

# RECORD OF PROCEEDINGS

## MINUTES OF PERRY TOWNSHIP TRUSTEES

YEAR-END MEETING  
HELD DECEMBER 29, 2025

PERRY TOWNSHIP TRUSTEES MET IN SPECIAL YEAR-END SESSION, CALLED TO ORDER AT 8:00 AM BY CHAIRPERSON KEVIN COX-PRESENT, LARRY SIDENER-PRESENT 11 AM – END OF MEETING, GREG KESSEN-PRESENT 8 AM – 11 AM. ROLL CALL BY FISCAL OFFICER. THE TRUSTEES PRAYER AND PLEDGE OF ALLEGIANCE FOLLOWED.

**CHRISTINA STOMBAUGH, FISCAL OFFICER**

### MOTIONS

**GREG KESSEN MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 8:03 AM FOR PERSONNEL WITH COREY LEHMAN, 2<sup>ND</sup> KEVIN COX.**

**SIDENER - ABSENT, COX - YES, KESSEN - YES**

**GREG KESSEN MADE A MOTION TO COME OUT OF EXECUTIVE SESSION AT 8:40 AM, 2<sup>ND</sup> KEVIN COX.**

**SIDENER - ABSENT, COX - YES, KESSEN - YES**

**GREG KESSEN MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 8:45 AM FOR PERSONNEL WITH KEVIN RADER, 2<sup>ND</sup> KEVIN COX.**

**SIDENER - ABSENT, COX - YES, KESSEN - YES**

**GREG KESSEN MADE A MOTION TO COME OUT OF EXECUTIVE SESSION AT 9:36 AM, 2<sup>ND</sup> KEVIN COX.**

**SIDENER - ABSENT, COX - YES, KESSEN - YES**

**GREG KESSEN MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 9:37 AM WITH JOHN ITEN FOR PERSONNEL, 2<sup>ND</sup> KEVIN COX.**

**SIDENER - ABSENT, COX - YES, KESSEN - YES**

**GREG KESSEN MADE A MOTION TO COME OUT OF EXECUTIVE SESSION AT 10:33 AM, 2<sup>ND</sup> KEVIN COX.**

**SIDENER - ABSENT, COX - YES, KESSEN - YES**

**GREG KESSEN MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 10:34 AM WITH JOHN BREWSTER, 2<sup>ND</sup> KEVIN COX.**

**SIDENER - ABSENT, COX - YES, KESSEN - YES**

**GREG KESSEN MADE A MOTION TO COME OUT OF EXECUTIVE SESSION AT 10:58 AM, 2<sup>ND</sup> KEVIN COX.**

**SIDENER - ABSENT, COX - YES, KESSEN - YES**

**LARRY SIDENER MADE A MOTION TO ACCEPT THE MEETING MINUTES FROM DECEMBER 16, 2025, 2<sup>ND</sup> KEVIN COX.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MADE MOTION TO PAY BILLS OF \$111,219.60, 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN – ABSENT**

**KEVIN COX MADE A MOTION TO ACCEPT CREDIT CARD RECONCILIATION FOR DECEMBER 2025, 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MADE MOTION TO APPOINT SCOTT STOMBAUGH CHAIRMAN FOR 2026, 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MADE MOTION TO APPOINT FRANK CLEMENTZ VICE CHAIR FOR 2026, 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN – ABSENT**

**KEVIN COX MOVED TO HAVE TRUSTEES ASSUME THE DUTIES OF THE AUDIT COMMITTEE, 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MOTIONED TO REAPPOINT ALL PEOPLE PRESENTLY SERVING ON COMMITTEES, 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN – ABSENT**

