

RECORD OF PROCEEDINGS

MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING
HELD FEBRUARY 4, 2025

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 6:30 BY CHAIRPERSON KEVIN COX, PRESENT, GREG KESSEN, PRESENT, LARRY SIDENER, PRESENT. ROLL CALL BY FISCAL OFFICER. A TRUSTEE'S PRAYER AND THE PLEDGE OF ALLEGIANCE FOLLOWED.

THE BOARD DISCUSSED WHETHER THERE SHOULD BE A LIMIT PUT ON THE ASSISTANT TO THE FISCAL OFFICER, NATALIE SCOTT. MOST OF THE ASSISTANTS IN THE TOWNSHIP HAVE A LIMIT OF 20 HOURS PER MONTH. THERE WAS ALSO A SENTENCE STRICKEN ABOUT THE DISPATCH BILL AND A MOTION REVISION UNDER POLICE DEPARTMENT ADDING THE MAXIMUM HOURS THAT WAS OMITTED. CHRIS WILL REVIEW RECORDING BEFORE CORRECTING.

CHRISTINA STOMBAUGH, FISCAL OFFICER –

W2'S AND 1099'S HAVE BEEN FINISHED AND SENT OUT. END OF YEAR IS ALMOST COMPLETE. CHRIS ASKED THE TRUSTEES IF THEY HAVE CONSIDERED THE MPO MEMBERSHIP INVOICE. CHRIS HAS RECEIVED TWO QUOTES FOR DEEP CLEANING OF THE RENTAL HALL WITH THE COMMON AREAS AND CARPET CLEANING AND GENERAL CLEANING IN THE OFFICES FROM SERVICE MASTER AND C & R PROFESSIONAL CLEANING CONCEPTS. THE QUOTE FROM SERVICE MASTER IS \$3,240.00 FOR RENTAL HALL AND \$1,330.85 AND THE QUOTE FROM C & R IS \$685.00 FOR THE RENTAL HALL AND \$485 FOR OFFICE AREAS. THE CLEANING FROM SERVICE MASTER WOULD PROBABLY BE MORE DETAILED BUT THERE WAS A PRETTY LARGE GAP IN AMOUNTS. WE WILL TABLE IT FOR NOW AND CHRIS WILL REACH OUT TO JERRY HUNT TO SEE IF HIM AND HIS GUYS WOULD LIKE TO DEEP CLEAN.

CHAIRMAN COX STATED THAT SINCE WE HAVE GUEST VISITING FROM ALLEN COUNTY SOIL AND WATER DISTRICT HE IS CHANGING THE AGENDA TO PERMIT THEM TO SPEAK FIRST.

MELINDA DELAROSA (STORM WATER COORDINATOR) AND LYDIA ARCHAMBO (STORM WATER TECHNICIAN) (ALLEN SWCD) –

LYDIA PRESENTED A MEMORANDUM OF UNDERSTANDING BETWEEN PERRY TOWNSHIP AND SWCD. THE MOU IS THE SAME AS LAST YEARS EXCEPT DATE CHANGES. IT WILL START ON APRIL 1ST. THE HOPE FOR STATE MATCHING FUNDS OF AROUND 70 – 80%. (MUA IS ATTACHED TO MINUTES). THE FUNDING REQUEST ARE THE SAME BUT MAYBE CHANGING SOON. THEY OUTREACH TO AREA SCHOOLS 3RD GRADERS INCLUDING PERRY SCHOOLS. MELINDA THEN SPOKE ABOUT GENERAL HOUSEKEEPING IN CHARGE OF POST CONSTRUCTION. PERRY TOWNSHIP CURRENTLY HAS NINE BUSINESSES WITH BEST MANAGEMENT PRACTICES. THE AGREEMENT WOULD BE NEEDED BY 4/1/2025 TO GUARANTEE MATCHING FUNDS. THEY ARE REQUESTING \$3,100 IN FUNDS.

DEPARTMENT HEADS:

JOHN ITEN, POLICE CHIEF- ABSENT

CHRIS RECEIVED A TEXT FROM CHIEF ITEN SAYING IT WOULDN'T BE ABLE TO MAKE IT. HE RECEIVED A QUOTE FOR LETTERING FOR THE NEW POLICE CRUISER BUT HE NEEDS TO SEND IT BACK TO THE VENDOR FOR A CORRECTION.

