

RECORD OF PROCEEDINGS

MINUTES OF PERRY TOWNSHIP TRUSTEES

MEETING
HELD JUNE 16, 2026

PERRY TOWNSHIP TRUSTEES MET IN REGULAR SESSION, CALLED TO ORDER AT 6:30 PM BY CHAIRPERSON SCOTT STOMBAUGH – PRESENT, KEVIN COX - PRESENT, FRANK CLEMENTZ - PRESENT. ROLL CALL BY FISCAL OFFICER. THE TRUSTEES' PRAYER AND PLEDGE OF ALLEGIANCE FOLLOWED.

CHRISTINA STOMBAUGH, FISCAL OFFICER –

THE TRUSTEES MADE MOTIONS TO APPROVE THE JUNE 2ND MINUTES, PAYMENTS, AND MAY BANK RECONCILIATION. TRUSTEE STOMBAUGH THEN DISCUSSED THE CYBERSECURITY POLICY THAT WE NEED TO ADOPT BY JULY 1, 2027. THEY MADE A MOTION ACCEPTING THE POLICY AND A RESOLUTION.

THE BOARD THEN SPOKE ABOUT THE ADMINISTRATIVE POSITION JOB DESCRIPTION. CHRIS EXPLAINED A COUPLE OF EDITS SHE MADE, WHICH SHE HIGHLIGHTED, SUCH AS THE WEEKLY HOURS, WHO THE PERSON WILL REPORT TO, AND THE ZONING MEETING TIME WAS WRONG. TRUSTEE STOMBAUGH EXPLAINED WHAT FUNCTIONS THAT ROLE WILL ASSIST WITH. THEY CAN ASSIST WITH THE LETTERS FOR A PUBLIC HEARING, ZONING MINUTES, NEWSLETTER, SENDING THINGS TO WEBSITE AND MARQUEE. CHRIS WILL GET A HOLD OF OHIO MEANS JOBS.

TRUSTEE STOMBAUGH EXPLAINED THAT NEWSLETTERS HAVE BEEN DELIVERED AND DISCUSSED CLEANUP DAY ON JULY 11TH. HE ALSO ASKED NICK ADAMS IF ANY FIRE EMPLOYEES OR POLICE EMPLOYEES WOULD LIKE TO VOLUNTEER TO HELP OUT AT ANY OF THE THREE LOCATIONS ON THAT DAY AND POSSIBLY ASKING AT THE SCHOOL. CHRIS STATED THAT THERE ARE MORE NEWSLETTERS ON THE SIGN-IN TABLE IF ANYONE NEEDS MORE.

THE TRUSTEES THEN SET THE FINAL BUDGET MEETING FOR JULY 7, 2026 AT 6:00 PM AND STATED THAT THE 2027 BUDGET IS AVAILABLE FOR INSPECTION UPON REQUEST WITH THE FISCAL OFFICER.

DEPARTMENT HEADS

JOHN ITEN, POLICE CHIEF – ABSENT

COREY LEHMAN, ROAD SUPERVISOR – ABSENT

TRUSTEE STOMBAUGH SPOKE WITH COREY EARLIER AND, WITH THE STORM THAT IS COMING IN, IF THERE IS ANY DAMAGE, SCOTT WILL CONTACT CODEY FOR ASSISTANCE AND BE ON CALL HIMSELF FOR ANY CLEAN-UP THAT IS NEEDED.

JOHN BREWSTER, ZONING INSPECTOR –

THEY HAVE RECEIVED A LOT OF CALLS ON WEEDS AND GRASS. LETTERS HAVE BEEN SENT OUT TO SOME PROPERTIES, AND HE HAS ANOTHER BATCH OF LETTERS THAT WILL BE GOING OUT SOON. SOME OF THE CERTIFIED LETTERS THAT WERE ALREADY SENT ARE BEING RETURNED BECAUSE SOME RESIDENTS WON'T SIGN TO ACCEPT THE LETTERS. ATTORNEY SAM HUFFMAN STATED THAT JUST BECAUSE THE RESIDENT DOESN'T ACCEPT THE CERTIFIED MAIL DOESN'T MEAN THEY AREN'T SUBJECT TO THE STATED VIOLATION. THE TOWNSHIP CAN STILL PROCEED IN CERTAIN CIRCUMSTANCES.