**KEVIN COX MOTIONED TO APPROVE EMERGENCY APPROPRIATIONS OF \$1,000,000.00, 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MADE MOTION TO KEEP THE TOWNSHIP MEETINGS TO 6:30 PM ON THE 1<sup>ST</sup> AND 3<sup>RD</sup> TUESDAYS OF EACH MONTH, 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MADE A MOTION TO SET REGULAR TRUSTEE WORK SESSIONS ON FRIDAYS BEFORE THE TUESDAY TRUSTEE MEETINGS FROM 9 AM – 11 AM, PENDING LEGAL ADVICE, 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MADE A MOTION TO SET REGULAR ZONING BOARDS MEETINGS ON THE 2<sup>ND</sup> WEDNESDAY OF EACH MONTH AT 6:30 PM. 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MADE A MOTION TO PURCHASE \$50 GIFT CARDS FROM WAL-MART FOR 12 FULL-TIME EMPLOYEES OR DEPARTMENT HEADS, 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MADE A MOTION TO PAY JASON SMEDLEY THE DEPUTY CHIEF STIPEND FOR DECEMBER 2<sup>ND</sup>, LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MADE A MOTION TO DECREASE THE PURCHASE ORDER FOR GAS TAX – OPERATING SUPPLIES BY \$265.40 TO PAY YEAR-END PUBLIC RETIREMENT PAYMENT. 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN MADE A MOTION TO REALLOCATE \$265.40 FROM GAS TAX – OPERATING SUPPLIES (2021-330-420-0000) TO OPERS FUND (2021-330-211-0000) TO DECEMBER RETIREMENT PAYMENT, 2<sup>ND</sup> LARRY SIDNER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

CHRISTINA EXPLAINED THAT THE OHIO ATTORNEY GENERAL MADE EMS COLLECTION PAYMENTS TO US FOR THE LAST TWO YEARS THAT SHOULD HAVE GONE TO PERRY TOWNSHIP IN STARK COUNTY IN THE AMOUNT OF \$31,663.01. SHE WAS ABLE TO RECONCILE THE PAYMENTS WITH DEPOSITS MADE TO THE TOWNSHIP CHECKING ACCOUNT. THE FOLLOWING MOTIONS ARE TO REALLOCATE MONIES TO PAY THAT AMOUNT TO THE CORRECT ENTITY. TRUSTEE SIDENER STATED THAT HE WOULD LIKE THIS INVESTIGATED FURTHER BEFORE PAYING. CHRISTINA STATED THAT SHE HAS ALREADY REALLOCATED THE FUNDS SO THE MOTIONS ARE STILL NEEDED, BUT SHE WILL HOLD OFF ON CUTTING A CHECK PENDING FURTHER INVESTIGATION.

**KEVIN COX MADE A MOTION TO DECREASE THE PURCHASE ORDER FOR FIRE FUND – OPERATING SUPPLIES IN THE AMOUNT OF \$11,500, LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MADE A MOTION TO DECREASE THE PURCHASE ORDER FOR FIRE FUND – TELEPHONE IN THE AMOUNT OF \$22,000, LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MADE A MOTION TO REALLOCATE \$11,500 FROM FIRE - OPERATING SUPPLIES (2111-220-420-0000) AND REALLOCATE \$22,000 FROM FIRE – TELEPHONE (2111-220-341-0000) TO FIRE – CONTRACTED SERVICES (2111-220-360-0000) FOR \$33,500, 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MADE A MOTION TO APPROVE THE PURCHASE ORDER FOR FIRE FUND – CONTRACTED SERVICES (2111-220-360-0000) IN THE AMOUNT OF \$33,500, 2<sup>ND</sup> LARRY SIDENER.  
SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MADE A MOTION TO ACCEPT THE ZONING FEES FOR 2025 IN THE AMOUNT OF \$8,939.20, 2<sup>ND</sup> LARRY SIDNER.  
SIDENER - YES, COX - YES, KESSEN - ABSENT**

## **RESOLUTIONS**

### **RESOLUTIONS TO REHIRE TOWNSHIP EMPLOYEES AND REAFFIRM PAY SCHEDULES, EXCEPT AS NOTED:**

**LARRY SIDENER MOVED TO PASS RESOLUTION 2025.1229-01 TO REHIRE POLICE CHIEF AND ALL STAFF, SEE ATTACHED PAY SCHEDULE. PAY RATES FOR HOURLY STAFF ARE EFFECTIVE 1/1/2026 AND ARE AS FOLLOWS: \$18.50 PER HOUR FOR CAPTAIN, LIEUTENANT, SARGENT, AND PATROLMEN.**

**\$14.50 PER HOUR FOR ADMINISTRATOR.**

**SALARIED POLICE CHIEF- \$ 2,121.84 PER MONTH - \$25,462.00 ANNUALLY. PAY INCREASE FOR POLICE CHIEF IS EFFECTIVE 4/1/2026.**