COREY LEHMAN, ROAD SUPERVISOR-

COREY STATED THAT SCHOOL SIGN CAN'T BE MOVED BECAUSE IT WILL BLOCK A DRIVEWAY VIEW SO THEY WILL PUT A WARNING SIGN FURTHER DOWN THE ROAD ABOUT AN UPCOMING SCHOOL ZONE. HE HAD A MEETING WITH THE COUNTY ENGINEERS ABOUT DRIVEWAY PERMITS AND RIGHT OF WAY PERMITS. THEY ARE HELPING TO COME UP WITH A DRAFT FOR A PERMIT SO THAT WE CAN COLLECT FEES FOR THAT AS THE REST OF THE COUNTY DOES. PERRY TOWNSHIP DOES NOT CURRENTLY HAVE A RIGHT OF WAY PERMIT. COREY SUGGEST \$100 FOR PERMIT AND \$200 FOR PERFORMANCE BOND WITH A TOTAL OF \$300 WITH \$200 BEING REFUNDABLE FOR A DRIVEWAY PERMIT. THERE HAS BEEN A HISTORY OF TILES BEING BROKEN AND THIS WILL GIVE US MORE PROTECTION AGAINST DAMAGE. THEY WILL HOLD OFF UNTIL NEXT MEETING TO MAKE A DECISION. HE ALSO LEARNED ABOUT THE PROCEDURES FOR CHANGING A SPEED LIMIT FOR AMHERST ROAD. REGIONAL PLANNING HAS ALREADY SURVEYED THE AREA AND A TRAFFIC STUDY HAS BEEN PERFORMED. IT THEN GOES TO COUNTY ENGINEERS THEN TO ODOT FOR FINAL APPROVAL. CHAIRMAN COX WILL CONTACT REGIONAL PLANNING. JIM CLEMENTZ THANKED COREY FOR THE INFORMATION.

JOHN BREWSTER, ZONING INSPECTOR-

VICTORY LOUNGE PUBLIC HEARING FROM JANUARY 22ND IS BEING RECONVENED TO FEBRUARY 26TH AT 6PM. THE MEETING NOTICE HAS BEEN POSTED ON THE WEBSITE, THE MARQUEE AND IN THE NEWSPAPER.

JOHN REQUESTED TO DISCUSS DENNY PHALEN'S INSURANCE HOLD. TRUSTEE KESSEN EXPLAINED THAT LAST FALL KAYLA SENT A CONTRACT TO THE TRUSTEES SO IT IS STILL IN THE BOARDS HANDS. HE HAD RESPONDED TO KAYLA AND SPOKE ABOUT A FEW CHANGES THAT HE WANTED CHANGED ON THE CONTRACT. JOHN GAVE CHAIRMAN COX A COPY OF THE CONTRACT TO LOOK OVER. GREG KESSEN GAVE BLAIN BROCK A COPY OF THE CONTRACT FOR HIM TO LOOK THROUGH ALSO. THEY WILL TABLE IT UNTIL NEXT MEETING. THE BOARD GAVE PERMISSION TO MR BROCK TO REACH OUT TO MR PHALEN'S ATTORNEY.

HE THEN DISCUSSED THE PROPERTY AT 6336 ST JOHNS ROAD. HE DOESN'T HAVE A LOT OF INFORMATION ON IT RIGHT NOW. BLAIN SENT THE BOARD AN EMAIL ABOUT THE ORC CODE. ONE ISSUE THAT IS IMPORTANT IS THE NEW OWNER'S PLANS AND THE NEW OWNER MAY HAVE PURCHASED A CLAIM TO THE MONEY. THERE IS NOTHING IN THE ORC CODE THAT SAYS WHO THE MONEY WOULD BELONG TO. JOHN BREWSTER SENT THE NEW OWNER A LETTER BUT HAS NOT REACHED OUT YET. PAULA PATTON (PREVIOUS OWNER'S MOTHER) WILL REACH OUT TO HER SON OR THE REALTOR FOR THE PHONE NUMBER OF THE NEW OWNER. SHE STATED THAT THERE IS NO MENTION OF THE INSURANCE FUNDS IN THE SALES CONTRACT. GREG KESSEN EXPLAINED THAT THE BOARD GAVE PERMISSION FOR HIM TO HAVE THE CAMPER WHILE WORK WAS BEING PERFORMED. GOING FORWARD THE BOARD WILL REQUEST SOMETHING IN WRITING. NO WORK WAS BEING DONE ON THE PROPERTY AND THEY DID NOT REMOVE THE CAMPER WITHIN 6 MONTHS THAT WAS AGREED UPON. HE DID NOT DO ALL THE DEMO WORK THAT WAS REQUIRED. JOHN BREWSTER EXPLAINED THAT THE SEPTIC SYSTEM FAILED ALSO. MR BROCK PROVIDED A COPY OF THE ORC TO PAULA PATTON. FRANK CLEMENTZ ASKED IF THERE IS ANY WORK ON THE PROPERTY FROM THE NEW OWNER AND THERE HAS NOT BEEN.