JOHN STATED THAT THE CAMPERS HAVE BEEN MOVED FROM A PROPERTY ON BREESE ROAD.

THERE IS A RESIDENT ON STATE ROUTE 65 THAT WAS BUILDING A BARNDOMINIUM THAT IS CLEANING UP. HIS PERMIT HAS EXPIRED.

HE STATED THAT IF ANYONE GETS COMPLAINTS ABOUT WEEDS OR GRASS, THE PROCESS TAKES AWHILE. WE CAN'T NOTIFY THE RESIDENTS AND GO IN THE NEXT DAY TO MOW.

JUSTIN ROBERTS, INTERIM FIRE CHIEF – ABSENT; ASST FIRE CHIEF NICK ADAMS PRESENT

NICK ASKED TO APPOINT PAUL WALLS AS A VOLUNTEER FIREFIGHTER AND HIRE AS A PART-TIME EMT. HE THEN ASKED TO HIRE IAN BUTLER AND KYLE HANTHORN AS A PART-TIME EMT BASIC. THEY HAVE ALREADY BEEN APPOINTED AS VOLUNTEERS IN A PRIOR MEETING.

NICK THEN ASKED TO APPOINT MIKE STOUT AS A VOLUNTEER FIREFIGHTER AND FIRE INSPECTOR. BILL FOSTER NEEDS HELP WITH FIRE INSPECTIONS.

NICK WOULD LIKE TO SELL SOME EXTRA FORESTRY LINE ON GOVDEALS. THEY ARE GOOD SECTIONS BUT UNNEEDED. HE WOULD LIKE TO LIST TWO STREAMLINE TOWERS ALSO AS THEY ARE NOT NEEDED NOW. PLASTIPAK DONATED MILWAUKEE STREAM LIGHT TOWERS, 3 BATTERIES, A CHARGER, AND A PALLET OF WATER FOR PERRY'S ASSISTANCE WITH A FIRE AT THEIR PLANT. THEY WERE VERY IMPRESSED WITH THE CREWS THAT NIGHT. NICK STATED THEY ARE VERY GRATEFUL FOR THE DONATIONS.

RACHAEL GILROY WILL COME TO THE WORK SESSION AT 9 AM ON FRIDAY, JULY 31ST.

NICK THEN SPOKE ABOUT ENGINE 4. HE NAMED A VARIOUS LIST OF THINGS THEY HAVE DONE TO THE TRUCK SO FAR, SUCH AS DOT INSPECTION, NEW RADIATOR, FIXED BUMPER THAT WAS NOT SQUARE TO CAB, STEERING GEAR BOX, DRAG LINKS, ALIGNMENT, ALL COVERED UNDER THEIR HME GOODWILL POLICY. THEY STATED THAT THE TRUCK NOW DRIVES STRAIGHT. THE FIRE EMPLOYEES AND MILLER AUTO ARE GOING ON JUNE 30TH TO HME TO DO AN INSPECTION AND PICK IT UP. THEY SENT PICTURES ALSO. TRUSTEE STOMBAUGH STATED THAT HE WOULD LIKE TO GO WITH THEM. THEY SAID THAT BOLTS WERE OVERTIGHTENED AND IT WAS NOT GREASED PROPERLY. IT ONLY HAS 10,000 MILES ON IT, AND WE HAVE HAD IT SINCE EARLY 2024. FIRE TRUCKS ARE NOT USED AS OFTEN AS AMBULANCES. WE ARE GOING TO ASK THEM FOR A CHECKLIST OF THINGS THAT SHOULD BE CHECKED OR TIGHTENED ANNUALLY. TRUSTEE CLEMENTZ HAD A MAP FOR THE CITY OF LIMA AND ASKED IF THEY CROSS INTO AREAS THAT ARE LIMA. NICK STATED THAT LIMA AND PERRY GET CALLED FOR ANYTHING AROUND COMMERCE PARK AND PERRY IS PRIMARY FOR EMS CALLS.

