

RECORD OF PROCEEDINGS

MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING
HELD DECEMBER 29, 2023

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 1:00 PM BY CHAIRPERSON GREG KESSEN-PRESENT, KEVIN COX-PRESENT, JACK NEAL-ABSENT. ROLL CALL BY FISCAL OFFICER. THE PLEDGE OF ALLEGIANCE FOLLOWED.

SANDY HOFACKER, FISCAL OFFICER

KEVIN COX MADE A MOTION TO ACCEPT THE MEETING MINUTES FROM DECEMBER 19, 2023, 2ND GREG KESSEN, ROLL CALL.

KEVIN COX MADE MOTION TO PAY BILLS OF \$94,852.07, 2ND GREG KESSEN, ROLL CALL.

KEVIN COX MADE MOTION TO APPROVE REALLOCATION OF \$445.32 FROM FUND 1000-210-599-0000 POLICE SALARIES TO FUND 100-110-111-111-0000 TRUSTEES SALARIES FOR ADJUSTMENT, 2ND GREG KESSEN, ROLL CALL.

KEVIN COX MADE MOTION TO APPROVE REALLOCATION OF \$246.77 FROM 2021-330-211-000 BONUS ROAD TO 2021-330-190-0000 SALARIES ROAD FOR ADJUSTMENT, 2ND GREG KESSEN, ROLL CALL.

KEVIN COX MADE MOTION TO ACCEPT DECEMBER ZONING RECEIPTS WITH COLLECTIONS OF \$0, 2ND GREG KESSEN, ROLL CALL.

KEVIN COX MADE MOTION FOR YEAR END ZONING REPORT WITH COLLECTIONS FOR YEAR OF \$17,501.07, 2ND GREG KESSEN, ROLL CALL.

GUESTS: NICK ADAMS, CHRISTINA STOMBAUGH

KEVIN COX MADE MOTION TO APPOINT LARRY SIDENER CHAIRMAN FOR 2024, 2ND BY GREG KESSEN. KESSEN-YES, COX-YES, ROLL CALL.

GREG KESSEN MADE MOTION TO MAKE KEVIN COX VICE CHAIR FOR 2024, MOTION FAILED DUE TO NO 2ND.

KEVIN COX MOVED TO HAVE TRUSTEES ASSUME THE DUTIES OF THE AUDIT COMMITTEE, 2ND BY GREG KESSEN, ROLL CALL.

KEVIN COX MOTIONED TO REAPPOINT ALL PEOPLE PRESENTLY SERVING ON COMMITTEES, 2ND BY GREG KESSEN, ROLL CALL.

KEVIN COX MOTIONED TO APPROVE EMERGENCY APPROPRIATIONS OF \$1,000,000.00, 2ND BY GREG KESSEN, ROLL CALL.

KEVIN COX MADE MOTION TO KEEP THE TOWNSHIP MEETINGS AT 7:30PM ON THE 1ST AND 3RD TUESDAYS OF EACH MONTH, 2ND GREG KESSEN, ROLL CALL.

KEVIN COX MADE MOTION TO MOVE THE WORKING FRIDAY MEETINGS TO 9:00AM EACH WEEK FOR 2024, 2ND BY GREG KESSEN, ROLL CALL.

RESOLUTIONS TO REHIRE TOWNSHIP EMPLOYEES AND REAFFIRM PAY SCHEDULES, EXCEPT AS NOTED:

KEVIN COX MOVED TO PASS RESOLUTION 2023.1229-01 TO REHIRE POLICE CHIEF AND ALL STAFF, SEE ATTACHED PAY SCHEDULE. PAY INCREASES ARE AS FOLLOWED: \$.50 PER HOURLY PATROLMEN, NO CHANGE PER HOURLY OFFICE ADMINISTRATOR, AND SALARIED CHIEF \$25 PER MONTH-\$300 TOTAL FOR YEAR. SUBPOENAS PAY REMAINS THE SAME AT \$30, 2ND BY GREG KESSEN, ROLLCALL.

KEVIN COX MOVED TO PASS RESOLUTION 2023.1229-02 TO REHIRE ROAD SUPERVISOR AND ROAD WORKERS, SEE ATTACHED PAY SCHEDULE. RAISES FOR FULL TIME EMPLOYEES WILL BE GRANTED ON ANNIVERSARY DATE. PAY RATE FOR PART-TIME SNOW PLOW DRIVERS WILL BE AT \$16.00 PER HOUR. ALL OTHER PART TIME HELP WILL BE PAID AT \$14.50/HR., AN INCREASE OF \$.50 PER HOUR, 2ND BY KEVIN COX, ROLLCALL.

