

# RECORD OF PROCEEDINGS

## MINUTES OF PERRY TOWNSHIP TRUSTEES

### MEETING

HELD FEBRUARY 18, 2025

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 6:30 BY CHAIRPERSON, KEVIN COX. LARRY SIDENER PRESENT, GREG KESSEN PRESENT. ROLLCALL BY FISCAL OFFICER. THE TRUSTEE PRAYER AND PLEDGE OF ALLEGIANCE FOLLOWED.

#### **BETSIE BILLINGSLY – VISIT GREATER LIMA EXECUTIVE DIRECTOR**

SHE APPRECIATES THE PARTNERSHIP WITH PERRY TOWNSHIP. CHAIRMAN COX IS A BOARD MEMBER. TOURISM FOR THE LIMA AREA HAD GREATLY INCREASED IN 2024 WITH THE ECLIPSE THE REFINERY SHUT DOWN. HER AND HER TEAM MADE IT TO THREE CONFERENCES AND INFORMATION WAS HANDED OUT AT ANOTHER 12. THEY HAVE BEEN PROMOTING THE LIMA AREA AS A MEETING AND CONFERENCE VENUE. THEY HAVE DISTRIBUTED 11,359 VISITOR GUIDES OUTSIDE OF THE COUNTY, WHICH IS UP 200% FROM PRIOR YEAR. THE FAIRGROUNDS BRINGS IN LOTS OF TOURISM ALSO. THE SOCIAL MEDIAS ARE ALL UP FOR VISIT GREATER LIMA AND HAVE SOME COST BUT IT HELPS PROMOTE TOURISM AND FREE ADVERTISING. THEY HAVE RETAINED GRANDSTAND NAMING RIGHT AT ALLEN COUNTY FAIRGROUNDS. THEY GAVE 9 DESTINATION DEVELOPMENT GRANTS WORTH \$67,641. 2025 GRANTS APPLICATIONS ARE OUT AND AVAILABLE TO NON-PROFITS ATTRACTIONS. THEY OFFERED 2 RETENTION GRANTS FOR MOTORCYCLES RACES AND MAX'S TRADER DAYS WHICH WERE FOR \$5,000 EACH. THEY ALSO HAD 2 FIRST TIMER GRANTS WHICH WENT TO A WOMEN'S CONFERENCE AND LIMA MUSIC FESTIVAL AT THE PAVILION. THEY DO MONTHLY PRESS CONFERENCES AND NEWS INTERVIEWS. OVER 1,400 GROUP CAME TO LIMA. PAMPHLET ATTACHED