GUESTS

CATHY CLEMENTZ, DAVE STOMBAUGH, JASON STOMBAUGH, JIM CLEMENTZ, NICK MYERS, IAN BUTLER, LOGAN BOWERS, FRANK LAMAR

LARRY SIDENER - HE SPOKE ABOUT WHERE OUR AMERICAN FLAG IS PLACED NOW AND STATED THAT LIMA CITY COUNCIL ALSO OPENS THEIR MEETINGS WITH A PRAYER.

MAXINE HUBBARD – SHE ASKED ABOUT A BUILDING FOR A LOT SHE OWNS ON 15TH STREET. SAM HUFFMAN STATED THAT IT IS ZONED RESIDENTIAL SO A SINGLE-FAMILY HOME HAS TO BE ON THE PROPERTY PER ZONING LAWS AND ORC. SHE WOULD LIKE A STORAGE BUILDING FOR GOAT SUPPLIES, TOOLS, MOWERS, ETC. TRUSTEE STOMBAUGH STATED THAT SHE COULD APPLY FOR A VARIANCE. THERE WAS ALREADY AN EXISTING BUILDING THERE, BUT SHE TORE IT DOWN. ORC DOESN'T LET YOU PUT A GARAGE OR BUILDING BEFORE A HOME. THE BOARD STATED IT WOULD BE EASIER FOR HER AND THEM IF SHE PUTS THE HOUSE ON THE LOT 1ST OR EVEN BUILDS THE SHED AND THE HOUSE AT THE SAME TIME BUT MUST MEET THE SETBACKS.

TRUSTEES

KEVIN COX - THE ATTENDANCE FOR THE ICE CREAM SOCIAL TURNED OUT REALLY GOOD. SCOTT THANKED KEVIN FOR GETTING EVERYTHING FOR IT, INCLUDING THE FRESH STRAWBERRIES. KEVIN THEN STATED THAT HE SPOKE TO JAKE WATERMAN ABOUT THE ZONING APPEALS BOARD, WHICH NEEDS MORE PEOPLE. BROOKE SPOKE TO MALLORY, BUT WE WILL HAVE TO CHECK IF THERE IS A CONFLICT SINCE SHE IS KEVIN'S DAUGHTER, BUT THEY DO LIVE IN SEPARATE HOUSEHOLDS. JOHN STATED TO HAVE HIM FILL OUT AN APPLICATION WHICH IS AVAILABLE ONLINE, AND THE TRUSTEES WILL REVIEW IT. TRUSTEE STOMBAUGH STATED THAT WE NEED MORE MEMBERS ON BOTH ZONING BOARDS.

SCOTT STOMBAUGH - STATED THAT AT THE NEXT MEETING NICK WILL OFFICIALLY BE THE FIRE CHIEF. HE THANKED INTERIM CHIEF JUSTIN ROBERTS FOR ALL THE HELP HE GAVE THE TOWNSHIP. HIS QUICK REACTION TO ISSUES REALLY HELPED THE TOWNSHIP AND THE FIRE DEPARTMENT GET THROUGH SOME ROUGH TIMES, AND THEY NEVER MISSED A CALL FOR SERVICE. STAFFING NUMBERS ARE GETTING MUCH BETTER. WE HAVE A LOT OF YOUNG STAFF, BUT THEY WILL BE TRAINED.

FRANK CLEMENTZ – REPRESENTATIVES FROM AEDG WERE HERE ON FRIDAY FOR THE WORK SESSION ABOUT BUILDING PLANS FOR PERRY TOWNSHIP ON ST RT 65 AND THE EAST SIDE. THEY ARE WORKING ON SWAPPING THAYER ROAD WITH YODER ROAD WITH THE COUNTY. IF WE BUILD THINGS UP ON THE EAST SIDE, THAT WILL BRING IN MORE PEOPLE FROM EAST OF LIMA TO SPEND MORE IN ALLEN COUNTY.