TRUSTEE SIDENER ASKED ABOUT SASHA AND CHUCK WEIGT BEING THE CHAIRPERSONS FOR THE TWO ZONING BOARD. IS IT A CONFLICT OF INTEREST? BLAIN BROCK EXPLAINED THAT ETHICS STATES THAT THEY CANNOT VOTE TOGETHER OR DELIBERATE ON THE ISSUES OF THE BOARD IN PRIVATE. IF THEY FOLLOW THE RULES IT ISN'T AN ETHICS VIOLATION. TRUSTEE KESSEN ASKED IF THE BOARDS VOTED BOTH IN AND THEY DID. SASHA WEIGT STATED THAT NEITHER OF THEM REALLY WANTED TO BE CHAIRPERSON BUT THEY WERE THE NEXT IN LINE BECAUSE THERE ARE SO MANY NEW MEMBERS. THE BOARDS DON'T NORMALLY WORK TOGETHER OR VOTE TOGETHER OTHER THAN REVIEWING THE ZONING RESOLUTION BOOK. MR BROCK STATED THAT JUST BECAUSE YOU CAN DO SOMETHING DOESN'T MEAN YOU SHOULD DO IT. SASHA SAID SHE IS HAPPY TO STAND DOWN AND LET SOMEONE ELSE TAKE IT IF SOMEONE IS WILLING.

BLAIN BROCK ASKED ABOUT THE SOLAR THAT WAS SENT TO REGIONAL PLANNING. ADAM HAUNHORST AT REGIONAL PLANNING SAID IT LOOKS GOOD BUT HASN'T HAD TIME TO PUT IT IN THE BOOKS. JOHN BREWSTER WILL REACH OUT TO ADAM AGAIN TO FIND OUT WHAT THE NEXT STEP IS.

KEVIN RADER, FIRE CHIEF-

THE ESO CONTRACT IS UP IN APRIL WHICH DOES EMERGENCY REPORTING TO THE STATE. CHIEF RADER HAS REACHED OUT TO FIRST DUE. ESO'S NEW CONTRACT WILL BE \$9,350.00. FIRST DUE OFFERS TIME SAVING AND PAPER SAVING DUE TO MORE ELECTRONIC REPORTING INSTEAD OF FAXING LARGE REPORTS. THE ACTIVE 911 BILL WOULD GO AWAY IN THE AMOUNT OF \$600. THEY CURRENTLY USE ABOUT 10 BOXES OF PAPER A YEAR WHICH WILL DRASTICALLY GO DOWN. VITALS WILL BE ENTERED AUTOMATICALLY AND IS NOW INPUT BY FIRE FIGHTERS WHICH IS VERY TIME CONSUMING AND ERRORS ARE EASILY MADE. WE WOULD ALSO HAVE FUTURE ADDS WE CAN USE TO STREAMLINE MORE. IT WILL BE A LOT SAFER FOR RESIDENTS AND FIRE FIGHTERS. THERE IS A \$10,870.00 SET UP AND \$7,820.00 ANNUALLY. THEY WILL BE ABLE TO INTEGRATE WITH OTHER FIRE DEPARTMENTS. THEY GUARANTEE NO MORE THAN A 10% INCREASE. THEY WILL CONTINUE TO USE ESO UNTIL EVERYTHING IS TRANSFERRED TO FIRST DUE. 2 TO 3 MONTHS TO SET IT UP. SHAWNEE AND LIMA FIRE DEPARTMENT IS WITH THEM AND LIKE THIS COMPANY BETTER THAN ESO. ESO WAS THE ONLY ONE AVAILABLE LAST YEAR. IT WILL TAKE ABOUT TWO TO THREE MONTHS TO SET UP.

CHIEF RADER REQUESTED TO SEND ANDREW KLAUS AND AN ADDITIONAL FULL TIME EMPLOYEE (YET TO BE DETERMINED) TO AN ADVANCE EMT COURSE AT APOLLO CAREER CENTER IN MARCH. THE COST IS \$2,100 PER EMPLOYEE INCLUDING LAB, FEES AND BOOKS. 75% OF COST MAYBE REIMBURSED BY OHIO EMS GRANT. HE ASK THAT A DECISION BE MADE TONIGHT BECAUSE OF SCHEDULING FOR PART TIME STAFF FOR FILLING IN FOR THE FULL TIME EMPLOYEE THAT WON'T BE ABLE TO WORK DUE TO TRAINING. THE VFIS CLAIM FOR DAMAGED EQUIPMENT CAME IN AT \$4,595.80 MINUS \$500 DEDUCTIBLE. SOME EQUIPMENT CLEARED TESTING.