KEVIN COX MOVED TO PASS RESOLUTION 2023.1229-03 TO REHIRE ALL FIRE DEPARTMENT EMPLOYEES. ALL FULL-TIME FIRE DEPT. EMPLOYEES INCLUDING ADMINISTRATIVE ASSISTANT WILL RECEIVE A \$.50/PER HOUR RAISE EFFECTIVE ON EMPLOYEE FULL TIME ANNIVERSARY DATE (SEE ATTACHED PAY SCHEDULE). PART-TIME EMPLOYEES WILL RECEIVE \$.50 PER HOUR (\$14.50/HR) EFFECTIVE 1/1/24. DEPUTY FIRE CHIEF PAY WILL REMAIN THE SAME AT \$375 PER MONTH. RUNNER PAY WILL REMAIN THE SAME AT \$30.00 PER RUN. FIRE CHIEF ANNUAL SALARY FOR 2024 WILL BE \$73,000 AS OF 1/1/2024. THE FIRE CHIEF WILL ALSO RECEIVE AN ADDITIONAL 2 WEEKS PAID VACATION FOR A TOTAL OF 4 WEEKS, 2ND GREG KESSEN, ROLLCALL.

KEVIN COX MOVED TO PASS RESOLUTION 2022.1228-08 TO REHIRE ZONING INSPECTOR, TOTAL COMPENSATION \$1000/MONTH, EFFECTIVE 1/1/24, 2ND GREG KESSEN, ROLLCALL.

TRUSTEE AND FISCAL OFFICER RATE OF PAY IS SET BY OHIO. PAY SCHEDULE WILL BE FOLLOWED AS SET BY ORC 505.24 AND 507.09.

KEVIN COX MADE MOTION TO APPROVE 2024 CREDIT CARD POLICY WITH NO CHANGES AT THIS TIME. WILL HAVE TO CONSIDER EMPLOYEE CHANGES IN FUTURE, 2ND KEVIN COX, ROLLCALL.

TRUSTEES:

NEXT MEETING WILL BE JANUARY 16, 2024.

BOARD WISHED EVERYONE A HAPPY NEW YEAR.

KEVIN COX MADE A MOTION TO ADJOURN AT 1:15PM, 2ND BY GREG KESSEN, ROLLCALL.

PERRY TOWNSHIP TRUSTEES
RESOLUTION # 2023.1229-01

PERRY TOWNSHIP POLICE DEPARTMENT
MONTHLY WAGES/HOURLY BREAKDOWN

The wage increase is to start as of pay date January 2024

POSITION	2022	HOURS REQUIRED
CHIEF	\$1408.33/MONTH	80
CAPTAIN	\$17.50/HR	40
LIEUTENANT	\$17.50/HR	25
SARGENT	\$17.50/HR	20
PATROLMAN	\$17.50/HR	20
PATROLMAN	\$17.50HR	20
PATROLMAN	\$17.50/HR	20
PATROLMAN	\$17.50/HR	20
PATROLMAN	\$17.50/HR	20
PATROLMAN	\$17.50/HR	20
PATROLMAN	\$17.50/HR	20
ADMIN. SECRETARY	\$14.00/HR	20
AUX. PATROLMAN	\$0.00	
AUX. PATROLMAN	\$0.00	
AUX. PATROLMAN	\$0.00	
AUX. PATROLMAN	\$0.00	
SUBPOENAS PAID IN 2022 AT \$30/ INCIDENT		

ROLLCALL:

Neal	Absent
Cox	Yes or No
Kessen	Yes or No

Signature of Fiscal Officer

RESOLUTION NO. 2023.1229-02
PERRY TOWNSHIP ROAD DEPARTMENT
HOURLY WAGES

Raises will be granted on full time anniversary date.

