATION LETTER FROM MICAH CHAMBERS 2<sup>ND</sup> JACK NEAL, ROLL CALL.**

RADER SUBMITTED A PURCHASE ORDER FOR \$17,538.13 AT LAST MEETING FOR REPLACING 7 RADIOS.

**JACK NEAL MADE MOTION TO APPROVE PURCHASE OF 7 RADIOS AT A COST OF \$17,538.13, 2<sup>ND</sup> KEVIN COX, ROLL CALL.**

AT OUR LAST MEETING, RADER ALSO SUBMITTED PO FOR PURCHASE OF TOOL BOX FROM HARBOR FREIGHT UP TO \$1800.

**JACK NEAL MADE MOTION TO APPROVE PURCHASE OF TOOL BOX FROM HARBOR FREIGHT UP TO \$1800. IF TOOL BOX CAN BE PURCHASED FOR LESSER AMOUNT, THE DIFFERENCE CAN BE USED TO PURCHASE TOOLS. KEVIN COX 2<sup>ND</sup>, ROLL CALL**

RADER SAID THE BACK CHUTE AND MOTORS FOR TANKER TRUCK SHOULD BE IN TOMORROW.

JACK ASKED IF WE KEEP MAINTENANCE LOGS ON VEHICLES WE WORK ON. RADER HAS A PDF HISTORY OF MAINTENANCE LOG. HE SAID EMERGENCY REPORTING SYSTEM HAS THE CAPABILITY OF KEEPING TRACK OF MAINTENANCE.

RADER ASKED IF TRUSTEES HAD CHANCE TO LOOK OVER THE SPECIAL EVENT CONTRACTS HE GAVE THEM. JACK SAID THEY HAD AND RETURNED FOLDER WITH SAMPLE CONTRACT IN IT. TRUSTEES ALL LIKED THE CONTRACT RADER PUT TOGETHER.

RADER ASKED ABOUT THE EMPLOYEE HANDBOOK AND VACATION AND SICK TIME UPDATES FROM CLEMONS & NELSON. GREG TALKED TO THEM LAST FRIDAY. THEY ARE STILL WORKING ON IT. RADER NOTED THAT PERRY FIRE DEPT IS WORKING VERY HARD FOR FAIR PREPARATION. HE EXPRESSED HIS THANKS TO ALL EMPLOYEES FOR THEIR HARD WORK AND WILLINGNESS TO WORK HARD. THANKS ESPECIALLY TO BROOKE HEDGES FOR ALL OF HER HELP IS FAIR PREP AND ORGANIZATION. TRUSTEES ALSO EXPRESSED THEIR THANKS FOR OUR FIRE DEPARTMENT EMPLOYEES. BROOKE SAID A LOT OF THE LOCAL FIRE DEPARTMENTS HAVE HAD NO ONE VOLUNTEER. WE ARE HAVING TO BEG FOR HELP FROM OTHER DEPARTMENTS. BROOK IS LOOKING TO SEND OUT A SURVEY TO FIND OUT WHY OTHER FIRE DEPARTMENTS AREN'T VOLUNTEERING. SHE GAVE A SHOUT OUT TO WESTMINSTER. THEY STEPPED UP AND HELPED A LOT IN GETTING EVENTS COVERED. JACK ASKED IF WE HAVE A WAY TO RECRUIT VOLUNTEERS. THERE WAS DISCUSSION WITH BROOK AND RADER ON RECRUITING PEOPLE. BROOK SAID ONE DETERRENT TO VOLUNTEERS IS COST OF CONTINUING ED TO MAINTAIN CERTIFICATIONS.

## **TRUSTEES**

JACK ASKED GREG ABOUT FOLLOW UP ON 117 DRAINAGE ISSUE. JACK AND GREG TALKED TO JOE GEARING AND CREW AT ALLEN COUNTY ENGINEERS OFFICE. KEVIN COX NOTED THAT 5353 BELLEFONTAINE IS GETTING CLEANED UP. GREG KESSEN STATED WE HAD LIQUOR CONTROL BOARD HEARING REGARDING VICTORY LOUNGE. KAYLA CAMPBELL DID A GREAT JOB OF REPRESENTING US AT THE HEARING. A DECISION WILL BE MADE IN 30 DAYS OR SO. GREG SPOKE TO JOE GEARING AT ALLEN COUNTY ENGINEERS OFFICE ABOUT DELMAR AND SOUTH PARK ADDITIONS. HE TALKED TO JOE ABOUT BUYING 18 ACRES OR SO ON ST. JOHNS FOR SALE BY SUPERIOR CREDIT UNION. WE COULD LOOK AT APPLYING FOR GRANTS TO BUY AND PUT IN A RETENTION POND TO HELP WITH DRAINAGE. THE RETENTION POND WOULD HELP ALLEVIATE SOME OF THE FLOODING IN THESE NEIGHBORHOODS. TOWNSHIP WOULD NEED TO PAY FOR AN APPRAISAL. GREG ASKED IF BOARD WOULD BE AGREEABLE TO GET APPRAISAL. JACK SAID HE WOULD BE IN AGREEMENT WITH GETTING AN APPRAISAL. NOW WOULD BE THE TIME TO GET THE BALL ROLLING SINCE SEPTEMBER AND OCTOBER ARE THE TIMES WHEN GRANT MONEY BECOMES AVAILABLE. THERE ARE GREAT LAKES RESTORATION AND H2O GRANTS THAT WE COULD APPLY FOR.

***JACK NEAL MADE MOTION TO GET AN APPRAISAL DONE AT COST OF UP TO \$1500, 2<sup>ND</sup> KEVIN COX, ROLL CALL.***

***GREG KESSEN MADE MOTION TO ADJOURN AT 9:06 PM, 2<sup>ND</sup> JACK NEAL, ROLLCALL.***