RESOLUTIONS

KEVIN COX MADE A MOTION FOR RESOLUTION #2026.0616-01 ADOPTING A CYBERSECURITY POLICY, 2ND FRANK CLEMENTZ.

STOMBAUGH – YES, COX – YES, CLEMENTZ – YES

MOTIONS

KEVIN COX MADE A MOTION TO ACCEPT THE MEETING MINUTES FROM JUNE 2, 2026, 2ND SCOTT STOMBAUGH.

STOMBAUGH – YES, COX – YES, CLEMENTZ – YES

KEVIN COX MADE A MOTION TO PAY BILLS OF \$28,194.91, 2ND FRANK CLEMENTZ.

STOMBAUGH – YES, COX – YES, CLEMENTZ – YES

KEVIN COX MADE A MOTION TO ACCEPT THE BANK RECONCILIATION FOR MAY 2026, 2ND FRANK CLEMENTZ.

STOMBAUGH – YES, COX – YES, CLEMENTZ – YES

KEVIN COX MADE A MOTION TO APPROVE THE CYBERSECURITY POLICY AS WRITTEN, 2ND FRANK CLEMENTZ.

STOMBAUGH – YES, COX – YES, CLEMENTZ – YES

KEVIN COX MADE A MOTION TO ACCEPT THE ADMINISTRATIVE ASSISTANT JOB DESCRIPTION AS WRITTEN, 2ND FRANK CLEMENTZ.

STOMBAUGH – YES, COX – YES, CLEMENTZ – YES

KEVIN COX MADE A MOTION TO SET THE FINAL 2027 BUDGET MEETING FOR JULY 7, 2026 AT 6:00 PM, 2ND FRANK CLEMENTZ.

STOMBAUGH – YES, COX – YES, CLEMENTZ – YES

SCOTT STOMBAUGH MADE A MOTION TO APPOINT PAUL WALLS AS A VOLUNTEER FIREFIGHTER AND PART-TIME EMT BASIC AT THE APPLICABLE RATE, 2ND KEVIN COX.

STOMBAUGH – YES, COX – YES, CLEMENTZ – YES

SCOTT STOMBAUGH MADE A MOTION TO HIRE IAN BUTLER AS A PART-TIME EMT BASIC AT THE APPLICABLE RATE, 2ND KEVIN COX.

STOMBAUGH – YES, COX – YES, CLEMENTZ – YES

KEVIN COX MADE A MOTION TO HIRE KYLE HANTHORN AS A PART-TIME EMT BASIC AT THE APPLICABLE RATE, 2ND FRANK CLEMENTZ.

STOMBAUGH – YES, COX – YES, CLEMENTZ – YES

KEVIN COX MADE A MOTION TO APPOINT MIKE STOUT AS A VOLUNTEER FIREFIGHTER AND HIRE AS AN INSPECTOR PENDING A BACKGROUND CHECK AND PAPERWORK, 2ND SCOTT STOMBAUGH.

STOMBAUGH – YES, COX – YES, CLEMENTZ – YES

SCOTT STOMBAUGH MADE A MOTION TO SELL SECTIONS OF 100 FOOT AND 75 FOOT OF FORESTRY LINE ON GOVDEALS, 2ND KEVIN COX.

STOMBAUGH – YES, COX – YES, CLEMENTZ – YES

SCOTT STOMBAUGH MADE A MOTION TO SELL TWO STREAM LIGHT TOWERS ON GOVDEALS, 2ND KEVIN COX.

STOMBAUGH – YES, COX – YES, CLEMENTZ – YES

KEVIN COX MADE MOTION TO ADJOURN AT 7:30 PM, 2ND FRANK CLEMENTZ.

STOMBAUGH – YES, COX – YES, CLEMENTZ – YES