

DRIVEWAY PERMIT APPLICATION

PERRY TOWNSHIP
2408 EAST BREESE ROAD
LIMA, OHIO 45806
PHONE: (419) 221-3949

Date: _____
Must be completed within 180 days

ITEMS REQUESTED UNDER THIS APPLICATION (Check all that apply)

	<u>FEE (Non-Refundable):</u>	<u>PERFORMANCE BOND (Refundable):</u>
<input type="checkbox"/> Driveway Permit:	\$ 100.00	\$ 200.00

Printed Name of Property Owner

Printed Name of Property Owner's Representative

Mailing Address: _____
(Street) (City) (State) (Zip Code)

Phone #: (____) _____ Fax #: (____) _____

Email: _____

Survey Submitted Parcel # (or out of parcel #): _____

Address or detailed description of location of proposed driveway (set a flag or stake at the center or edges of the proposed driveway):

Road: _____

It is required that a stake be driven at the centerline of the driveway location
* The stake will assist in locating the driveway to size the drive pipe.
* Adding colored paint or ribbon will increase visibility.

Driveway type to be installed: grass stone concrete asphalt

I/We agree to comply with all the conditions, restrictions, specifications and regulations of Perry Township as listed on the next page: (Make sure to read and initial next page)

 Printed Name of Property Owner

 Signature of Property Owner

 Printed Name of Contractor

 Signature of Contractor

 If this permit is granted, I/we agree to the following conditions:

1. That all Construction must comply with the **ALLEN COUNTY STANDARD CONSTRUCTION DRAWINGS**. The \$200.00 bond will not be returned to the applicant until the driveway meets all specifications set forth by Perry Township.
2. That the restoration of the road frontage shall be equal to or better than its original state.
3. That traffic will be maintained at all times, unless permission is granted by Perry Township to do otherwise.
4. That the necessary lights, signs, barricades, flagmen and watchmen are maintained for the protection of traffic at all times, during the work provided for under this permit. I/we and my/our contractor will fully comply with all instructions given by Perry Township as to the handling of traffic.
5. That if the roadway pavement or roadside drainage is damaged either by construction, construction equipment or by excessive weight, I/we and my/our contractor will complete the repairs as advised by the Perry Township.
6. That the driveway pipe, where required, must be installed concurrent with the construction of the driveway. The driveway pipe must be properly bedded as shown in the **ALLEN COUNTY STANADARD CONSTRUCTION DRAWINGS DW-2 AND DW-3** drawings to prevent crushing by heavily loaded vehicles.
 - The size and type of driveway pipe specified by the Perry Township must also be installed before the bond can be released.
7. That the applicant will notify Perry Township 48 hours prior to the installation of any asphalt or concrete driveway.
 - If 48 hour notice is not made prior to the installation of any asphalt or concrete driveway, the applicant will forfeit \$100.00 of the \$200.00 bond.
8. That the permit will be valid for 180 days. The permit holder shall keep Perry Township advised as to the status of the driveway on a monthly basis.
 - Perry Township will notify the permit holder 150 days after the permit was granted.
 - This notification will be mailed to the mailing address listed above.
 - This notification will serve as a courtesy reminder that the permit holder now has 30 days to complete the driveway.
 - Not receiving said notification does not exempt the permit holder from any associated "extension fees" as listed below.
9. That if the 180 day period from the date the permit is granted to the date the driveway is completed is not met, extensions may be granted in 30 day increments.
 - There will be a fee of \$50.00 per 30 day extension.
 - This "extension fee" will be subtracted from the performance bond that is returned to the applicant upon completion and approval of the driveway.
10. That if the permit expires before the work has begun; a new application must be filed with Perry Township along with the associated fees.
 - The permit fee (\$100.00) (from original permit) will be retained by the Perry Township.
 - The performance bond (\$200.00) (from original permit) will be returned to the applicant.
11. That if the driveway permit application is made after the driveway is installed, a late fee of \$50.00 will be required.
 - \$100.00 Permit Fee
 - \$50.00 Late Fee
 - \$200.00 Performance Bond (returned to applicant after final approval of the driveway by the Perry Township).
12. That the applicant will notify Perry Township Inspector upon completion of the driveway.
 - If notice of completion is not made, the applicant will forfeit \$100.00 of the \$200.00 bond.
13. That if at any time in the future the driveway location is moved or the driveway is reconstructed with new materials, a new "Permit Application" must be submitted to Perry Township.
14. That only one (1) drive is allowed for each residential parcel of land.

- No U-shaped driveways will be permitted.
- Parcels with more than 500 feet of roadside frontage may be evaluated for more than one (1) drive.
- Driveways for agricultural purposes may be evaluated for an additional driveway on that parcel.
- All concrete driveways must stop a minimum of three (3) feet from the edge of pavement of the road.
- All concrete driveways must be one (1) inch lower than the edge of pavement of the road, where the concrete stops.

Initial that you have read the above conditions on this permit application: _____.

OFFICE USE ONLY

Minimum size drive pipe required: _____

Sized By: _____
Representative of the Perry Township

Date _____

Permit to do this work under the conditions stated is hereby

Granted Denied

Approved By: _____
Representative of the Perry Township

Date _____

Final inspection of this driveway project has been performed by Perry Township. The Permit Applicant is hereby released of all requirements set forth by this permit.

Approved By: _____
Perry Township Inspector

Date _____

Pipe Type Used: Reinforced Concrete Pipe Corrugated Metal Pipe Steel Casing Other: _____