**SUBPOENAS PAY REMAINS THE SAME AT \$30, 2<sup>ND</sup> KEVIN COX.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**LARRY SIDENER MOVED TO PASS RESOLUTION 2025.1229-02 TO REHIRE ROAD SUPERVISOR AND ROAD WORKERS, SEE ATTACHED PAY SCHEDULE. RAISES FOR FULL-TIME EMPLOYEES WILL BE GRANTED ON ANNIVERSARY DATE. PAY RATE FOR PART-TIME SNOW PLOW DRIVERS WILL BE AT \$16.50 PER HOUR. ALL OTHER PART-TIME HELP WILL BE PAID AT \$15.00/HR, AN INCREASE OF \$.50 PER HOUR, 2<sup>ND</sup> KEVIN COX.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**LARRY SIDENER MOVED TO PASS RESOLUTION 2025.1229-03 TO REHIRE ALL FIRE DEPARTMENT EMPLOYEES. ALL FULL-TIME FIRE DEPT. EMPLOYEES, INCLUDING ADMINISTRATIVE ASSISTANT, WILL RECEIVE A 3% RAISE EFFECTIVE ON EMPLOYEE FULL-TIME ANNIVERSARY DATE (SEE ATTACHED PAY SCHEDULE). PART-TIME EMPLOYEES WILL RECEIVE \$.50 PER HOUR (NEW HOURLY RATE OF \$15.50/HR) EFFECTIVE 1/1/2026. DEPUTY FIRE CHIEF PAY WILL REMAIN THE SAME AT \$400 PER MONTH. RUNNER PAY WILL REMAIN THE SAME AT \$30.00 PER RUN. FIRE CHIEF ANNUAL SALARY FOR 2026 WILL BE \$3,060.28 BI-WEEKLY - \$79,567.28 ANNUALLY AS OF 1/1/2026. 2<sup>ND</sup> KEVIN COX.**

**SIDENER - YES, COX - YES, KESSEN – ABSENT**

**CHRISTINA RECOMMENDS THAT FIRE CARD AMOUNTS SHOULD INCREASE BY \$0.05 EACH AS THE 3% RAISE IS NOT FIGURED ON THEIR FIRE CARDS. SHE RECOMMENDS INCREASING ONLY EVERY 3 - 4 YEARS.**

**LARRY SIDENER MADE A MOTION TO INCREASE FIRE FIGHTER LEVEL 1 CARDS FROM \$0.25 TO \$0.30 AND FIRE FIGHTER LEVEL 2 CARDS FROM \$0.50 TO \$0.55, EFFECTIVE JANUARY 16<sup>TH</sup> PAY DATE, 2<sup>ND</sup> KEVIN COX.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**LARRY SIDENER MOVED TO PASS RESOLUTION #2025-1229-04 TO RE-HIRE ZONING INSPECTOR AT THE RATE OF \$1,500/MONTH EFFECTIVE 1/1/2026, 2<sup>ND</sup> KEVIN COX.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**TRUSTEE AND FISCAL OFFICER RATE OF PAY IS SET BY OHIO. PAY SCHEDULE WILL BE FOLLOWED AS SET BY ORC 505.24 AND 507.09.**

**KEVIN COX MADE A MOTION TO APPROVE 2026 CREDIT CARD POLICY, ADDING A CARD FOR LORI ITEN WITH A \$2,000 LIMIT. WILL HAVE TO CONSIDER EMPLOYEE CHANGES IN THE FUTURE, 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX MADE A MOTION TO PAY THE BUREAU OF WORKERS' COMPENSATION INVOICE FOR 2025 IN THE AMOUNT OF \$11,134, 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**KEVIN COX SWORE IN KYLE MILLER AS A PERRY TOWNSHIP PATROL OFFICER.**

**KEVIN COX SWORE IN JARED ARNOLD AS A PERRY TOWNSHIP PATROL OFFICER.**

**TRUSTEES:**

**GUESTS**

**JIM CLEMENTZ** – HE THANKED LARRY AND GREG FOR SERVING AND REALLY APPRECIATED IT.

**JACOB HOWELL** – HE IS THE UNOFFICIAL PHOTOGRAPHER FOR THE POLICE DEPARTMENT. HE STATED THAT HE HAS VISITED OVER 300 POLICE DEPARTMENTS IN THE STATE AND SAID THAT CHIEF JOHN ITEN IS DOING A GREAT JOB AND THAT PERRY TOWNSHIP POLICE DEPARTMENT IS BETTER BECAUSE OF JOHN ITEN.