#### **CHRISTINA STOMBAUGH, FISCAL OFFICER**

CHRISTINA EXPLAINED THAT REGISTRATION WILL BE OPENING UP FOR THE LOCAL GOVERNMENT CONFERENCE ON FEBRUARY 25<sup>TH</sup>. IT IS HELD IN COLUMBUS BY THE OHIO AUDITOR OF STATE AT THE END OF MARCH. SHE LEARNED A LOT LAST YEAR WITH THE NEWBIE CLASSES AND IS LOOKING FORWARD TO TAKING MORE OF THE IN-DEPTH TRAINING THAT IS AVAILABLE. IT WILL ALSO HAVE AT LEAST 16 CREDITS AVAILABLE FOR THE FISCAL INTEGRITY ACT REQUIRED CONTINUING EDUCATION. THE COST HAS NOT BEEN DETERMINED YET BUT SHE WOULD LIKE PERMISSION TO SIGN UP ON THE DATE IT BECOMES AVAILABLE BECAUSE THE HOTEL ROOMS THAT ARE SET ASIDE FILL UP QUICKLY. CHRIS THEN SPOKE ABOUT THE IMMIGRATE VOLUNTEER THAT WAS INTERESTED IN BEING APPOINTED FOR THE FIRE DEPARTMENT. THERE IS AN EMAIL FROM OUR CONTACT AT CLEMENS AND NELSON THAT IS ATTACHED AND PROVIDED TO THE TRUSTEES AND CHIEF RADER. THERE IS ALSO INFORMATION AVAILABLE IN OUR POLICY HANDBOOK ABOUT IMMIGRATION POLICES. CHRIS SPOKE TO FRED LORD FROM CLEMENS AND NELSON ABOUT THE FOREIGN STUDENT THAT WOULD LIKE TO VOLUNTEER FOR THE FIRE DEPARTMENT. EMAIL ATTACHED AND GIVEN TO TRUSTEES AND CHIEF RADER. THE EMAIL STATES WHAT STEPS WE SHOULD TAKE BEFORE APPOINTING HIM. CHIEF RADER WILL BEGIN GETTING THE INFORMATION FROM HIM AND THE BOARD WILL THEN CONSIDER SENDING THE INFORMATION TO CLEMENS AND NELSON TO VERIFY. CHRIS HAS SPOKEN TO JERRY HUNT ABOUT EXTRA CLEANING OF THE RENTAL HALL AND COMMON AREAS. HE SAID HE WOULD BE INTERESTED BUT HE WOULD LIKE THE TOWNSHIP TO MAKE A DONATION TO BITTERSWEET AT BETTY'S FARM. WE HAVE PREVIOUSLY PAID HIM \$200 - \$300 FOR CLEANING THE RENTAL ROOM AND OUR LOWEST ESTIMATE WAS IN THE AMOUNT OF \$685. CHRIS WOULD ALSO LIKE TO PUT SOMETHING ON THE MARQUEE ABOUT NEEDING A PAINTING CONTRACTOR SO THAT WE CAN HAVE THAT ARRANGED BEFORE CLEANING AND TO ALSO HANG PALLET BOARDS ON THE NORTH WALL FOR A PLACE TO HANG DECORATIONS THAT WON'T DAMAGE THE PAINT. AFTER THE CLEANING AND PAINTING JERRY WILL ADD TO THE CONTRACT THAT IF RENTERS DAMAGE THE WALLS THAT THEY WILL FORFEIT THEIR DEPOSIT. ATTORNEY BLAIN BROCK STATED THAT WE CAN'T MAKE A DONATION. IT CAN BE PAYABLE TO JERRY AND HE CAN THEN DONATE. NATALIE AND CHRIS WILL BE DONE WITH YEAR-END PROCEDURES BY THE END OF THIS WEEK. WE HAVE BEEN WORKING REALLY HARD ON IT THE LAST COUPLE WEEKS. CHRIS THEN ASKED FOR AN EXECUTIVE SESSION TO PERSONAL.

#### **DEPARTMENT HEADS**

##### **JOHN ITEN- POLICE CHIEF – ABSENT**

CHIEF ITEN EMAILED A PURCHASE ORDER REQUEST FOR THE GRAPHICS FOR THE NEW TAHOE AND IS ASKING FOR THAT TO BE APPROVED AS THE VEHICLE IS BEING COMPLETED PRESENTLY.

**COREY LEHMAN- ROAD DEPT. – ABSENT**

6210 UTILITY TRACTOR, THE VALVE BLOCK SPLIT ON THE HYDRAULICS \$4,605.62 WHICH WILL BE COVERED UNDER REPAIRS AND MAINTENANCE. KOENIG PICKED IT UP TODAY TO REPAIR.

**JOHN BREWSTER-ZONING INSPECTOR-**

JOHN TALKED TO ADAM HAUNHORST ABOUT SOLAR AND WE ALREADY ADOPTED IT AWHILE AGO. FRANK CLEMENTZ SPOKE ABOUT THE AMOUNT OF ACREAGE REQUIRED FOR WATTAGES. JOHN RECEIVED THE PURCHASE CONTRACT AND A LETTER FROM THE NEW OWNER FOR THE PROPERTY ON ST JOHNS RD. PAULA PATTON ASKED WHY THERE ISN'T AN ANSWER. THE TRUSTEES AND JOHN BREWSTER IS STILL WORKING ON IT. THE PROPERTY STILL NEEDS TO BE BROUGHT UP TO CODE. THE NEW OWNER IS MAKING PLANS AND SHOULD BE MOVING FORWARD SOON. ATTORNEY BROCK EXPLAINED THAT ORC STATES THE INSURANCE HOLD MONEY STAYS WITH THE TOWNSHIP UNTIL THE PROBLEM IS REMEDIATED AND THAT HAS NOT BEEN COMPLETED YET. EVEN THOUGH THE PROPERTY HAS CHANGES HANDS THAT DOESN'T MEAN THE PROPERTY WON'T BE CLEANED UP. TRUSTEE SIDENER EXPLAIN THAT SINCE THE HOUSE IS VACANT THAT SOMEONE COULD GO IN AND TEAR EVERYTHING UP AND TOWNSHIP MAY HAVE TO USE THE INSURANCE MONEY TO TEAR DOWN THE HOUSE TO MAKE SAFE. BLAIN BROCK SPOKE ABOUT DENNY PHALEN'S PROPERTY ON YODER ROAD. KAYLA CAMPBELL WROTE UP A PROPOSAL AND HE DOESN'T HAVE AN OBJECTION TO THAT LETTER. BLAIN WILL CLEAN UP THE LETTER AND RESEND TO THE TRUSTEES AND JOHN BREWSTER FOR APPROVAL TO SEND TO PHALEN'S ATTORNEY.