SOMEONE FROM HELP YOURSELF, HELP OTHERS IS RECOGNIZING FEMALE FIRE FIGHTERS. PERRY FIRE DEPARTMENT HAS 28 EMPLOYEES WITH 10 BEING FEMALES. THEY WILL RECOGNIZE EACH OF THE 10 FEMALES ON MARCH 15TH. NOT SURE OF LOCATION YET.

BOARD OF PHARMACY LICENSE EXPIRES IN MARCH.

HE SPOKE WITH DRONES ELITE THAT PROVIDES FOR LIGHTING AT NO COST. HE HAS VIDEO CLIPS OF THE FIRE ON COOL ROAD AND ALSO HAS INFRARED. THEY ARE VERY PROFESSIONAL ON SCENE AND STAYS AWAY FROM CREWS. FOUR OTHER FIRE CHIEFS USE THIS SERVICE. THEY WILL TRY TO UTILIZE THAT SERVICE. THEY MAY BE COVERING SHAWNEE ON FRIDAY.

GUESTS:

SASHA WEIGHT, JIM CLEMENTZ, JANET LAUF

FRANK CLEMENTZ – ASKED ABOUT ZONING MEETING BEING POSTED ON THE WEBSITE. THE TRUSTEES WILL CHECK WITH OTHER TOWNSHIPS TO SEE IF THEY POST THEIRS.

DAVE STOMBAUGH – ON HUME RD THERE IS A REFRIGERATOR ON THE SIDE OF ROAD. COREY WILL TAKE CARE OF IT.

PAULA PATTON - HER SON IS CONTACTING THE REALTOR FOR THE NEW OWNERS CONTACT INFORMATION. SHE IS READING OVER THE ORC'S AND STATED THE PROPERTY IS SECURED.

TRUSTEES:

MOTIONS

**GREG KESSEN MADE A MOTION TO ACCEPT THE RE-CORRECTED MEETING MINUTES FROM DECEMBER 30, 2024, 2ND LARRY SIDENER
SIDENER-YES, COX-YES, KESSEN -YES**

**GREG KESSEN MADE A MOTION TO ACCEPT THE CORRECTED MEETING MINUTES FROM JANUARY 21, 2025, 2ND LARRY SIDENER
SIDENER-YES, COX-YES, KESSEN -YES**

**GREG KESSEN MADE MOTION TO PAY BILLS OF \$99,041.48, 2ND LARRY SIDENER
SIDENER-YES, COX-YES, KESSEN -YES**

**LARRY SIDENER MADE A MOTION TO ACCEPT THE MEMORANDUM OF UNDERSTANDING BETWEEN PERRY TOWNSHIP AND ALLEN COUNTY SOIL AND WATER DISTRICT IN THE AMOUNT OF \$3,100, 2ND GREG KESSEN.
SIDENER-YES, COX-YES, KESSEN -YES**

**LARRY SIDENER MADE A MOTION TO APPROVE THE METROPOLITAN PLANNING ORGANIZATION MEMBERSHIP FOR 2025 IN THE AMOUNT OF \$1,380.00, 2ND GREG KESSEN.
SIDENER-YES, COX-YES, KESSEN -YES**

**LARRY SIDENER MADE A MOTION TO CONTRACT WITH FIRST DUE FOR START UP COST IN THE AMOUNT OF \$10,870.00 AND ANNUAL COST OF \$7,820.00, 2ND GREG KESSEN.
SIDENER-YES, COX-YES, KESSEN -YES**

**GREG KESSEN MADE A MOTION TO SEND ANDREW KLAUS AND AN ADDITIONAL FULL TIME EMPLOYEE FOR AN ADVANCED EMT COURSE AT APOLLO CAREER CENTER AT A COST OF \$2,100 PER PERSON WHICH STARTS MARCH 10TH WITH THE POSSIBLE REIMBURSEMENT FROM OHIO EMS GRANT, 2ND LARRY SIDENER
SIDENER-YES, COX-YES, KESSEN -YES**

**KEVIN COX MADE MOTION TO ADJOURN AT 7:58 PM, 2ND LARRY SIDENER
SIDENER-YES, COX-YES, KESSEN -YES**