POSITION	2024
ROAD SUPERVISOR - Lehman	\$25.35/HR
ROAD WORKER- Adams	\$21.60/HR
PART TIME ROAD WORKERS	\$14.50/HR AS NEEDED
PART TIME SNOW PLOWING	\$16.00/HR AS NEEDED

Full-Time New Hire Rates for Road Department

	Length of Service: 0-1 Years	Length of Service: 1-3 Years	Length of Service: 3-8 Years	Length of Service: 8+ Years
Position				
Supervisor	\$20.00/Hour	\$21.00/Hour	\$23.00/Hour	Additional \$.05/Hour per years served
Full-Time Worker	\$15.00/Hour	\$17.00/Hour	\$20.05/Hour	Additional \$.05/Hour per years served

- Notes:
- Pay increases for full time employees will be effective on the employee’s anniversary date of hire
 - Pay increases for part time workers will be effective 1/1/24

ROLLCALL:

Neal	Absent
Cox	Yes or No
Kessen	Yes or No

Signature of Fiscal Officer

PERRY TOWNSHIP TRUSTEES
RESOLUTION # 2023.1229-03

Be It Resolved on this 29th day of December 2023, we the Township Trustees of Perry Township, Allen County, Ohio, reaffirm an increase for full time fire department compensation. An increase of \$.50 per hour will be effective on employee full time anniversary date. Increases are listed below in compensation as follows:

FULL TIME PARAMEDIC/FIREFIGHTER A,B,C,D,E Shift Workers

Shift	Position	Employee	New Rate	FT Hire Date
A	PARAMEDIC	POMAVILLE	\$18.25/HR	7/18/23
B	EMT BASIC/LEVEL 1 FF	N. MYERS	\$16.00/HR	04/04/23
C	EMT INT/LEVEL 2 FF	BRUCE	\$18.35/HR	11/7/22
D	EMT BASIC/LEVEL 1 FF	KORWIN	\$16.00/HR	6/26/23
E	PARAMEDIC/LEVEL 2 FF	HULL	\$18.75/HR	10/23/23
	ADMIN ASST/PARAMEDIC	ROHRS	\$17.25/HR	04/04/23

Full-Time New Hire Rates for Fire Department

	Length of Service: 0-3 Years	Length of Service: 1-3 Years	Length of Service: 3-8 Years	Length of Service: 8+ Years
Position				
Paramedic	\$16.75/Hour	Percentage based raise	Percentage based raise	Additional \$.05/Hour per years served
EMT-Advanced	\$17.25/Hour	Percentage based raise	Percentage based raise	Additional \$.05/Hour per years served
EMT-Basic	\$15.25/Hour	Percentage based raise	Percentage based raise	Additional \$.05/Hour per years served
Hourly Mon.-Fri. Day Shift (40 hrs./week)	\$15.75/Hour	\$16.00/Hour	\$16.25/Hour	Additional \$.05/Hour per years served

Firefighter Fulltime Shift Worker

Firefighter I	\$0.25/Hour
Firefighter II	\$0.50/Hour

Administrative Assistant

Paramedic	\$17.25/Hour	Percentage-based raise	Percentage-based raise	\$0.05/hour per years then %-based raise
EMT Advance	\$16.00/Hour	Percentage-based raise	Percentage-based raise	\$0.05/hour per years then %-based raise
EMT Basic	\$15.00/Hour	Percentage-based raise	Percentage-based raise	\$0.05/hour per years then %-based raise

Notes:

- Pay increases for full time will be effective annually on full-time hire date.
- If a new qualification is earned (Level 1 to Level 2 or Basic EMT to Intermediate EMT), the employee will begin at 0-3 years of service.
- An additional \$0.10/hour will be added for any certifications outside of normal qualifications including fire inspector or fire investigator. Certification must be on a state issued card and presented to the fiscal office at the next regular meeting to qualify for the additional \$0.10/hour.

PART-TIME PAY INCREASES OF \$.50 PER HOUR ARE EFFECTIVE 1/1/2024.

DEPUTY FIRE CHIEF PAY REMAINS AT \$375 PER MONTH FOR 2024.

RUNNERS PAY REMAINS AT \$30 PER RUN FOR 2024.

FIRE CHIEF
SALARIED EXEMPT EMPLOYEE \$73,000/YEAR
2024 RAISE FOR FIRE CHIEF WILL GO INTO EFFECT ON 1/1/2024

ROLLCALL:

Neal	Absent
Cox	Yes or No
Kessen	Yes or No

Signature of Fiscal Officer

RESOLUTION NO. 2023.1229-04

PERRY TOWNSHIP ZONING DEPARTMENT

MONTHLY WAGES

Pay increase to start for January 2024 payroll payment.

POSITION	2024
ZONING INSPECTOR	\$1000/MONTH
REIMBURSE MILEAGE QUARTERLY AT IRS STANDARD MILEAGE RATE	

ROLLCALL:

Neal	Absent
Cox	Yes or No
Kessen	Yes or No

Signature of Fiscal Officer