**KEVIN RADER-FIRE CHIEF-**

CHIEF RADER HANDED THE TRUSTEES AN UPDATED ROOSTER. HE EXPLAINED THAT THE 3 NEW HIRES ARE DOING REALLY WELL. ONE IS COMPLETELY TRAINED, ANOTHER HAS ONE MORE SHIFT AND THE OTHER 1 ½ MORE SHIFTS AND ARE TRANSITIONING REALLY WELL WITH THEIR CO-WORKERS. THE FIRST MEETING WITH 1ST DUE WILL BE TOMORROW. THE EMS GRANT IS OPEN AND HE WILL BE APPLYING FOR THAT. CLARIFICATION FOR DISPATCH CONTRACT. AMERICAN TOWNSHIP FIRE DEPARTMENT DOESN'T PAY FOR POLICE DISPATCH. BATH HIRES A DEPUTY WITH THE COUNTY SHERIFF'S AND BATH FIRE DEPARTMENT DOESN'T PAY FOR POLICE CALL FOR SERVICES AND SHAWNEE HAS THEIR OWN DISPATCH.

**GUESTS**

**JASON STOMBAUGH, DAVE STOMBAUGH, SCOTT STOMBAUGH, JANET LAUF**

**CATHY CLEMENTZ** – CATHY IS STILL GATHERING INFORMATION ABOUT DUPLICATION OF PERRY POLICE AND ALLEN COUNTY SHERIFF'S. SHE IS LOOKING INTO RESPONSE TIMES FROM THE SHERIFF'S DEPARTMENT AND HOPES TO HAVE THE INFORMATION THAT SHE REQUESTED.

**FRANK CLEMENTZ** – FRANK ASKED ABOUT PUTTING ZONING MINUTES ON THE WEBSITE. CHRIS WILL CHECK WITH OTHER TOWNSHIPS IN ALLEN COUNTY AND WITH THE WEBSITE ADMINISTRATOR. MR BREWSTER STATED THAT THE MEETING MINUTES STILL NEED APPROVED BY THE BOARD MEMBERS. AT THE LAST ZONING MEETING IT WOULD HAVE BEEN BOTH BOARDS BUT WAS CANCELED AT THE LAST MINUTE DUE TO WEATHER. GOING FORWARD EVEN IF IT IS A LAST MINUTE MEETING CANCELLATION WE WILL BE SURE TO POST IT ON THE MARQUEE IN FRONT OF THE ADMINISTRATION BUILDING. THERE WAS A CONVERSATION ABOUT AN INCORRECTLY WORDED MOTION AT A PRIOR ZONING HEARING THAT WAS EDITED. IT WAS LISTENED TO ON THE RECORDER AND THE ZONING MEMBER THAT MADE THE MOTION ALSO APPROVED THE CORRECTION TO THE MOTION REFLECTING WHAT WAS SAID DURING THE HEARING. SAHSA WEIGT STATED THAT SINCE THE WAS A PUBLIC HEARING THAT THE MEETING MINUTES ARE APPROVED QUICKER BY REACHING OUT TO INDIVIDUAL MEMBERS BECAUSE IT IS MORE IMPORTANT THAN A REGULAR MEETING AND HAS A DEFINITE TIMELINE. CHRIS SUGGESTED THE ZONING MEMBERS WRITE THEIR EMAIL ADDRESSES ON THE MEETING SIGN IN SHEET SO THAT THE MINUTES CAN BE EMAILED TO EVERYONE THAT WAS PRESENT AND TO THE ZONING INSPECTOR GOING FURTHER.

**PAULA PATTON** – JOHN BREWSTER HAS RECEIVED A RESPONSE FROM THE NEW OWNER AND HAS GIVEN IT TO ATTORNEY BROCK.

**SASHA WEIGT** – SHE ASKED FOR UPDATED BOOKS ABOUT ZONING RESOLUTIONS. CHUCK WILL PROBABLY HAVE TO RESIGN FROM THE ZONING BOARD. HE MAY NOT BE ABLE TO HOLD A PUBLIC OFFICE WHILE BEING A LIMA EMPLOYEE. HIS BOSS IS LOOKING INTO IT. SHE ALSO STATED THE ROADS IN PERRY TOWNSHIP LOOK REALLY GOOD AND THANKS THE ROAD DEPARTMENT.