SCOTT STOMBAUGH RESIGNED FROM THE BOARD OF ZONING APPEALS.

**KEVIN COX MADE A MOTION TO ACCEPT A RESIGNATION FROM SCOTT STOMBAUGH FROM THE ZONING BOARD OF APPEALS, 2<sup>ND</sup> LARRY SIDENER.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

TRUSTEE SIDENER THANKED EVERYONE FOR COMING TO THE MEETINGS FOR THE LAST 2 YEARS AND WISHED THE NEW TRUSTEES GOOD LUCK. TRUSTEE COX THANKED TRUSTEE SIDENER FOR THE WORK HE'S DONE AND REALLY APPRECIATES HIM.

**LARRY SIDENER MADE A MOTION TO ADJOURN AT 11:54 PM, 2<sup>ND</sup> KEVIN COX.**

**SIDENER - YES, COX - YES, KESSEN - ABSENT**

**PERRY TOWNSHIP TRUSTEES  
RESOLUTION # 2025.1229-01**

**PERRY TOWNSHIP POLICE DEPARTMENT  
MONTHLY WAGES/HOURLY BREAKDOWN**

The wage increase is to start as of the pay date January 16, 2026

<b>POSITION</b>	<b>2025</b>	<b>HOURS REQUIRED</b>
**CHIEF	\$2,121.84/MONTH, ANNUAL \$25,462.00	80
CAPTAIN	\$18.50/HR	30
LIEUTENANT	\$18.50/HR	25
SARGENT	\$18.50/HR	20
PATROLMAN	\$18.50/HR	20
ADMIN. SECRETARY	\$14.50/HR	20
AUX. PATROLMAN	\$0.00	
SUBPOENAS PAID IN 2025 AT \$30/ INCIDENT		

\*\*CHIEF'S RATE INCREASE WILL BE EFFECTIVE AS OF 4/1/2026 (ANNIVERSARY DATE)

**ROLLCALL:**

- Sidener      Yes or No
- Cox            Yes or No
- Kessen        Yes or No

\_\_\_\_\_  
Signature of Fiscal Officer

**RESOLUTION NO. 2025.1229-02**

**PERRY TOWNSHIP ROAD DEPARTMENT**

**HOURLY WAGES**

Raises were granted on full time anniversary date.

<u>POSITION</u>	<u>2026</u>
ROAD SUPERVISOR - Lehman	\$27.91/HR
ROAD WORKER- Adams	\$23.71/HR
PART TIME ROAD WORKERS	\$15.00/HR AS NEEDED
PART TIME SNOW PLOWING	\$16.50/HR AS NEEDED

Notes:

- Pay increases for full time employees will be effective on the employee's anniversary date of hire
- Pay increases for part time workers will be effective 1/1/26

**ROLLCALL:**

Sidener	Yes or No
Cox	Yes or No
Kessen	Yes or No

\_\_\_\_\_  
Signature of Fiscal Officer

## PERRY TOWNSHIP TRUSTEES RESOLUTION # 2025.1229-03

**Be It Resolved** on this 29<sup>th</sup> day of December 2025, we the Township Trustees of Perry Township, Allen County, Ohio, reaffirm an increase for full time fire department compensation. An increase of 3% per hour will be effective on employee full time anniversary date. Increases are listed below in compensation chart as follows:

### FULL TIME PARAMEDIC/FIREFIGHTER A,B,C Shift Workers

Shift	Position	Employee	Current Rate	New Rate*	FT Hire Date
A	PARAMEDIC	N. MYERS	\$18.83/HR	\$19.98/HR	04/04/23
	LEVEL II FF	N. MYERS	\$0.50/HR	\$0.55/HR	= \$20.52
A	BASIC	R. McCUISTION	\$15.25/HR	\$16.18/HR	6/19/25
	LEVEL II FF	R. McCUISTION	\$0.50/HR	\$0.55/HR	= \$16.74
B	PARAMEDIC	J. Aldrich	\$18.28/HR	\$18.83/HR	9/3/24
	LEVEL I FF	J. Aldrich	\$.25/HR	\$0.30/HR	= \$19.13
B	BASIC	M. Carney	\$15.25/HR	\$16.18/HR	5/21/25
	LEVEL I FF	M. Carney	\$.25/HR	\$0.30/HR	= \$16.49
C	ADVANCED	B. Lee	\$18.27/HR	\$18.85/HR	11/19/24
	LEVEL 2 FF	B. Lee	\$0.50/HR	\$0.55/HR	= \$19.40
C	EMT BASIC	J. Sprague	\$16.21/HR	\$16.66/HR	11/19/24
	LEVEL II FF	J. Sprague	\$0.50/HR	\$0.55/HR	= \$17.21

\*NEW RATE WILL HIT ON ANNIVERSARY DATE THAT FALLS IN 2026.

### Full-Time Rates for Fire Department AS OF 1/1/2026

	Hourly Rate- New Hire in 2026	Hourly Rate- after 1 Years service in 2026 (3%)	Hourly Rate- after 2 Years Service in 2026 (3% raise)	Hourly Rate- After 3 years Service in 2026 (3% raise)	Length of Service: 8+ Years
<b>Position</b>					
EMT - Basic	\$15.71/Hour	\$16.19/Hour	\$16.68/Hour	\$17.18/Hour	Additional \$.05/Hour per years served
EMT-Advanced	\$17.77Hour	\$18.30/Hour	\$18.85/Hour	\$19.42/Hour	Additional \$.05/Hour per years served
Paramedic	\$18.28/Hour	\$18.83/Hour	\$19.39/Hour	\$19.97/Hour	Additional \$.05/Hour per years served

### Firefighter Fulltime Shift Worker

Firefighter I	\$0.30/Hour
Firefighter II	\$0.55/Hour

**FULL TIME ADMIN ASSISTANT**

<u>Position</u>	<u>Employee</u>	<u>Current Rate</u>	<u>New Rate*</u>	<u>FT Hire Date</u>
ADMIN ASST	A. Tracy	\$17.25/HR	\$17.775/HR	3/18/25

**Full-Time Rates for Fire Dept Administrative Assistant on Anniversary Date**

	Hourly Rate for New Hires in 2026	Hourly Rate-after 1 Years service in 2026 (3% raise)	Hourly Rate after 2 years on 2026 Anniversary Date (3% raise)	Length of Service: 8+ Years
Admin Assistant	\$17.23/Hour	\$17.77/Hour	\$18.30/Hour	\$0.05/hour per years then %-based raise

**Notes:**

- Pay increases for full time will be effective annually on full-time anniversary date.
- If a new qualification is earned (Paramedic, Basic EMT, Advanced EMT), the employee will begin at New Hire rate for the new qualification per chart.
- An additional \$0.10/hour will be added for any certifications outside of normal qualifications including fire inspector or fire investigator. Certification must be on a state issued card and presented to the fiscal office at the next regular meeting to qualify for the additional \$0.10/hour.

PART-TIME PAY INCREASES OF \$.50 PER HOUR TO \$15.50/HOUR ARE EFFECTIVE 1/1/2026.

DEPUTY FIRE CHIEF PAY REMAINS THE SAME AT \$400 PER MONTH.

RUNNERS PAY REMAINS AT \$30 PER RUN FOR 2026.

**FIRE CHIEF**

SALARIED EXEMPT EMPLOYEE \$79,567.28/YEAR

2026 RAISE FOR FIRE CHIEF WILL GO INTO EFFECT ON 1/16/2026 PAYDATE

**ROLLCALL:**

Sidener      Yes or No  
Cox            Yes or No  
Kessen        Yes or No

\_\_\_\_\_  
Signature of Fiscal Officer

**RESOLUTION NO. 2025.1229-04**

**PERRY TOWNSHIP ZONING DEPARTMENT**

**MONTHLY WAGES**

Pay increase to start for January 2026 payroll payment.

**POSITION** \_\_\_\_\_ **2026**

ZONING INSPECTOR \$1500/MONTH

REIMBURSE MILEAGE QUARTERLY AT IRS STANDARD MILEAGE RATE

**ROLLCALL:**

Sidener Yes or No  
Cox Yes or No  
Kessen Yes or No

\_\_\_\_\_

Signature of Fiscal Officer