## **TRUSTEES**

CHAIRMAN COX EXPLAINED THAT ADAM HAUNHORST HAS SENT A PRELIMINARY ODOT REPORT FOR AMHERST ROAD AND CALCULATED IT AT 55 MPH. REGIONAL PLANNING WILL DO ANOTHER TRAFFIC STUDY. TRUSTEE KESSEN SPOKE ABOUT THE SOLAR SPEED SIGNS AND SPOKE ABOUT PURCHASING A COUPLE SOON.

LARRY ASKED IF THE MILEAGE CERTIFICATION HAS BEEN TURNED IN. CHRIS EXPLAINED THAT SHE HAD EMAILED IT TO ODOT BEFORE LEARNING THAT IT NEEDS TO GO TO ALLEN COUNTY ENGINEERS FIRST. SHE HAND DELIVERED IT TO THEM LAST WEEK.

LARRY SIDENER SPOKE ABOUT CHANGING THE INDUSTRIAL LAND EAST OF THE TRACK BACK TO AGRICULTURAL. IT MAY STILL BE UNDER CONTRACT WITH AEDG. THERE HASN'T BEEN ANYTHING BUILT YET AND HE DOESN'T BELIEVE INDUSTRIAL FITS THERE WITH ALL THE HOUSES IN THAT AREA AND NO EASY ACCESS BECAUSE OF ROAD CONDITIONS. GREG KESSEN STATED THE INDUSTRIAL SHOULD COME OFF OF 65. HE IS NOT IN FAVOR OF OPENING UP GREELY FOR MORE TRAFFIC. CHAIRMAN COX, AEDG AND REGIONAL PLANNING WOULD LIKE TO GET TOGETHER AND DISCUSS THE FUTURE OF OUR PROPERTIES. STATE ROUTE 117, STATE ROUTE 309 AND STATE ROUTE 65 HAVE PLENTY OF AREA FOR INDUSTRIAL. THEY WOULD LIKE TO USE WHAT WE ALREADY HAVE FIRST. SASHA WEIGT STATED THAT WE NEED MORE INDUSTRY OR CITIZENS. FINDING INVESTORS IS THE BIG ISSUE. SASHA SUGGESTED APARTMENT COMPLEXES FOR LOWER INCOME FAMILIES AND IT WOULD ALSO HELP THE SCHOOL WITH MORE STUDENTS.

## **RESOLUTIONS**

***GREG KESSEN MADE A RESOLUTION #2025.0218-01 TO ADOPT AN UPDATED LEAVE POLICY FROM THE CURRENT EMPLOYEE HANDBOOK FOR ALL FULL TIME EMPLOYEES. HOURS WILL BE CREDITED ON THE EMPLOYEE ANNIVERSARY DATES GOING FORWARD OR UNTIL A NEW POLICY HANDBOOK IS ADOPTED. 2<sup>ND</sup> LARRY SIDENER.***

***SIDENER – YES, COX – YES, KESSEN – YES.***

***GREG KESSEN MADE A RESOLUTION #2025.0218-02 AMENDING 4.2.1 AGRICULTURAL RESOLUTION TO REMOVE CLUBS, COUNTY CLUBS AND LODGES FROM THE LANGUAGE, 2<sup>ND</sup> LARRY SIDENER.***

***SIDENER – YES, COX – YES, KESSEN - YES.***

***GREG KESSEN MADE A RESOLUTION #2025.0218-03 AMENDING ARTICLE 5.2.2 R-1 RESIDENTIAL TO REMOVE CLUBS, COUNTY CLUBS, GOLF COURSES AND LODGES FROM THE LANGUAGE, 2<sup>ND</sup> LARRY SIDENER.***

***SIDENER – YES, COX – YES, KESSEN - YES.***

***GREG KESSEN MADE A RESOLUTION #2025.0218-04 AMENDING ARTICLE 6.2.2 R-2 RESIDENTIAL TO REMOVE CLUBS, COUNTY CLUBS, GOLF COURSES AND LODGES FROM THE LANGUAGE, 2<sup>ND</sup> LARRY SIDENER.***

***SIDENER – YES, COX – YES, KESSEN - YES.***

***GREG KESSEN MADE A RESOLUTION #2025.0218-05 REQUIRE A PERMIT TO DEMOLISH A HOME IN THE AMOUNT OF \$50, 2<sup>ND</sup> LARRY SIDENER.***

***SIDENER – YES, COX – YES, KESSEN - YES.***

***GREG KESSEN MADE A RESOLUTION #2025.0218-06 TO REQUIRE A \$50 PERMIT FOR ANY SHED/OUT BUILDING LARGER THAN 11 FT X 11 FT OR 121 SQUARE FOOT, 2<sup>ND</sup> LARRY SIDENER.***

***SIDENER – YES, COX – YES, KESSEN - YES.***

## **MOTIONS**

***LARRY SIDENER MADE A MOTION TO ACCEPT THE MEETING MINUTES FROM FEBRUARY 4, 2025, 2<sup>ND</sup> GREG KESSEN***

***SIDENER – YES, COX – YES, KESSEN - YES.***

***GREG KESSEN MADE A MOTION TO PAY BILLS IN THE AMOUNT OF \$56,435.22, 2<sup>ND</sup> LARRY SIDENER***

***SIDENER – YES, COX – YES, KESSEN - YES.***

***GREG KESSEN MADE A MOTION TO ALLOW THE FISCAL OFFICER TO ATTEND THE LOCAL GOVERNMENT CONFERENCE HELD IN MARCH 2025 AND RELATED EXPENSES, 2<sup>ND</sup> LARRY SIDENER.***

***SIDENER – YES, COX – YES, KESSEN - YES.***

***LARRY SIDENER MADE A MOTION TO APPROVE THE PURCHASE REQUEST FOR GRAPHICS FOR THE TAHOE TO JCB VINYL CREATIONS IN THE AMOUNT OF \$3,200, 2<sup>ND</sup> GREG KESSEN***

***SIDENER – YES, COX – YES, KESSEN - YES.***

**GREG KESSEN MADE A MOTION TO GO INTO EXECUTIVE SESSION FOR PERSONAL AT 8:00 PM,  
2<sup>ND</sup> LARRY SIDENER.  
SIDENER – YES, COX – YES, KESSEN - YES.**

**KEVIN COX MADE A MOTION TO COME OUT OF EXECUTIVE SESSION AT 8:14 PM, 2<sup>ND</sup> LARRY SIDENER.  
SIDENER – YES, COX – YES, KESSEN - YES.**

**ACTION TAKEN – ADOPT THRU RESOLUTION #2025.0218-01 A NEW LEAVE PAY OUT POLICY FOR ALL FULL  
TIME EMPLOYEES TO BE CREDITED ON THE EMPLOYEE’S ANNIVERSARY DATES.**

**GREG KESSEN MADE A MOTION TO ADJOURN AT 8:16 PM, 2<sup>ND</sup> LARRY SIDENER.  
SIDENER – YES, COX – YES, KESSEN - YES.**

**PERRY TOWNSHIP TRUSTEES  
RESOLUTION #2025.0218-01**

BE IT RESOLVED this 18th day of February, 2025 the Board of Trustees of Perry Township, Allen County, Ohio now desires to adopt an updated Plan for Vacation Leave's effective immediately as follows:

40 hour per week employees and 24-Hour shift employees will be credited their earned Vacation hours on their anniversary dates going forward or until the date the new Policy Handbook is adopted. This includes the 6-month vacation leave which will be added at the employees 6-month anniversary and every year on the employee's anniversary date.

Chart below states amount of vacation to be credited on such anniversary dates:

<b><u>40-Hour per week Employees</u></b>	
<u>Amount of Service</u>	<u>Vacation Hours Credited Per Year Based on a 40 Hour Workweek</u>
At least six (6) months through one (1) year	One (1) week (40 hours)
After one (1) year through seven (7) years	Two (2) weeks (80 hours)
After seven (7) years through 14 years	Three (3) weeks (120 hours)
15 or more years	Four (4) weeks (160 hours)

<b><u>24-Hour Shift Employees in the Fire Department***</u></b>	
<u>Amount of Service</u>	<u>Vacation Hours Credited Per Year Based on a 53 Hour Workweek</u>
At least six (6) months through one (1) year	One (1) week (53 hours)
After one (1) year through seven (7) years	Two (2) weeks (106 hours)
After seven (7) years through 14 years	Three (3) weeks (159 hours)
15 or more years	Four (4) weeks (212 hours)

Adopted this 18<sup>th</sup> day of February 2025

Mr. Larry Sidener	(Yes or No)
Mr. Kevin Cox	(Yes or No)
Mr. Greg Kessen	(Yes or No)

Board of Township Trustees of Perry Township, Allen County, Ohio:

Attest:

\_\_\_\_\_  
Fiscal Officer, Christina Stombaugh